



## SDMT Meeting Agenda

<b>School or District</b>	Charles Lindbergh Elementary School - Library
<b>Date</b>	Friday, November 15, 2024
<b>Time</b>	8:00am
<b>Participants</b>	<p><b>In attendance:</b> Ann Maccagnano, Bree Knight, Tom Perryman, Laura Waggoner, Rachel Roberts, Kristina Marzec, Christina Catalano, Claire Bellia, Mindy Albanesi, Ms. Stricker, Ms. Battaglia,</p> <p><b>Excused:</b> Ms. Stricker, Claire Bellia, Lauren Diesinger, Kari Fuitak, Mike Muscarella, Kelly Strong,</p> <p><b>Absent:</b></p>
<b>Approval of minutes From previous meeting</b>	<ul style="list-style-type: none"> <li>● District SDMT meets in November. Kelly will attend and share with us.</li> <li>● Recess cart: sign out, one upstairs &amp; one downstairs             <ul style="list-style-type: none"> <li>○ 2nd grade has a cart they share, K has stuff in their rooms</li> <li>○ We do not have extra rooms for recess. Will do a sign-up for the wellness room when it is available.</li> </ul> </li> <li>● Review of School Improvement Plan</li> <li>● Mind Up             <ul style="list-style-type: none"> <li>○ Goal is to teach unit one (4 lessons) before the December Holiday Break</li> <li>○ Create a safe, kind and focused learning environment</li> </ul> </li> </ul>
<b>Review of responsibilities/tasks from previous meeting</b>	<p><b>Lindbergh SDMT Norms:</b>          Be on time/End on time          Stay on task          Set attainable goals          Set agenda for the following meeting          Norm Checker</p>
<b>Agenda</b>	<ol style="list-style-type: none"> <li>1. <b>Review Norms of Collaboration:</b></li> <li>2. <b>District Agenda Items:</b></li> </ol>

	<p>District Representative - Kelly Strong Alternate - Bree</p> <p><b>3. Building Agenda Items:</b></p> <p>Panorama - General Overview Results (Mindy)</p> <p>Attendance - 12 days of Attendance</p> <p>School Improvement Funds - Connect with the SIP Plan</p> <p>Assembly Ideas</p> <p>Recess Cart</p> <p>Other agenda items (may be tabled to a future meeting if time does not allow)</p>
<b>Decision Points</b>	
<b>Minutes</b>	<ul style="list-style-type: none"> <li>● We need someone to set up the recess cart</li> <li>● Panorama- discussed some of the results. We will be going over in more detail with all teachers in December</li> <li>● Attendance committee: We meet every 3 weeks and are continuing to try to improve attendance. <ul style="list-style-type: none"> <li>○ 12 Days of Attendance- announcement each day about the importance of attendance. Each day one student from each grade level will win a prize. The prizes alternate between individual prizes and whole class prizes. December 5th-20th</li> <li>○ SEL team will send teachers an attendance video to show to their classes to kick off the 12 days</li> </ul> </li> <li>● PTA has offered to possibly buy a recess cart</li> <li>● School Improvement funds- \$1000 needs to be connected to SIP <ul style="list-style-type: none"> <li>○ Is there somewhere we can get decodable books to send home?</li> <li>○ Possibly buy Math games</li> <li>○ How are other teachers using magnet boards for UFLI?</li> </ul> </li> <li>● Assembly ideas: we have \$2000 currently to use</li> <li>● Earth Spirit Day - possibly on Friday, April 25, 2025 <ul style="list-style-type: none"> <li>○ Ideas: <ul style="list-style-type: none"> <li>■ Rotate amongst grade to do activities</li> <li>■ Rachel will look into possibly getting an assembly from a nature place to come in</li> </ul> </li> </ul> </li> </ul>
<b>Responsibilities/Tasks</b>	Grade Level Chairs:

<b>for next meeting</b>	<ul style="list-style-type: none"><li>● Discuss possibilities of ideas on how to use the School Improvement monies which connect to the SIP</li><li>● Come up with ideas for Earth Spirit Day</li></ul>
<b>Next meeting date</b>	December 20, 2024
<b>Consensus Sign Off</b>	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

**Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.**