

**FOR DISCUSSION AND APPROVAL**

Minutes of the Kenmore-Town of Tonawanda Union Free School District Board of Education Meeting, conducted on Tuesday, April 4, 2017. The meeting was held in the Community Room at the Philip Sheridan Building, 3200 Elmwood Avenue, Buffalo, NY.

**PUBLIC SESSION**

**1. Opening Ceremony**

President O'Malley called the meeting to order at 5:37 pm Prevailing Time.

**a. Roll Call**

**PRESENT: Board:**

Christine Cavarello	Trustee
Andrew Gianni	Vice President
Jill O'Malley	President
Christopher Pashler	Trustee
Thomas Reigstad	Trustee

**Others:**

**None**

**ABSENT:**

**None**

**2. Executive Session – 5:30 – 6:30 pm**

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Cavarello, to enter into Executive Session at 5:37 pm, for the purpose of discussing personnel matters.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

**MOTION CARRIED 5-0**

At the request of President O'Malley, a motion was made by Trustee Cavarello, seconded by Vice President Gianni to end Executive Session at 6:15 pm and return to public session.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

**MOTION CARRIED 5-0**

**3. Return to Public Session – 6:30 pm**

President O'Malley called the meeting to order at 6:30 pm Prevailing Time.

**a. Roll Call**

**PRESENT: Board:**

Christine Cavarello	Trustee
Andrew Gianni	Vice President
Jill O'Malley	President
Christopher Pashler	Trustee
Thomas Reigstad	Trustee
Brett Wilkinson	Student Representative
Colin Lynch	Alternate Student Representative

**Others:**

Stephen Bovino	Interim Superintendent of Schools
Robin Zymroz	Assistant Superintendent – Instruction & Student Services
John Brucato	Assistant Superintendent – Finance
Christopher Swiatek	Assistant Superintendent – Human Resources
Gina Santa Maria	District Clerk

**ABSENT:**

**None**

**b. Pledge of Allegiance**

**c. Star Spangled Banner Performed by Big Picture Students and Staff Members**

**4. Approval of Agenda**

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Cavarello to approve the agenda.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

**MOTION CARRIED 5-0**

**5. Approval of Minutes**

At the request of President O'Malley, a motion was made by Trustee Cavarello, seconded by Trustee Reigstad to approve the minutes of the March 21, 2017 Regular Board of Education Meeting, and the March 28, 2017 Budget Work Session.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

**MOTION CARRIED 5-0**

**6. Recognition**

**a. William Dockstader – Bus Driver, Transportation Department**

William Dockstader, Bus Driver, was honored with a certificate from President O'Malley and Superintendent Bovino in recognition of his dedication and service to the Ken-Ton School District. Unfortunately Bill was unable to attend the meeting but was honored to be chosen.

**b. Richard Pates – 12<sup>th</sup> Grade Student, Big Picture Program**

Richard Pates, 12<sup>th</sup> Grade Student, was presented with a certificate by President O'Malley and Superintendent Bovino, in recognition of his caring and compassionate demeanor, and his focus, determination and enthusiasm, which make him a model Big Picture student.

**c. Michael Kollmar – Head Custodian, Kenmore Middle School/Big Picture Program**

Michael Kollmar, Head Custodian, was recognized with a certificate from President O'Malley and Superintendent Bovino for his dedication and service to the Ken-Ton School District, and especially to the Big Picture Program.

**d. The Big Picture Team**

President O'Malley and Superintendent Bovino recognized the Big Picture Team including, Christine Koch, Stacey Pritchard, Jim Kelleher, Karen Monaco, Matt Chimera, Anne Blenk, Chris Watson, Sara Ark, Bill Brunner, Michael Radosta, Michelle Phillips and Grace O'Connell, with a certificate for their dedication and service to the Big Picture Program and students.

**7. Presentations****a. Pathways – Opportunities for Students**

- **KE/KW International Baccalaureate – P. Lasch, L. Howse**

IB Coordinators, Paul Lasch of Kenmore East and Laura Howse of Kenmore West, presented the Board with an update on the District's IB Programme. Ken-Ton has two of the three schools in all of Erie County who offer an IB Diploma Programme. Christina Drakeford, a 2013 IB Graduate from Kenmore West spoke to the Board about how the IB Programme has impacted her and prepared her for college and career.

- **Big Picture Program – C. Koch, A. Blenk**

Principal Christine Koch, and Program Coordinator Anne Blenk updated the Board on the Big Picture Program. The logistics of the program were discussed, as well as the high graduation rate of the program. Students who might have otherwise dropped out or struggled in a traditional school setting have been very successful in the Big Picture Program. Sean Monk, a senior in the program, spoke about the positive impact the program has had on his life. He will be entering college in the fall.

- **Career Academies – J. Maerten, N. Pray**

Program coordinators/teachers Nancy Pray (Ken East) and Joel Maerten (Ken West) gave an update to the Board on the Career Academies. This pathway is in its 6<sup>th</sup> year in the District. Students can earn a CTE diploma endorsement in 1 of 4 areas. Dr. Ramona Santa Maria from Buffalo State College spoke about the partnership between the District and the college through the articulation of five Career Academy courses.

**b. Budget Presentation – S. Bovino, J. Brucato**

Assistant Superintendent Brucato presented the recommended 2017-2018 Budget for the Board's adoption. Updates from the March 28<sup>th</sup> Budget Work Session were reviewed as well as the budget propositions. Even though the State budget wasn't passed at the time of the meeting, Mr. Brucato was confident, barring any unforeseen circumstances, that the figures presented could be adopted that evening.

**8. Board of Education****a. Board Reports**

Trustee Reigstad reported on the NYSED Principal Preparation Project Focus Group who met on 3/24/17 at Buffalo State College.

President O'Malley reported on the Audit Committee meeting and the Staff Development Center Policy Board Summer Catalog meeting.

**b. Comments**

President O'Malley thanked Superintendent Bovino, Assistant Superintendent Brucato and Director Ames for following through with the replacement of the Longfellow playground. She also thanked the administration for their work during the budget process.

The Board agreed to meet at 7:30 am on Tuesday, 4/18/17 for the BOCES Budget Vote in the Board Room at the Administration Building. The meeting on 4/19/17 will be to review the stakeholder feedback forms from the Round Table meeting held on 4/6/17 with Interim Superintendent Bovino, and to vote on his permanent appointment.

Trustee Cavarello spoke about her concerns regarding assessments that took place the week before.

Trustee Reigstad asked for a status report on the American Reading Program before the end of the school year to determine the impact of the program.

**c. Student Representative Report**

Brett Wilkinson, student representative to the Board, inquired as to the status of a field trip that was pending for Kenmore East High School. He also suggested that the District do more to promote the IB Programme to students and the community.

Colin Lynch, alternate student representative to the Board, reported that the Ken East track team practiced at Crosby Field with the Ken West team and all went smoothly. Colin then spoke about the ways the IB Programme is promoted at Kenmore West.

President O'Malley stated that links have been set up on the website for the two student representatives to receive feedback/questions/concerns from the student body.

**9. Public Comments**

Jennifer Morrow, 147 Irving Terrace, commented on the NYS Assessments.

**10. Superintendent's Report – S. Bovino****a. District Update**

Interim Superintendent Bovino welcomed Assistant Superintendent for Human Resources Chris Swiatek, and Director of Secondary Education Teresa Gerchman. He also introduced Jim Nestico, whose appointment as the Transportation Supervisor was on the evening's agenda for the Board's approval. Mr. Bovino also informed the Board that the District agreed to allow Verizon to relocate a cell tower located on the Town's water tower to school grounds while the water tower is being painted.

**b. Budget Adoption [Action Item]**

At the recommendation of Superintendent Bovino a motion was made by Vice President Gianni, seconded by Trustee Cavarello to adopt the 2017-2018 Budget in the amount of \$160,656,978.

*I recommend the annual proposed budget for the 2017-18 School Year to be presented to the community for a vote on May 16, 2017 in the amount of \$160,656,978. This recommendation includes the attached 2017-18 Property Tax Report Card.*

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

**MOTION CARRIED 5-0**

**c. Instruction & Student Services – R. Zymroz**

**• Curriculum Update**

Assistant Superintendent Zymroz updated the Board on the STEM Master Teacher Program. Those who applied will find out if they were accepted in May. Instructional Coach Lisa Davidson spoke to the Board about the many professional development opportunities that are available through the STEM Master Teacher Program. She informs all her teachers of these opportunities.

**d. Financial Report – J. Brucato**

**• Encore Price Matrices [Action Item]**

Assistant Superintendent Brucato stated that with the addition of the turf fields and the new lighting, the Encore Price Matrices have been updated.

At the recommendation of Superintendent Bovino, a motion was made by Trustee Cavarello, seconded by Vice President Gianni, to approve the revised Encore Price Matrices as presented.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

**MOTION CARRIED 5-0**

**• Technology Report**

This report was included in the Board's packet for their review.

**• Transportation Report**

This report was included in the Board's packet for their review.

**• Food Service Report**

This report was included in the Board's packet for their review.

• **Buildings & Grounds Report**

This report was included in the Board’s packet for their review.

**e. Human Resources – C. Swiatek**

Assistant Superintendent Swiatek gave the Board a brief overview of his first few days on the job. Along with transitioning with Acting Assistant Superintendent Puzio, Mr. Swiatek also worked with two interview teams for the Director of Personnel and the Assistant Principal at Kenmore West.

**11. Consensus**

a. Request to withdraw a specific item(s) from consensus

At the recommendation of Superintendent Bovino a motion was made by Trustee Reigstad, seconded by Trustee Pashler, to approve items 11b – 11i of the Consensus Agenda.

Cavarello	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Reigstad	Aye

**MOTION CARRIED 5-0**

b. Personnel Actions

See attached

c. Committee on Special Education Minutes

d. Committee on Pre-School Special Education Minutes

e. Surplus List – April 2017

f. Treasurer’s Report – February 2017

g. Internal Claims Audit Report – February 2017

h. Resolution(s)

- To Appoint Clerk and Inspectors for Annual District Meeting & Budget Vote on May 16, 2017

**BE IT RESOLVED**, that Gina Santa Maria, District Clerk is hereby appointed as Clerk of Annual District Meeting, Election and Budget Vote on May 16, 2017.

**BE IT FURTHER RESOLVED**, that June Mundt, hereby is appointed Chief Inspector and Chairman of the meeting, with the authority to inspect the voting machines prior to the opening of the polls, to conduct the vote according to the by-laws of this district, and declare the polls open and closed at the appropriate time.

**BE IT FURTHER RESOLVED**, that the following are hereby appointed as Inspectors of Annual District Meeting, Election and Budget Vote or Inspectors-at-large to work the Annual Budget Vote on May 16, 2017 with the power hereby delegated to the District Clerk to appoint additional inspectors as necessary:

(SEE ATTACHED LIST)

**BE IT FURTHER RESOLVED**, that the Inspectors of Election shall be paid \$9.70 per hour and the Chief Inspector of the Annual District Meeting, Election and Budget Vote shall be paid a daily rate of \$175.00.

- i. Over Night/Long Distance Field Trip(s)
  - Kenmore East/Kenmore West – Tourcoing, France
  - Kenmore East/Kenmore West – Germany

**12. Other Matters**

There were none.

**13. Proposed Executive Session**

There was none.

**14. Adjournment**

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Cavarello, to adjourn at 8:27 pm prevailing time.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

**MOTION CARRIED 5-0**

**Respectfully submitted,**

*Gina Santa Maria*

Gina Santa Maria  
District Clerk

**DISCONTINUANCE**

***INSTRUCTIONAL DISCONTINUANCE***

**RESIGNATION**

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RESIGNATION OF THE FOLLOWING INSTRUCTIONAL EMPLOYEES EFFECTIVE THE DATE LISTED.

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
PAUL A. LOVULLO	SCIENCE (SECONDARY)	HOOVER MIDDLE SCHOOL	03/23/2017

**APPOINTMENTS**

***ADMINISTRATIVE APPOINTMENTS***

**SUMMER SCHOOL**

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE CHRISTINE KOCH AS HIGH SCHOOL SUMMER SCHOOL ADMINISTRATOR FROM 4/3/2017 TO 8/30/2017, AT THE RATE OF \$3,500.00 AT KENMORE EAST HIGH SCHOOL.

***INSTRUCTIONAL APPOINTMENTS***

**SUBSTITUTE LIST**

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS PER DIEM SUBSTITUTES EFFECTIVE AS OF THE DATE LISTED AT THE APPROPRIATE APPROVED SUBSTITUTE RATES. PENDING FINGERPRINT CLEARANCE.

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>
LUCIA, JULIE	PER DIEM SUBSTITUTE TEACHER	04/05/2017
MURPHY, KELLY	PER DIEM SUBSTITUTE TEACHER	04/05/2017

***EXTRA-CURRICULAR APPOINTMENTS***

**ACTIVITY ADVISORS/LIAISON**

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS ACTIVITY ADVISORS/LIAISON FOR THE CURRENT SCHOOL YEAR EFFECTIVE AS PER THE DATES AND STIPEND STATED BELOW:

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>STIPEND</u></b>	<b><u>EFF DATE</u></b>
ERIN BRIGNONE	HIGH SCHOOL MUSICAL STAFF	KENMORE EAST HIGH SCHOOL	\$2,546.00	8/30/2016
LAURA E. JAY	HIGH SCHOOL MUSICAL STAFF	KENMORE EAST HIGH SCHOOL	\$2,164.10	8/30/2016
KARAH D. KRAJEWSKI	HIGH SCHOOL MUSICAL STAFF	KENMORE EAST HIGH SCHOOL	\$2,291.40	8/30/2016
MARYJO LESLIE	HIGH SCHOOL MUSICAL STAFF - ERS	KENMORE EAST HIGH SCHOOL	\$1,273.00	8/30/2016
JOHN L. VOGT	HIGH SCHOOL MUSICAL STAFF	KENMORE EAST HIGH SCHOOL	\$4,455.50	8/30/2016

**APPOINTMENT COACH & ASSISTANT COACH**

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS COACH OR ASSISTANT COACH EFFECTIVE THE DAY AFTER THIS BOARD MEETING AS PER THE RATES STATED BELOW:

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>RATE</u></b>
KYLE D. HORVATIS	DISTRICT WIDE	LIFEGUARD	\$15.00/HR

**HOME INSTRUCTION**

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS HOME INSTRUCTORS EFFECTIVE THE DATE AFTER THIS BOARD MEETING - DISTRICT WIDE

<b><u>NAME</u></b>	<b><u>CERTIFICATION AREA</u></b>
CARMELINA BUFALINO	SCHOOL PSYCHOLOGIST
JAMIE WILCZEK	ENGLISH LANGUAGE ARTS 7-12

**CHANGE OF STATUS**

***INSTRUCTIONAL CHANGE OF STATUS***

**TENURE**

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE TENURE OF CHRISTA K. YOUNG, SPECIAL EDUC.(SPECIAL SUBJECT). SUCCESSFUL PROBATION COMPLETED EFFECTIVE 07/01/2017 - STUDENT SERVICES.



**LEAVES**

***INSTRUCTIONAL LEAVE***

**LEAVES**

RECOMMEND THE BOARD OF EDUCATION APPROVE THE NO PAY STATUS FOR KIMBERLY SHANAHAN, TEACHING ASSISTANT - HOOVER ELEMENTARY SCHOOL EFFECTIVE 04/03/2017 TO 08/20/2019.

**CHILD CARE LEAVE - WITHOUT PAY**

RECOMMEND THE BOARD OF EDUCATION APPROVE THE CHILD CARE LEAVE WITHOUT PAY FOR KATHERINE M. HANNIGAN. ELEMENTARY TENURE AREA FROM 03/28/2017 TO 06/30/2017 - FRANKLIN ELEMENTARY SCHOOL



**DISCONTINUANCE**

***NON-INSTRUCTIONAL DISCONTINUANCE***

**RETIREMENT**

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF MICHELE J. RICCHIAZZI FROM THE POSITION OF SENIOR LIBRARY CLERK EFFECTIVE 06/30/2017 - KENMORE WEST HIGH SCHOOL

**APPOINTMENTS**

***NON-INSTRUCTIONAL APPOINTMENTS***

RECOMMEND THAT THE BOARD OF EDUCATION APPOINT JAMES NESTICO TO THE PROVISIONAL POSITION OF SUPERVISOR OF TRANSPORTATION EFFECTIVE MAY 1, 2017 @\$90,000/YR. - TRANSPORTATION DEPARTMENT.

**SUBSTITUTE BUS DRIVER**

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS SUBSTITUTE BUS DRIVERS PENDING LICENSURE.

**NAME**

ELLERTON, JAMES

**OTHER PERSONNEL MATTERS**

PLEASE APPOINT THE FOLLOWING CONTRACTUAL/VOLUNTEER COMMUNITY EDUCATION INSTRUCTOR AT THE BOARD OF EDUCATION MEETING.

WENDY SCHMIDT, 2196 PARKER BLVD., TONAWANDA NY 14150  
- SLEEP SUPPORT, DIY NATURAL BEAUTY, ESSENTIAL OIL BASICS 101

**APPOINTMENTS**

***INSTRUCTIONAL APPOINTMENTS***

**TERM SUBSTITUTE**

RECOMMEND THAT AMANDA EICHINGER, ELEMENTARY TENURE AREA BE APPOINTED AS A TERM SUBSTITUTE FOR (MORATH) FROM 03/29/2017 TO 04/19/2017 AT A PRO-RATED SALARY OF BACHELORS, STEP 1 AT HOOVER MIDDLE SCHOOL.

**SUBSTITUTE LIST**

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS PER DIEM SUBSTITUTES EFFECTIVE AS OF THE DATE LISTED AT THE APPROPRIATE APPROVED SUBSTITUTE RATES. PENDING FINGERPRINT CLEARANCE.

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>
GLASER, HANNAH	PER DIEM SUBSTITUTE TEACHER	04/05/2017
HOLH, SYDNEY	PER DIEM SUBSTITUTE TEACHER	04/05/2017
LAROCQUE, JACQUELINE	PER DIEM SUBSTITUTE TEACHER	04/05/2017
ROE, LISA M.	PER DIEM SUBSTITUTE TEACHER	04/05/2017
WHIPKEY, MICHELLE	PER DIEM SUBSTITUTE TEACHER	04/05/2017

***EXTRA-CURRICULAR APPOINTMENTS***

**HOME INSTRUCTION**

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS HOME INSTRUCTORS EFFECTIVE THE DATE AFTER THIS BOARD MEETING - DISTRICT WIDE

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>
DAVID YOUHESS	FAMILY SUPPORT CENTER - PSYCHOLOGIST

**CHANGE OF STATUS**

***INSTRUCTIONAL CHANGE OF STATUS***

**CHANGE ASSIGNMENT**

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE CHANGE OF ASSIGNMENT FOR MARY K. BIEGER, ELEMENTARY TENURE AREA - INSTRUCTIONAL SPECIALIST ASSIGNMENT TO CONTINUE FROM 07/01/2017 TO 06/30/2020 - KENMORE MIDDLE SCHOOL.

**EXTEND ASSIGNMENT**

RECOMMEND THAT THE BOARD OF EDUCATION EXTEND THE DATE OF ASSIGNMENT FOR KRISTY R. BARRETT, ELEMENTARY TENURE AREA FROM 3/21/2017 TO 4/20/2017 - FRANKLIN ELEMENTARY SCHOOL.

RECOMMEND THAT THE BOARD OF EDUCATION EXTEND THE DATE OF ASSIGNMENT FOR PAUL NUCHERENO, TEACHING ASSISTANT FROM 3/21/2017 TO 4/21/2017- FRANKLIN ELEMENTARY SCHOOL.

**PREFERRED ELIGIBLE LIST RECALL**

RECOMMEND THAT THE BOARD OF EDUCATION RECALL JESSICA L. MANG-MORRIS, ELEMENTARY TENURE AREA (HANNIGAN) FROM THE PREFERRED ELIGIBILITY LIST AS A TERM SUBSTITUTE EFFECTIVE 04/03/2017 TO 06/30/2017 - FRANKLIN ELEMENTARY SCHOOL.

**DISCONTINUANCE**

***NON-INSTRUCTIONAL DISCONTINUANCE***

**RETIREMENT**

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF GARY A. TODARO FROM THE POSITION OF LABORER RPT EFFECTIVE 06/01/2017 - BUILDING & GROUNDS.

**CHANGE OF STATUS**

***NON-INSTRUCTIONAL CHANGE OF STATUS***

**CORRECTION**

RECOMMEND THAT THE BOARD OF EDUCATION CHANGE THE RESIGNATION OF RICHARD KINNEY TO RETIREMENT AS A BUS DRIVER RPT EFFECTIVE MAY 1, 2017.



**OTHER PERSONNEL MATTERS**

**POSITION INVENTORY - PROFESSIONAL**

**NEW POSITION**

PHYSICAL EDUCATION 0.2 FTE  
DISTRICT WIDE

**EFFECTIVE DATE**

03/30/2017

**APPOINTMENTS**

***INSTRUCTIONAL APPOINTMENTS***

***PART-TIME***

RECOMMEND COREY M. DEVILLE BE APPOINTED AS A PART-TIME 0.2 FTE PHYS.EDUCATION (SPECIAL SUBJ) TEACHER FROM 04/04/2017 TO 6/30/2017 AT THE PRO-RATED SALARY OF BACHELORS, STEP 1 AT HOOVER MIDDLE SCHOOL.