



SDMT Meeting Minutes

School or District	Charles Lindbergh Elementary School
Date	Friday, October 23, 2020
Time	8:00am
Participants	<p>In attendance: Ann Maccagnano, Bill Foote, Debbie Peters, Cheryl Hubert, Lynette Carpenter, Caroline Madden, Tom Perryman, Lauren Deisinger, Kristina Marzec, Michele Sprada, Kelly Strong, Julie Lefler, Christy Englert, Meghan Lillis</p> <p>Excused: Sharon Brooks</p> <p>Absent:</p>
Approval of minutes From previous meeting	<p>Caroline Madden will continue the role as the District SDMT Representatives for this year.</p> <p>Safety Drills: We need to still have 8 drills by the end of December. Students will need to be here for them to count. Lockdown drills will look different. We will not huddle in the corner, but explain to students what they would do in case we had to lockdown.</p> <p>Purple folders will no longer be used due to the fact that students passwords and login are provided on IC.</p> <p>Halloween: Only K and 1 will be in the building on October 30th. We discussed whether or not to still have a parade and whether we should have two days for cohort A and cohort B? Caroline Madden will explore other possible virtual celebrations. K and 1 will discuss at a grade level meeting.</p> <p>Room Parents: Grade levels will discuss whether or not we will need room parents this year at their next grade level meeting.</p> <p>Virtual Anti- bully assembly: Mike Seege has offered to host virtual Anti-Bully Magic shows to all of our classes. Deb will contact Mike to see if he could combine classes on Tuesday and Thursday for K and 1. She will see if he can present his show to grades 2-4 on Wednesday. This would be the week of October 19-23rd.</p>
Review of responsibilities/tasks	<p>Lindbergh SDMT Norms: Be on time/End on time</p>

<p>from previous meeting</p>	<p>Stay on task Set attainable goals Set agenda for the following meeting Norm Checker</p>
<p>Agenda</p>	<p>1. Review Norms of Collaboration:</p> <p>2. District Agenda Items:</p> <p>3. Building Agenda Items: Lindbergh Task Force</p> <ul style="list-style-type: none"> ● Grade 2-4 Orientation - October 28th and November 4th ● Student Attestation Form <p>Review the Anti Bully Assembly</p> <p>Discussion on Celebrations in Schools - Birthday, Holiday</p> <p>Monthly Themes - Board</p> <p>February BOE Meeting</p> <p>Other agenda items (may be tabled to a future meeting if time does not allow)</p>
<p>Decision Points</p>	<p>Designated stairwells for students to use based on grade level.</p> <p>There will be no celebrations for birthdays or holidays with food, tokens or treats that families bring into the building this school year.</p>
<p>Minutes</p>	<p>Grade 2-4 Orientation - October 28th and November 4th</p> <ul style="list-style-type: none"> ● Teachers will inform walker students to use the following stairwells when entering the building: <ul style="list-style-type: none"> ○ 2nd grade-use the stairs near the front door ○ 3rd grade will use the stairs near the K Door ○ 4th grade will use the stairs near the main office <p>Student Attestation</p> <ul style="list-style-type: none"> ● Lindbergh has has a 96% completion rate ● Parents are getting an email at 5:00am and then text reminders each morning at 8:00 and then again at 8:45 <p>Review the Anti Bully Assembly</p> <ul style="list-style-type: none"> ● We had a great turn out: 288 students attend the Magic shows throughout the day. The only concerns were the children using the chat (Deb disabled the chat for the older students) and families not using their

	<p>Kenton devices needed to be admitted to the Google Meet. Deb monitored throughout the day and admitted families as they joined.</p> <ul style="list-style-type: none"> ● We will look into hosting future virtual assemblies. The PTA has budgeted \$750 for them. <p>Celebrations in Schools? Birthday, Assemblies</p> <p>The committee decided that there will be no food or treats to celebrate birthdays/holidays. However, teachers are encouraged to celebrate in other ways (a card, small token gifts like a pencil or stickers) in each classroom. Each class can determine the way they will celebrate this year.</p> <p>Monthly Themes - Board</p> <ul style="list-style-type: none"> ● Cheryl organized a Unity activity where students were given a hand and drew or wrote tokens of kindness. Christy and our Aides hung them on the Bulletin Boards near Rm 111) ● We will start to send the monthly theme activities to families to complete starting in November. ● Deb will share them electronically so teachers can post them in their Google Classrooms. Hard copies can be sent home. ● Hard copies will be ready to send home for the 2-4 Orientation days. <p>February BOE Meeting</p> <ul style="list-style-type: none"> ● This year we are scheduled to present to the BOE in February. We will feature the Science Lab and all the great things Paula is doing this year. Thanks Paula!
Responsibilities/Tasks for next meeting	Discuss with students the correct stairwell that they should use when entering the building.
Next meeting date	November 20, 2020
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.