

KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT
WORK SCHEDULE: 2021-2022 SCHOOL YEAR
12 Month Civil Service Employees

MONTH	DUTY DAYS	PAID HOLIDAYS	UNASSIGNED DAYS
JULY	21	1 (July 5, Independence Day)	0
AUGUST	22	0	0
SEPTEMBER	21	1 (Sept. 6, Labor Day)	0
OCTOBER	20	1 (Oct. 11, Columbus Day)	0
NOVEMBER	18	3 (Nov. 11 Veterans Day, Nov 25-26, Thanksgiving)	1 (Nov 24)
DECEMBER	17	1 (Dec. 24, Winter Recess)	5 (Dec. 27-31)
JANUARY	20	0	1 (Jan 17)
FEBRUARY	15	1 (Feb. 21, Presidents' Day)	4 (Feb. 22-25)
MARCH	23	0	0
APRIL	16	1 (Apr. 15, Spring Recess)	4 (Apr. 11-14)
MAY	21	1 (May 30, Memorial Day)	
JUNE	21	0	1(June 20) **
TOTALS	235	10	16

****June 20, 2022 will be full-time employee Core Day. This is not a duty day for part time employees.**

Annual salaries for 12month full-time civil service employees have been calculated by multiplying the applicable base hourly rate by 1845 annual hours (7.5 hrs/day) and then adding longevity increments. The resulting annual salary is then divided by 26.1 to arrive at the biweekly gross pay. Note annual hours will vary based on the academic calendar.