



SDMT Meeting Agenda

School or District	Charles Lindbergh Elementary School - Library
Date	Friday, December 20, 2024
Time	8:00am
Participants	<p>In attendance: Ann Maccagnano, Bree Knight, Tom Perryman, Laura Waggoner, Rachel Roberts, Kristina Marzec, Christina Catalano, Mindy Albanesi, Ms. Stricker, Ms. Battaglia, Ms. Stricker, Kelly Strong,</p> <p>Excused: Claire Bellia, Lauren Diesinger, Kari Fuitak, Mike Muscarella</p> <p>Absent:</p>
Approval of minutes From previous meeting	<ul style="list-style-type: none"> ● We need someone to set up the recess cart ● Panorama- discussed some of the results. We will be going over in more detail with all teachers in December ● Attendance committee: We meet every 3 weeks and are continuing to try to improve attendance. <ul style="list-style-type: none"> ○ 12 Days of Attendance- announcement each day about the importance of attendance. Each day one student from each grade level will win a prize. The prizes alternate between individual prizes and whole class prizes. December 5th-20th ○ SEL team will send teachers an attendance video to show to their classes to kick off the 12 days ● PTA has offered to possible buy a recess cart ● School Improvement funds- \$1000 needs to be connected to SIP <ul style="list-style-type: none"> ○ Is there somewhere we can get decodable books to send home? ○ Possibly buy Math games ○ How are other teachers using magnet boards for UFLI? ● Assembly ideas: we have \$2000 currently to use ● Earth Spirit Day - possibly on Friday, April 25, 2025 <ul style="list-style-type: none"> ○ Ideas: <ul style="list-style-type: none"> ■ Rotate amongst grade to do activities

	<ul style="list-style-type: none"> ■ Rachel will look into possibly getting an assembly from a nature place to come in
<p>Review of responsibilities/tasks from previous meeting</p>	<p>Lindbergh SDMT Norms: Be on time/End on time Stay on task Set attainable goals Set agenda for the following meeting Norm Checker</p>
<p>Agenda</p>	<p>1. Review Norms of Collaboration:</p> <p>2. District Agenda Items: District Representative - Kelly Strong Alternate - Bree</p> <p>3. Building Agenda Items:</p> <p>School Improvement Funds - Connect with the SIP Plan</p> <ul style="list-style-type: none"> ● Decodables <p>Assembly Ideas</p> <p>Recess Cart</p> <p>Earth Spirit Day Activities</p> <ul style="list-style-type: none"> ● Build a terrarium - supplies needed? ● Rotations ● Talk with Special areas to do a earth spirit day theme on this day (April 25th) <p>Other agenda items (may be tabled to a future meeting if time does not allow)</p>
<p>Decision Points</p>	
<p>Minutes</p>	<p>Kelly reported on what was discussed at the district’s SDMT meeting.</p> <ul style="list-style-type: none"> ● Engagement strategy survey was sent to teachers. The most used engagement strategy is movement and less used is Blended Learning. Try to use more of the higher prep engagement strategies. ● Panorama - The district has a 5 year contract with them. ● Possible ideas for Non tangible prizes <ul style="list-style-type: none"> ○ Principal calls the student down to make a good phone call home. ○ Karaoke machine in class or possible aud

	<p>We will order decodable books so that these can be sent home with students. This is to support our SIP goals this year.</p> <p>Earth Spirit Day - April 25th</p> <ul style="list-style-type: none"> ● All grade levels are interested in making terrariums for the Earth Day Celebration on April 25th. ● Supplies to order: 2 plastic cups for each student, 500 popsicle sticks, dirt and seeds. ● We already have Earth Day/recycling foam stickers to put on cups. ● Special area teachers are to plan an Earth day theme activity for their classes on this day. ● We will have a K-2 and 3-4 assembly on this day. <p>Recess cart will be a Google Doc sign out sheet.</p> <ul style="list-style-type: none"> ● First floor cart will be located by the attendance office and pushed on the stage at night. ● Second floor cart will be by the library and pulled in the library at the end of the day.
Responsibilities/Tasks for next meeting	Share notes with colleagues
Next meeting date	January 17, 2025
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.