



SDMT Meeting Agenda

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| School or District | Charles Lindbergh Elementary School - Library |
| Date | Friday, April 26, 2024 |
| Time | 8:00am |
| Participants | <p>In attendance: Ann Maccagnano, Bree Knight, Meghan Lillis, Mindy Albanesi, Laura Waggoner, Carol Mancuso, Rachel Roberts, Kari Fuitak, Bill Foote, JoAnn Caligiuri, Claire Bellia, Miranda DelBello, Christy Englert, Lauren Diesinger,</p> <p>Excused:</p> <p>Absent:</p> |
| Approval of minutes From previous meeting | <ul style="list-style-type: none"> ● The new draft proposal to change the conferences to October and February was well received. Sending Lindbergh’s approval to the district. We will hear more of the final district decision in May. ● Spirit Week will be the week of April 15th ● Wear purple to celebrate military families (Purple Up! For Military Kids.) on April 24th. ● Cards for the Elderly: students make them the last 2 weeks of April. Cards are due May 3rd. ● Green Team: challenging teachers to take pictures of students doing something to help the earth/environment and create a slideshow to share ● We won a free assembly from Fitness for Kids for the work that April has done. Kevin McCarthy will be here to give us two 20 minute assemblies (K-1 and 2-4) on April 25, 2024. ● Focus on diversity and inclusion as a building next year. |
| Review of responsibilities/tasks from previous meeting | <p>Lindbergh SDMT Norms:</p> <p>Be on time/End on time</p> <p>Stay on task</p> <p>Set attainable goals</p> <p>Set agenda for the following meeting</p> <p>Norm Checker</p> |

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| Agenda | <p>1. Review Norms of Collaboration:</p> <p>2. District Agenda Items: District Representative - Bree</p> <p>3. Building Agenda Items:</p> <ul style="list-style-type: none"> ● Library for the 2024-2025 School Year - slides <p>Other agenda items (may be tabled to a future meeting if time does not allow) These items tabled for next SDMT meeting:</p> <ul style="list-style-type: none"> ● District Calendar - Conference Schedule - Update in May ● SDMT/PBIS/Grade Level Representative for next year ● PTA Supply Kits ● Birthday Invitations ● SIP plan for next year |
| Minutes | <ul style="list-style-type: none"> ● Capital project updates: Lindbergh’s SPOE and Main Office will be done with this capital project. The project timeline for the start of the SPOE and main office construction is determined upon SED’s approval which could take 6 months. Updates to water systems have begun and will continue over the summer. The addition, parking lot, and other projects will be done at a later date. ● Library changes for the 2024-2025 school year will be across all elementary buildings. All students K-4 will go to the library at least once every two weeks. Teachers will collaborate with the library media specialist and will be expected to be with their students in the library. Standards for Digital Literacy will be addressed through the library. Library times will not be on the master schedule, but will be developed with teachers and Abbey. Abbey will attend grade level meetings to collaborate with teachers. Library will not be a special. |
| Responsibilities/Tasks for next meeting | <p>Grade Level Liaisons discuss at grade level:</p> <ul style="list-style-type: none"> ● Share at the grade level about the library changes for the 2024-2025 school year. |
| Next meeting date | <p>May 31, 2024</p> |
| Consensus Sign Off | <p>All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes</p> |

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.