



A New York State School of Excellence
CHARLES A. LINDBERGH ELEMENTARY SCHOOL
184 Irving Terrace • Buffalo, New York 14223-2317 • 874-8410 • Fax 874-8570

Dear Lindbergh Families:

I hope this letter finds you and your family well while preparing for the new school year. The Lindbergh staff and I are very excited to welcome back all of our students especially our new students!

School will start in a fully remote model and, in five week increments, phase in a hybrid schedule to ensure the safety of our students, staff and families. Following are important dates and information to remember:

- Fully remote learning begins on **Tuesday, September 8, 2020.**
- On October 13th, Kindergarten and Grade 1 students will return to school in a hybrid model based on their cohort.
- On November 16th, Grades 2, 3 and 4 students will return to school in a hybrid model based on their cohort.
- To meet the social distancing requirements, each classroom will be divided into two cohorts when students return to the hybrid model of school. Cohort A students will come to school on Monday and Tuesday while Cohort B students will come to school on Thursday and Friday. All students will participate in remote learning on Wednesday.
- When your child returns to school in the hybrid model, school will be in session on that day from 9:30 a.m. to 3:15 p.m. Arrivals are from 9:00 - 9:30 a.m. and a staggered dismissal begins at 3:15 p.m. Attached are drop-off and pickup times and procedures including a detailed map of the traffic flow for both Crosby Avenue and Irving Terrace.
- I encourage those students who need to eat breakfast to arrive at school between 9:00 and 9:15 to ensure that they have enough time to eat their breakfast before instruction begins.
- If you have signed up for the Virtual Academy, the teacher below will be contacting you.

Your child's 2020-2021 Classroom Placement:

Teacher:
Grade:
Room:
Cohort:

Following is your child's email and password which they will need to log into Google Classroom. Please keep this information in a safe place.

Email:
Log In:
Password:

The Kenmore-Tonawanda UFSD Transportation Department will be sending out bus schedules for students eligible for transportation.

All parents must complete the enclosed form for dismissal purposes. Return it with your child on the first day of school. This form is critical in determining how your child will be released from school. This form will be available on the Lindbergh webpage.

We will face a wide variety of challenges together this school year as we focus on learning as well as meeting the safety needs of our students and staff. We are looking forward to a great year of learning and growing together!

Sincerely,

Mrs. Ann Maccagnano

Mrs. Ann Maccagnano

Principal

amaccagnano@ktufsd.org

Lindbergh Elementary Security

In an effort to foster a safe and secure learning environment, Lindbergh Elementary will operate with a single point of entry for all visitors entering and exiting the building during school hours. The single point of entry will be Door #1 on Irving Terrace (front doors of the building). Everyone entering the building must wear a face covering (i.e. mask) and follow social distancing guidelines.

Visitor Procedures:

- Enter at Door #1 on Irving Terrace. No entry will be permitted at any other door while school is in session.
- Parking will be available in the bus loop for visitors from 9:30 a.m. - 2:30 p.m. Buses begin to arrive at school after 2:30 p.m.
- All visitors will be required to present a valid government-issued identification such as a driver license at the Door #1 checkpoint before gaining entry to the school while it is in session. Please be sure to have your identification with you when you arrive.
- Everyone entering the building must wear a face covering (i.e. mask) and follow social distancing guidelines.
- Your ID will be scanned using an electronic visitor management system known as Raptor which is used in schools around the country. The Raptor system will create a temporary visitor badge and will screen visitors against the national sex offender registry. The Raptor system will alert staff if an individual is identified as being a registered sex offender or has been prohibited from being on school grounds by the school.
- If you are dropping off items such as lunches, instruments, sneakers, etc. after 9:30 a.m., you may drop them off at the Welcome Desk located inside Door # 1.
- Students arriving late or leaving early, should be signed in and/or out at the Welcome Desk inside Door #1. This also includes students who are sent home early by the school nurse.

The implementation of the Raptor system is part of a larger district-wide initiative to create an added layer of safety and security for students. You can learn more about the Raptor system and the Ken-Ton School District's visitor procedures at www.ktufsd.org/visitors

2020-2021

Lindbergh Elementary School Schedule

9:00 a.m: Doors Open 9:30 a.m: Instruction Begins

3:15 p.m: Staggered Dismissal Begins

Arrival & Dismissal Information:

Children should not arrive at school prior to 9:00 a.m. All children should be in their classroom by **9:30 a.m.** Teachers will begin taking attendance and begin instruction at that time. Children who arrive after **9:30 a.m.** will need to sign in at the Welcome Desk located inside Door #1 (front door on Irving Terrace). **Please refer to the enclosed maps regarding student drop-off and pick up procedures.** It is our hope that these procedures will ensure students remain safe when arriving and departing the building.

Arrival

9:00 - 9:30 a.m. Students may enter the building and walk to their classrooms wearing face coverings while following social distancing guidelines. As students enter the building, thermal cameras will be utilized to check students' temperatures. (Students are not identified by name and no data is stored.) Staff will be in the hallways to ensure safety and social distancing guidelines are being followed.

Parents should drop off students at Door #10 (referred to as the kindergarten door) which is on Crosby Avenue. After all the buses have left the bus loop (around 9:15), parents may use the bus loop to drop off their child at Door #1 which will help the flow of traffic around the school.

Dismissal

Parents should wait outside designated doors, wear masks and maintain social distancing. Doors are locked at all times.

Walkers

3:15 **Kindergarten** students will be dismissed:

Mrs. Hall, Mrs. Lefler & Mrs. Hoffman will dismiss at Door #10 (kindergarten door).

Ms. Kates and Mrs. Caligiuri will dismiss at Door #11 (office door).

3:20 **Grade 1** students will be dismissed at Door #11 (office door).

Grade 2 will be dismissed at Door #10 (K door).

3:25 **Grade 3** will be dismissed at Door #10 (K door).

Grade 4 will be dismissed at Door #11 (office door).

Bus Students

3:28 Staff will walk students to the buses.

3:33 All busses will leave Lindbergh Elementary for home.

Child Care:

In-house child care is available before and after school by contacting the YMCA directly at 874-5051. Also, enclosed are additional childcare options that serve the Lindbergh community.

Breakfast/Lunch Program:

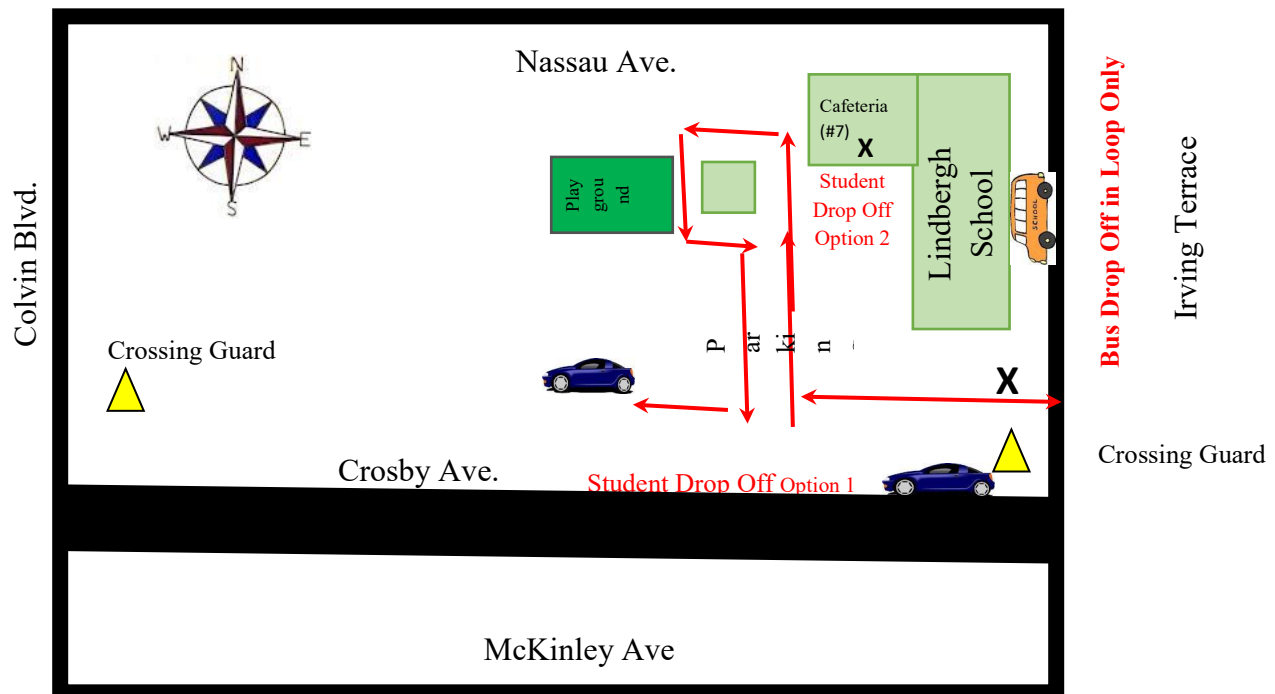
Breakfast and lunch will be served in the classroom. Breakfast will start at 9:00 a.m. Please see the district website www.ktufsd.org for additional Food Services information.

Lindbergh Elementary Arrival Information

- *Please do not drop students off at the stop sign in the parking lot. This is not safe because cars are going around stopped cars.**
- *Please drop students off by the cafeteria door. Also, please adhere to how to proceed out of the parking lot for safety.**

Arrival Information:

Children should not arrive to school prior to 9:00 a.m. A bell will ring at 9:00 a.m. to alert children that they may begin to walk to their classroom. All children should be in their classroom by 9:30 a.m. Teachers will begin taking attendance and begin instruction at that time. Children who arrive after 9:30 a.m. will need to sign in at the Welcome Desk before going to class and will be considered tardy.



When dropping off your child in the morning, **either**:

- Drop off your child on the side of the school (X) on Crosby Avenue. (Option #1)
- Drive into the parking lot and drop your child off at the cafeteria door #7 (X). Then proceed around the boiler room building and out through the parking lot. This will apply only to morning drop off only. (Option #2)
- Drop off your child in the bus loop after all of the buses have left the bus loop which should be around 9:15.

If you are facing eastbound on Crosby Avenue toward Irving Terrace, **please make sure your child walks to the crossing guard at Crosby Avenue and Irving Terrace to cross the street. Sending children across a busy street is not recommended.** It is important to encourage and teach walkers to cross where there are crossing guards (Crosby Ave. & Irving and Irving Terrace & Worth). Kenmore Police will ticket cars that are illegally.

Lindbergh Dismissal Information

Pickup Reminder

Dismissal Information:

Bus Loop: No cars are allowed in the bus loop during dismissal, 2:30PM-4:00PM. You may use the loop when picking up children early from school and/or for parking during evening school events.

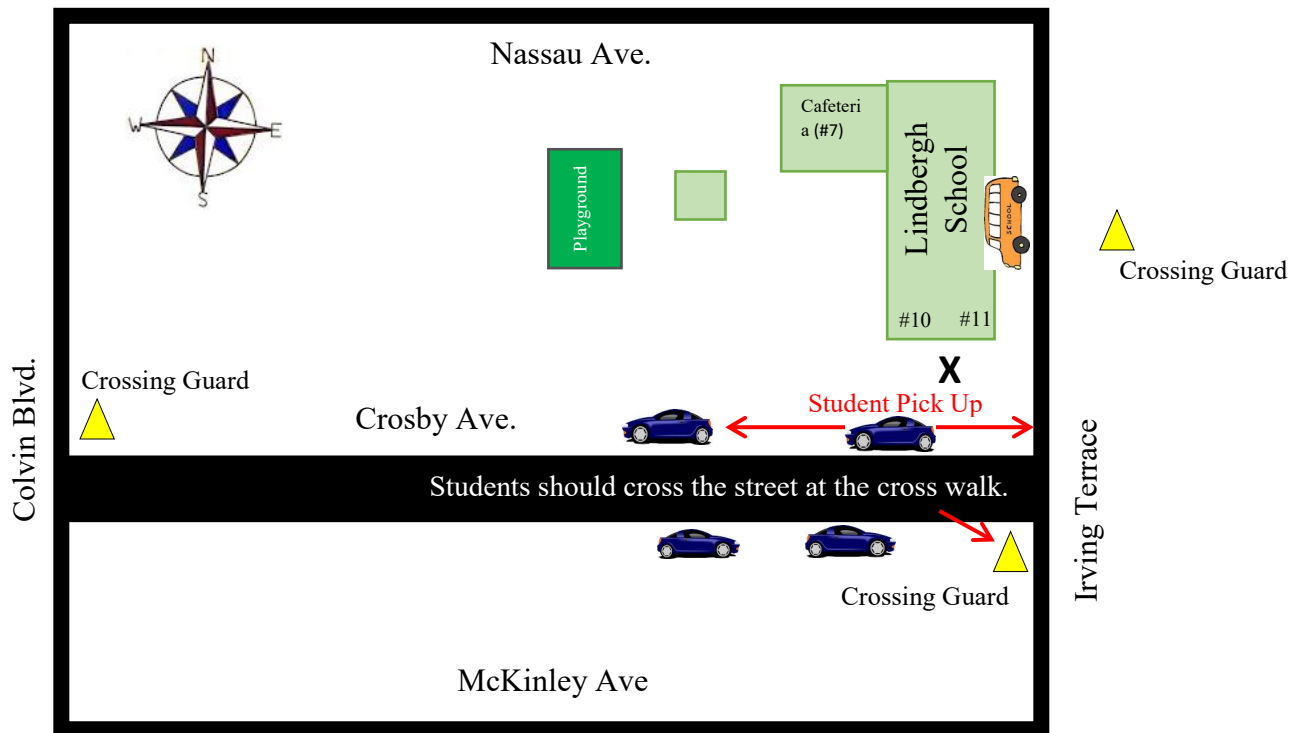
Parking Lot: No cars are allowed for pickup in the parking lot at dismissal for the safety of the students.

Walkers

- 3:15 Kindergarten students will be dismissed:
Hall, Lefler, and Hoffman will dismiss out the K door (#10)
Kates and Caligiuri will dismiss out the office door (#11).
- 3:20 First grade students will be dismissed out the office door (#11)
Second graders will be dismissed out the K door (#10)
- 3:25 Grade 3 will be dismissed out the K door (#10)
Grade 4 will be dismissed out the office door (#11)

Dismissal of Bus Students

- 3:28 Staff will bring students down to the buses.
- 3:33 All busses will leave Lindbergh Elementary for home.

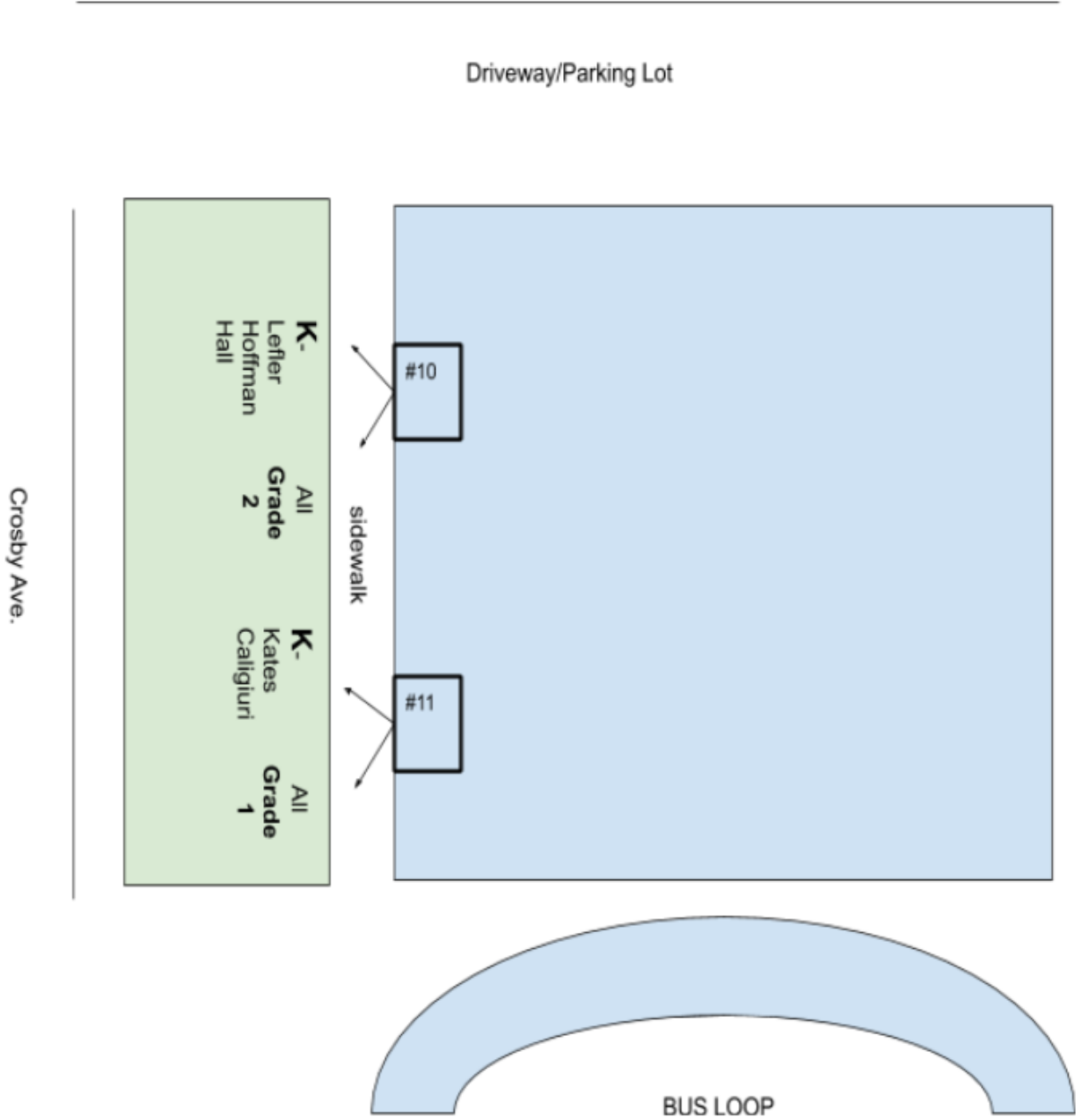


When picking up your child at dismissal;

- Pick up your child on the side of the school (X) on Crosby Avenue. If you are facing eastbound on Crosby Avenue toward Irving Terrace, please make your child walk to the crossing guard at Crosby Avenue and Irving Terrace to cross the street.
- Kindergarten students will be dismissed out door #11 and #10 by a school staff member.
- First grade walkers will dismissed out door #11 by a school staff member.
- Second grade students will be dismissed out door # 10 by a school staff member.
- Third and Fourth grade students will be dismissed out of door # 11 or # 10 as a walker (door closest to their classroom).

Walker Pickup Diagram

In order to ensure the safety of students, staff and families when picking up your child, please stand in the designated areas while adhering to social distancing guideline. When the teachers come out and you see your child, please pull your mask down quickly in order to ensure that the children get to the correct parent/guardian.



LINDBERGH ELEMENTARY SCHOOL DISMISSAL
INFORMATION 2020-2021

**PLEASE RETURN TO TEACHER ON
THE FIRST DAY OF SCHOOL**

Child's Name: _____

Child's Teacher: _____

(Please circle applicable day or days)

My child will be a walker. I understand that my child will be walked to the designated door in grades K-4. I have discussed the appropriate dismissal routine with my child after he or she exits the building.

M T W Th F Every Day

My child will take the bus home in the afternoon.

M T W Th F Every Day

My child will go to the following daycare: _____

M T W Th F Every Day

I understand that if there are any changes in my child's dismissal schedule, I will notify my child's teacher by writing a note. Daily changes are **not recommended** and can become confusing for your child and school staff.

Parent Signature: _____

Date: _____

**INFORMATION ON THIS SHEET WILL OVERRIDE
ANY DISMISSAL INFORMATION WE HAVE ON FILE.**