



## SDMT Meeting Agenda

<b>School or District</b>	Charles Lindbergh Elementary School - Library
<b>Date</b>	Friday, January 17, 2025
<b>Time</b>	8:00am
<b>Participants</b>	<p><b>In attendance:</b> Ann Maccagnano, Bree Knight, Tom Perryman, Laura Waggoner, Rachel Roberts, Kristina Marzec, Christina Catalano, Mindy Albanesi, Ms. Stricker, Ms. Battaglia, Ms. Stricker, Kelly Strong,</p> <p><b>Excused:</b> Claire Bellia, Lauren Diesinger, Kari Fuitak, Mike Muscarella</p> <p><b>Absent:</b></p>
<b>Approval of minutes From previous meeting</b>	<p>Kelly reported on what was discussed at the district’s SDMT meeting.</p> <ul style="list-style-type: none"> <li>● Engagement strategy survey was sent to teachers. The most used engagement strategy is movement and less used is Blended Learning. Try to use more of the higher prep engagement strategies.</li> <li>● Panorama - The district has a 3 year contract with them.</li> <li>● Possible ideas for Non tangible prizes <ul style="list-style-type: none"> <li>○ Principal calls the student down to make a good phone call home.</li> <li>○ Karaoke machine in class or possible aud</li> </ul> </li> </ul> <p>We will order decodable books so that these can be sent home with students. This is to support our SIP goals this year.</p> <p>Earth Spirit Day - April 25th</p> <ul style="list-style-type: none"> <li>● All grade levels are interested in making terrariums for the Earth Day Celebration on April 25th.</li> <li>● Supplies to order: 2 plastic cups for each student, 500 popsicle sticks, dirt and seeds.</li> <li>● We already have Earth Day/recycling foam stickers to out on cups.</li> <li>● Special area teachers are to plan an Earth day theme activity for their classes on this day.</li> <li>● We will have a K-2 and 3-4 assembly on this day.</li> </ul>

	<p>Recess cart will be a Google Doc sign out sheet.</p> <ul style="list-style-type: none"> <li>● First floor cart will be located by the attendance office and pushed on the stage at night.</li> <li>● Second floor cart will be by the library and pulled in the library at the end of the day.</li> </ul>
<p><b>Review of responsibilities/tasks from previous meeting</b></p>	<p><b>Lindbergh SDMT Norms:</b>          Be on time/End on time          Stay on task          Set attainable goals          Set agenda for the following meeting          Norm Checker</p>
<p><b>Agenda</b></p>	<p><b>1. Review Norms of Collaboration:</b></p> <p><b>2. District Agenda Items:</b>          District Representative - Kelly Strong          Alternate - Bree</p> <p><b>3. Building Agenda Items:</b></p> <p>School Improvement Funds <a href="#">Decodables</a> Books ordered so students can bring home</p> <ul style="list-style-type: none"> <li>● Ideas on how to manage the books which will be sent home?</li> </ul> <p>Recess Cart Updates</p> <ul style="list-style-type: none"> <li>● How is it working out so far?</li> <li>● Feedback</li> </ul> <p>Mind Up</p> <ul style="list-style-type: none"> <li>● Update from Bree</li> </ul> <p>Valentine's For Vets</p> <ul style="list-style-type: none"> <li>● Due Feb 6th</li> <li>● No larger than 4x6</li> </ul> <p>Earth Spirit Day Activities</p> <ul style="list-style-type: none"> <li>● Build a <a href="#">terrarium</a> - Asking families to supply a <a href="#">water bottle</a>. Teachers will collect.</li> <li>● Rotations with grade levels</li> <li>● Special Areas Teachers to do an Earth Spirit Day theme on this day (April 25th)</li> </ul>

	Other agenda items (may be tabled to a future meeting if time does not allow)
<b>Decision Points</b>	
<b>Minutes</b>	<ul style="list-style-type: none"> <li>● Decodable Books <ul style="list-style-type: none"> <li>○ Purchased for K-2 teachers to be sent home. There will be a star sticker placed on these so that we know that these are the ones that can be sent home.</li> <li>○ They will be divided mostly amongst mostly K teachers and the remaining books will be for other teachers</li> </ul> </li> <li>● Recess Cart <ul style="list-style-type: none"> <li>○ Some teachers suggested not allowing teachers to have the same time everyday for the recess cart. Sign up for only 3 times at the same time during the week.</li> <li>○ Aides will change things around on the carts to keep it fresh.</li> </ul> </li> <li>● Mindup suggestions were shared <ul style="list-style-type: none"> <li>○ Bree will send more information out</li> </ul> </li> <li>● Valentines for Vets <ul style="list-style-type: none"> <li>○ 4x6 Valentine's for Vets</li> <li>○ Due by February 6, 2025. Put in the box by Jan.</li> </ul> </li> <li>● Earth Day Celebration - April 25th <ul style="list-style-type: none"> <li>○ Special area teachers will do an activity with their class.</li> <li>○ Whole school will build terrariums. Students will bring in empty water bottles. Grade levels will figure out how they will share supplies and complete the project. PE has buckets to borrow for dirt and pebbles.</li> <li>○ Earth Day apparel or colors</li> <li>○ Assembly- Songflower Man</li> </ul> </li> <li>● Parking spot for expectant moms</li> </ul>
<b>Responsibilities/Tasks for next meeting</b>	
<b>Next meeting date</b>	February 28, 2025
<b>Consensus Sign Off</b>	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.