

## Title: Ken-Ton Strategic Planning Session #2

Please bring: Your Strategic Planning Workbook

<b>Team:</b>	Ken-Ton Core Team	<b>Minutes Taker:</b>	Robin Zymroz
<b>Date:</b>	December 7, 2017	<b>Facilitator(s):</b>	Dr. Kaiser/Dr. Stevenson
<b>Time:</b>	5:00-8:00pm	<b>Location:</b>	Kenmore Middle School Library

Item	Time/Who	Discussion/Notes
<p><b>1. Welcome Back!</b></p> <ul style="list-style-type: none"> <li><b>Review of the Planning Process</b></li> </ul>	<p>5:00-5:15 Dr. Kaiser</p>	<p>Dr. Deana Stevenson introduced herself to the Core Team.</p> <p>Last meeting, we reviewed and completed:</p> <ul style="list-style-type: none"> <li>Organizational Assessment</li> <li>Data triangle surveys</li> <li>Identified Critical Issues</li> </ul> <p>Today, we will:</p> <ul style="list-style-type: none"> <li>Write our Strategic Intent</li> <li>Determine if these are aligned with our mission, vision and beliefs</li> <li>Will discuss the process for Task Force development</li> <li>Task Forces will formulate Strategies and write action plans</li> </ul>
<p><b>2. Focus Forum Data</b></p> <ul style="list-style-type: none"> <li><b>How does the Focus Forum data relate to our identified critical issues?</b></li> <li><b>Are there any new issues to be considered?</b></li> </ul>	<p>5:15-5:45 Core Team Dr. Stevenson</p>	<p>Dr. Stevenson reviewed the information gathered through the Focus Forums. The groups represented HS and MS students, parents, teachers, support staff, and community members.</p> <p>Some of the needs/issues raised:</p> <ul style="list-style-type: none"> <li>Students desiring access to more enhanced technology</li> <li>Parents and community members navigating the website</li> <li>Behavior of students and dealing with bullying</li> <li>Communication</li> </ul>

		<ul style="list-style-type: none"> <li>• Professional development for support staff</li> <li>• Support for all students to be successful (Response to Intervention; ESL and Special Ed)</li> <li>• Behavioral/emotional/mental health supports for students (including students wanting to know how to deal with bullying)</li> <li>• Volunteer opportunities by the community members</li> </ul> <p>Facilitators reviewed the Critical Intents and asked if the Core Team had anything additional to add. No additions shared.</p> <p>3 Critical Intents outlined that summarized the Focus Forums, surveys and Organizational Assessment.</p> <ol style="list-style-type: none"> <li>(1) Technology</li> <li>(2) Response to Interventions (RtI) - supports for all students</li> <li>(3) Social Emotional Health and Wellness of students</li> </ol>
<p><b>3. Strategic Intents</b></p> <ul style="list-style-type: none"> <li>• <b>How do we write SMART Goals?</b></li> <li>• <b>Develop Strategic Intents as SMART Goals</b></li> <li>• <b>Task Force assignments</b></li> </ul>	<p>5:45-7:00 Core Team</p> <p>Dr. Kaiser Dr. Stevenson</p>	<p>Dr. Kaiser instructed the Core Team in how to write SMART goals (Specific, Measureable, Achievable, Realistic and Timely/tracked). This goal is to be written as an overarching goal for the area defined as a critical intent.</p> <p>Core Team was divided into 3 groups – each group instructed to write a SMART goal for their identified Strategic Intent. The 3 Intents are Technology; Response to Intervention; and Social Emotional Health and Wellness of students.</p> <p>Each group shared their SMART goal with the entire Core Team. Goals are designed to provide direction to the Task forces. The Task Forces will tweak and finalize the goals. Goals are:</p> <p><u>Goal 1</u>: By 2022-23, 85% of secondary students will report that our schools effectively address bullying.</p> <p><u>Goal 2</u>: By 2022-23, Ken-Ton will provide the necessary staff, resources and structures to support interventions to meet diverse instructional needs of all students.</p>

		<p><u>Goal 3:</u> By 2022-23, Ken-Ton will utilize current technology to accomplish 21<sup>st</sup> century teaching and learning which enhances all student achievement.</p> <p>*****</p> <p>Task Force Assignments will include those persons with knowledge and experience in the Strategic Intent area. Task Forces will have representation from administration, staff and students. They will review research-based practices and seek information from districts who excel in the area.</p>
<b>WORKING DINNER</b>	<b>6:15-6:30</b>	
<p><b>4. Mission/Vision</b></p> <ul style="list-style-type: none"> <li>• <b>What do we presently state as our Mission/Vision?</b></li> <li>• <b>What might we change - Do the statements align with the Strategic Intent?</b></li> </ul>	<p>7:15-7:45 Core Team</p> <p>Dr. Kaiser</p>	<p>Will be reviewed once Task Forces share their reports.</p>
<p><b>5. Closure</b></p> <ul style="list-style-type: none"> <li>• <b>Process Check</b></li> <li>• <b>Next Meeting: March 20, 2018</b></li> </ul>	<p>7:45-8:00</p>	