



## SDMT Meeting Agenda

<b>School or District</b>	Charles Lindbergh Elementary School - Library
<b>Date</b>	Friday, October 25, 2024
<b>Time</b>	8:00am
<b>Participants</b>	<p><b>In attendance:</b> Ann Maccagnano, Bree Knight, Tom Perryman, Laura Waggoner, Rachel Roberts, Kristina Marzec, Christina Catalano, Kelly Strong, Claire Bellia, Mindy Albanesi, Ms. Stricker, Ms. Battaglia,</p> <p><b>Excused:</b> Claire Bellia, Lauren Diesinger, Kari Fuitak, Mike Muscarella</p> <p><b>Absent:</b></p>
<b>Approval of minutes From previous meeting</b>	
<b>Review of responsibilities/tasks from previous meeting</b>	<p><b>Lindbergh SDMT Norms:</b></p> <p>Be on time/End on time</p> <p>Stay on task</p> <p>Set attainable goals</p> <p>Set agenda for the following meeting</p> <p>Norm Checker</p>
<b>Agenda</b>	<p><b>1. Review Norms of Collaboration:</b></p> <p><b>2. District Agenda Items:</b> District Representative - Kelly Strong Need an alternate - Bree</p> <p><b>3. Building Agenda Items:</b></p> <p>Share Norms/Change Norms</p> <ul style="list-style-type: none"> <li>● School Improvement Plan</li> </ul>

	<ul style="list-style-type: none"> <li>○ Review Plan</li> <li>● Recess Supplies - Cart</li> <li>● Mind Up</li> </ul> <p>Other agenda items (may be tabled to a future meeting if time does not allow)</p>
<b>Decision Points</b>	
<b>Minutes</b>	<ul style="list-style-type: none"> <li>● District SDMT meets in November. Kelly will attend and share with us.</li> <li>● Recess cart: sign out, one upstairs &amp; one downstairs <ul style="list-style-type: none"> <li>○ 2nd grade has a cart they share, K has stuff in their rooms</li> <li>○ We do not have extra rooms for recess. Will do a sign-up for the wellness room when it is available.</li> </ul> </li> <li>● Review of School Improvement Plan</li> <li>● Mind Up <ul style="list-style-type: none"> <li>○ Goal is to teach unit one (4 lessons) before the December Holiday Break</li> <li>○ Create a safe, kind and focused learning environment</li> </ul> </li> </ul>
<b>Responsibilities/Tasks for next meeting</b>	
<b>Next meeting date</b>	November 15, 2024
<b>Consensus Sign Off</b>	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

**Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.**