



## SDMT Meeting Minutes

<b>School or District</b>	Charles Lindbergh Elementary School
<b>Date</b>	Friday, December 11, 2020
<b>Time</b>	8:00am
<b>Participants</b>	<p><b>In attendance:</b> Ann Maccagnano, Bill Foote, Debbie Peters, Cheryl Hubert, Lynette Carpenter, Caroline Madden, Tom Perryman, Lauren Deisinger, Kristina Marzec, Michele Sprada, Kelly Strong, Julie Lefler, Christy Englert, Meghan Lillis, Jennifer Peter, Sharon Brooks, Jennifer Peters</p> <p><b>Excused:</b></p> <p><b>Absent:</b></p>
<b>Approval of minutes From previous meeting</b>	<p>Lindbergh Task Force Meeting</p> <ul style="list-style-type: none"> <li>● Health and Safety <ul style="list-style-type: none"> <li>○ We will be remote learning until we can safely return to the school. Other schools in the state who were in orange, took 2 to 4 weeks to return</li> <li>○ Parents can consent for one of the children and not the other(s) to be COVID tested.</li> <li>○ Teachers will be tested on Wednesday, unless they do not report to the building on that day. They will be tested Tuesday or Thursday.</li> <li>○ Possibly have Lucky Lindy model the testing on a video to share with the students.</li> </ul> </li> <li>● Facilities - Cleaning will continue to clean all areas of the building to ensure that safety of staff and students</li> <li>● Communication <ul style="list-style-type: none"> <li>○ Shout Outs <ul style="list-style-type: none"> <li>■ Parents feel very well informed.</li> <li>■ Parents would like more clarification on the testing when the students return.</li> <li>■ Ann will continue to use Shout outs and Facebook to</li> </ul> </li> </ul> </li> </ul>

	<p>communicate important information to families</p> <ul style="list-style-type: none"> <li>■ Teachers are doing an excellent job communicating to their families. Parents are very pleased.</li> <li>○ Morning announcements will continue to be shared with the students.</li> <li>● Questions/Comments <ul style="list-style-type: none"> <li>○ Dates for the supply pickup each month will be shared</li> </ul> </li> </ul> <p>Winter Festival</p> <ul style="list-style-type: none"> <li>● Our Festival will be virtual this year on December 15th from 5:00-7:00.</li> <li>● We have 3 volunteer Santa's and will be checking to see if they would be willing to do 5 minute virtual meetings with any family that signs up</li> <li>● QR codes of staff read-alouds will be shared with families</li> <li>● Deb and Kristina selected prizes that we will still order. We still may do a drive through Winter Festival in Jan/Feb. If we do not, the prizes will be saved for next year's Holiday breakfast.</li> <li>● We are looking into placing a mailbox outside of our building for families to drop off letters to Santa.</li> <li>● Possibly email the students back with a response from "Santa" (Ann)</li> </ul> <p>School Pictures</p> <ul style="list-style-type: none"> <li>● Will be rescheduled for a later date (Feb) due to us being in remote</li> </ul>
<p><b>Review of responsibilities/tasks from previous meeting</b></p>	<p><b>Lindbergh SDMT Norms:</b>  Be on time/End on time  Stay on task  Set attainable goals  Set agenda for the following meeting  Norm Checker</p>
<p><b>Agenda</b></p>	<p><b>1. Review Norms of Collaboration:</b></p> <p><b>2. District Agenda Items:</b></p> <p><b>3. Building Agenda Items:</b>  Lindbergh Task Force Meeting</p> <ul style="list-style-type: none"> <li>● Return to the Building</li> <li>● Questions/Comments</li> </ul> <p>Winter Fest</p>
<p><b>Decision Points</b></p>	
<p><b>Minutes</b></p>	<p>The team discussed and reviewed the reopening procedures and asked questions about testing. Parents asked clarifying questions about testing.</p>

	Winter Fest is all set ready to go.
<b>Responsibilities/Tasks for next meeting</b>	
<b>Next meeting date</b>	January 22, 2021
<b>Consensus Sign Off</b>	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

**Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.**