



## District SDMT Meeting Minutes

<b>Date</b>	November 18, 2019
<b>Time</b>	4:00 p.m.
<b>Participants</b>	<p><b>In attendance:</b></p> <ul style="list-style-type: none"> <li>• Jill Ackerman, KTSEA Representative</li> <li>• Trevor Brown, Kenmore East High School Assistant Principal</li> <li>• Patrick Fanelli, Community Relations Coordinator and District SDMT Co-Chair</li> <li>• Danielle Frye, Hoover Elementary School Assistant Principal</li> <li>• Christopher Ginestre, Franklin Middle Principal</li> <li>• Kristen Hill, Hoover Middle School Teacher</li> <li>• Michael Huff, Hoover Elementary School Principal</li> <li>• Caroline Madden, Lindbergh Elementary School Teacher</li> <li>• Anne Martell, Kenmore West High School Assistant Principal</li> <li>• Jennifer Morrow, Parent</li> <li>• Kelly White, Assistant Superintendent for Instruction &amp; Student Services &amp; SDMT Chair</li> <li>• Karen Wozniak, Franklin Elementary School Teacher</li> </ul>
<b>Agenda</b>	<ul style="list-style-type: none"> <li>• Welcome</li> <li>• Review &amp; Approval of Minutes</li> <li>• Individual School SDMT Reports</li> <li>• Biennial Review of Shared Decision Making</li> <li>• Follow-Up Discussion: Homework</li> <li>• Building the Next Agenda</li> <li>• Adjourn</li> </ul>
<b>Meeting Summary</b>	<ul style="list-style-type: none"> <li>• School representatives provided a brief update regarding their respective school Shared Decision Making Team. Updates included:             <ul style="list-style-type: none"> <li>○ Lindbergh's replacement of their Author's Alley with a Mirror Wall, promoting the "Leaders of Them All" as the SDMT promotes wellness and trauma-informed practices through a variety of activities</li> <li>○ The present-day make-up of the Kenmore West team, which has grown and has established several sub-committees to focus on specific areas</li> <li>○ Incorporating trauma-informed practices</li> </ul> </li> </ul>

	<ul style="list-style-type: none"><li>○ Efforts to enhance school culture and morale, and new mascots introduced at Franklin Elementary and Hoover Elementary</li><li>○ Improving school-to-home communication</li><li>○ At Kenmore East, a new open house format and efforts to update and revamp showcases and displays throughout the building</li><li>○ The logistics involved with organizing a Halloween parade on a shortened day when Halloween coincides with an early release day</li></ul> <ul style="list-style-type: none"><li>● The minutes to the June 4, 2019 meeting were approved.</li><li>● Community Relations Coordinator Fanelli provided an overview of the Biennial Review of Shared Decision Making, a requirement of Commissioner’s Regulation 100.11. A brief discussion followed on the process by which the District SDMT will complete the Biennial Review. It was decided that a survey of current school SDMT members would be conducted as in previous years. The survey would be conducted following winter recess and the results shared prior to the Jan. 27, 2020 meeting. Sample survey questions would be sent to team members for review via email.</li><li>● Assistant Superintendent White thanked District Team members for their feedback regarding homework and noted that the feedback indicated that this topic was too big for building-level SDMT teams. Kelly provided an update regarding the ongoing work of the Curriculum Review Cycle. Specifically, the K-4 ELA and Math teams are currently reviewing programs and resources and are nearing programmatic decisions. Once the decisions are made (in early December), a subcommittee will be working to review research and make decisions regarding needed revisions to report cards and homework policies to begin in 2020-2021. Middle school teams are one year behind this work, so will have this information in another year. These teams will be well-positioned to incorporate feedback on homework and homework-related considerations into their long-term planning and decisions regarding curricula in individual content areas which has a significant impact on homework that is assigned to students. It was noted that the topic of homework is an important one for continued review and evaluation.</li><li>● Assistant Superintendent White provided an overview of some take-aways from a recent conference on parent/family engagement and involvement, including:<ul style="list-style-type: none"><li>○ A shift from “parent engagement” to “family engagement” to reflect varying family structures and the vital role that other family members may play in a child’s educational development</li><li>○ Evaluating the return on investment for family engagement practices</li><li>○ Ensuring that schools are welcoming for families</li><li>○ Helping parents/families support students at home</li></ul></li></ul>
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<b>Next meeting dates</b>	<ul style="list-style-type: none"><li>• Monday, January 27, 2020 (Biennial Review)</li><li>• Monday, March 30, 2020</li><li>• Monday, June 1, 2020</li></ul>
<b>Consensus Sign Off</b>	<i>All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes.</i>