

# **Agreement for Student Use of Kenmore-Town of Tonawanda Union Free School District's Computer System**

## **Important Information**

Before you sign: both the student and the parent/guardian should read this entire agreement and the handout entitled "Policy Regarding Student Use of Computerized Information Resources". This signed agreement will be retained by the school.

NOTE: The District reserves the right to pursue legal action against a student and/or the student's parent(s) or legal guardian(s), as appropriate, if there is any damage to or destruction of District property resulting from the student's use of the Kenmore-Town of Tonawanda Union Free School District's Computer System.

## **Agreement for Student**

In consideration of the privilege of using the Kenmore-Town of Tonawanda Union Free School District's Computer System, I agree that I have been provided with a copy of the District's policy on the student use of computerized information resources. I agree to adhere to the policy, other regulations that may be developed, and to any changes or additions adopted by the District. I also agree to adhere to related policies published in the Student handbook.

I understand that failure to comply with these policies may result in the modifications or loss of my access to the District's computer system, and may in addition result in the imposition of discipline under the District's school conduct and discipline policy.

## **Student User Terms and Conditions**

1. It is my responsibility to avoid abusive conduct which would include, but is not limited to, the altering of system software, placing of unlawful information, knowingly enacting computer viruses or harmful programs on or through the system, in either public or private files or messages.
2. I am accountable for the use of my password. My password must not be revealed to anyone nor will I use others' passwords.
3. I understand any email or digital materials can be scanned for content and be reviewed by school administration for violations and to protect student safety.
4. I will not use the school's computer system to obtain, view, download, send, print, display, or otherwise gain access to or transit materials that are unlawful, obscene, pornographic, or abusive.
5. I will not use the District's computer system to harass, insult, or attack others, or to otherwise engage in cyber-bullying or any other conduct prohibited by the Student Code of Conduct.
6. I will use only authorized software on the District's computers and network systems.
7. I will use all computer equipment and software within the coursework for which it is intended. I will not abuse equipment, destroy data of any other user, or attempt to disable systems.
8. I will not violate copyright laws or use the District's computer system for commercial purposes.
9. If I identify a security violation or abuse of the District's computer system or with other users, I will immediately notify an instructor.

## Network Etiquette

You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- a. Be polite. Do not get abusive in your messages to others.
- b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language. Illegal activities are strictly forbidden.
- c. Do not reveal your personal address or phone number or those of others.
- d. Network accounts are to be used only by the authorized user for the designated purpose. No "chain mail" materials may be transmitted.
- e. Do not use the network in such a way that you would disrupt the use of the network by other users.

**Student's Name (please print):** \_\_\_\_\_

**User Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Agreement for Parent or Guardian

I am the parent/guardian of \_\_\_\_\_, the minor student who has signed the District's agreement for student use of computerized information resources. I have been provided with a copy, and I have read the District's policy and regulations concerning use of the District's computer system.

I also acknowledge receiving notice that, unlike most traditional instructional or library media materials, the District's computer system will potentially allow my son/daughter student access to external networks not controlled by the school district. I understand that some of the materials available through these external computer networks may be inappropriate and objectionable; however, I acknowledge that it is impossible for the District to screen or review all of the available materials. I accept responsibility to set and convey standards for appropriate and acceptable use to my son/daughter when using the District's computer system or any other electronic media or communications.

**I understand that presently student email accounts are active for all students K-10 for internal communication only and not for outside district communication. Email for Juniors and Seniors is allowed for outside district communication. Student email accounts and information are protected under the Google terms of student privacy and COPPA & FERPA compliance. [https://edu.google.com/k-12-solutions/privacy-security/?modal\\_active=none](https://edu.google.com/k-12-solutions/privacy-security/?modal_active=none)**

I agree to release the Kenmore-Town of Tonawanda Union Free School District, the Board of Education, its agents and employees from any and all claims of any nature arising from my son's/daughter's use of the District's computer system in any matter whatsoever.

I agree that my son/daughter may have access to the District's computer system, and I agree that this may include remote access from our home.

**Parent/Guardian Name (please print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_