



SDMT Meeting Minutes

School or District	Charles Lindbergh Elementary School
Date	Friday, January 22, 2021
Time	8:00am
Participants	<p>In attendance: Ann Maccagnano, Bill Foote, Debbie Peters, Cheryl Hubert, Lynette Carpenter, Caroline Madden, Tom Perryman, Kristina Marzec, Michele Sprada, Kelly Strong, Julie Lefler, Christy Englert, Meghan Lillis, Jennifer Peter, Jennifer Peters</p> <p>Excused: Lauren Deisinger, Sharon Brooks, Rob Zirnheld</p> <p>Absent:</p>
Approval of minutes From previous meeting	<p>The team discussed and reviewed the reopening procedures and asked questions about testing. Parents asked clarifying questions about testing.</p> <p>Winter Fest is all set ready to go.</p>
Review of responsibilities/tasks from previous meeting	<p>Lindbergh SDMT Norms: Be on time/End on time Stay on task Set attainable goals</p> <p>Check In - Cheryl</p>
Agenda	<p>1. Review Norms of Collaboration:</p> <p>2. District Agenda Items:</p> <p>3. Building Agenda Items: Lindbergh Task Force Meeting</p> <ul style="list-style-type: none"> ● Health Update ● COVID/Safety Updates ● Questions/Comments

	<p>Valentine's Day Discussion/Decision</p> <ul style="list-style-type: none"> ● Sending Home Valentines ● Wear Red <p>Attendance Data</p> <ul style="list-style-type: none"> ● Wednesdays ● Chronically Absent ● Overall in January <p>Announcements - Ideas - School Spirit, Community Awareness, SEL (Wednesday)</p>
Decision Points	Each grade level decided what they will be doing to celebrate Valentine's Day.
Minutes	<p>Health Update- Jen Peters reported on the COVID testing. All is going very well. They have a good system going. Please make sure to complete the consent form if you are selected for testing. The district changed the scheduling, two students are scheduled at the same time now. We are averaging about 24 students every Wednesday.</p> <p>COVID/Safety Updates- Ann shared a list of safety protocols that Lindbergh is following to ensure safety and cleanliness. Christy has some paper towels if you would like some for your class. They can be used for spills with the spray instead of using the cloths. See Rob if you need clean cloths. The touchless hand sanitizer in your classroom can get clogged. You may need to wipe it down. They are battery operated, so if it stops working, see Rob and he can check/replace the batteries. Do not use the wipes that you use to wipe down the iPads on student desks. Use the spray bottle and cloths.</p> <p>Valentine's Day- Each grade level has a plan for Valentine's Day. If you are having children bring Valentines in from home, please make sure they hand them in 4 days prior to distributing them so they have a quarantine period. We will Wear Red on Monday, February 8th and Friday, February 12th for Valentine's Day.</p> <p>Attendance Data- A report with Lindbergh attendance was shared. Lindbergh has an excellent attendance rate. Wednesday has been a concern, but Ann has been calling families and the attendance rate has improved each week. The attendance committee meets every 5 weeks and makes calls or sends letters to chronically absent families.</p> <p>Announcements: We are trying to use Wednesdays to add some excitement to our announcements. A Google form was shared so faculty can add ideas. Thanks to Jamie for his hard work and making our virtual announcements so successful!</p>

Responsibilities/Tasks for next meeting	Teachers will notify parents of their Valentine's day decision. Tabled Scholastic Data for the February Meeting
Next meeting date	February 26, 2021
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.