



## SDMT Meeting Agenda

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| <b>School or District</b>                                     | Charles Lindbergh Elementary School - Library   |
| <b>Date</b>   | Friday, September 27, 2024  |
| <b>Time</b>   | 8:00am  |
| <b>Participants</b>   | <p><b>In attendance:</b> Ann Maccagnano, Bree Knight, Tom Perryman, Laura Waggoner, Rachel Roberts, Kristina Marzec, Christina Catalano, Kelly Strong, Claire Bellia, Mindy Albanesi, Lauren Diesinger, Ms. Stricker, Ms. Battaglia, Kari Fuitak</p> <p><b>Excused:</b></p> <p><b>Absent:</b> Mike Muscarella</p>   |
| <b>Approval of minutes<br/>From previous meeting</b>          |   |
| <b>Review of responsibilities/tasks from previous meeting</b> | <p><b>Lindbergh SDMT Norms:</b></p> <p>Be on time/End on time</p> <p>Stay on task</p> <p>Set attainable goals</p> <p>Set agenda for the following meeting</p> <p>Norm Checker</p>   |
| <b>Agenda</b>   | <p><b>1. Review Norms of Collaboration:</b></p> <p><b>2. District Agenda Items:</b></p> <p>District Representative - Kelly Strong</p> <p>Need an alternate - Bree</p> <p><b>3. Building Agenda Items:</b></p> <p>Share Norms/Change Norms</p> <ul style="list-style-type: none"> <li>● check-in</li> <li>● Special Olympic Presentation/Assembly - Mindy</li> </ul> |

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|  | <ul style="list-style-type: none"> <li>● School Improvement Plan <ul style="list-style-type: none"> <li>○ Review Plan</li> </ul> </li> <li>● Write Ups in Cafeteria</li> <li>● Sensory Wall Placement?</li> <li>● Recess Supplies - Cart</li> <li>● Playground - Set Schedule</li> </ul> <p>Other agenda items (may be tabled to a future meeting if time does not allow)</p>   |
| <b>Decision Points</b>                         |   |
| <b>Minutes</b>                                 | <ul style="list-style-type: none"> <li>● District Shared Decision Making team <ul style="list-style-type: none"> <li>○ Reps: Kelly Strong &amp; Bree Knight (alternate)</li> </ul> </li> <li>● Special Olympics <ul style="list-style-type: none"> <li>○ Mindy will look into them coming to Lindbergh for an assembly</li> <li>○ Polar Plunge-Are staff interested in participating to raise money for Special Olympics?</li> </ul> </li> <li>● Fire Safety presentation/assembly through Red Cross</li> <li>● Red Cross offers a staff training on chest compressions</li> <li>● Write-ups in the cafeteria: <ul style="list-style-type: none"> <li>○ Will talk with Cafeteria Staff about filling out the forms and calling</li> <li>○ Bree and Ann will go over cafeteria rules with the students</li> </ul> </li> <li>● Sensory wall <ul style="list-style-type: none"> <li>○ Where do we put the items? One upstairs and One downstairs.</li> </ul> </li> <li>● Introduction of School Improvement Plan <ul style="list-style-type: none"> <li>○ PD in math and ELA will be done during Early Release Days</li> <li>○ How are parents doing with Seesaw?</li> </ul> </li> </ul> |
| <b>Responsibilities/Tasks for next meeting</b> | <p>Discuss at Grade level meeting minutes:</p> <ul style="list-style-type: none"> <li>● Playground sign up-Is the sign up working out?</li> <li>● Recess supplies: How do we want to organize recess supplies</li> </ul>  |
| <b>Next meeting date</b>                       | October 25, 2024  |
| <b>Consensus Sign Off</b>                      | All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes   |

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.