

Technology Task Force Meeting 1 Summary

On February 27th, 2018, the Technology Task Force met.

Overview

The Technology Task Force is a team of representatives from throughout the district who are charged with creating a proposal for the Strategic Planning Core Team. The work of the Technology Task Force will be accomplished when they have met these three outcomes:

- I. Finalize the Technology Task Force Strategic Intent (5 year SMART Goal)
- II. Rationales for the Technology Task Force(Explanation as to why Technology should be a district priority)
- III. Steps needed to achieve the goal for each year for the 5 years

Meeting Summary

The meeting began with introductions and reviewing the Rights and Responsibilities of the Task Force members. Each member is a representative who is there to represent the needs and thoughts of his/her constituency group and not him/herself.

The purpose of the meeting was to finalize the Strategic Intent (5 year SMART Goal), to identify the rationales for the Strategic Intent.

After some discussion to ensure that the goal is Specific, Measurable, Attainable, Realistic, and Timely (SMART), the Task Force identified components that were important when thinking about what the district can and should achieve over the next five years.

I. Ultimately, the Task Force determined the Strategic Intent will be:

By 2022-23, Kenmore-Town of Tonawanda Union Free School District will embody a culture of innovation through technology rich resources to enhance every aspect of our learning community.

II. Rationale: By meeting the Technology Task Force strategic intent KTUFSD will be able to

- Create college and career ready learning opportunities using advanced technology to prepare students for global opportunities
- Empower all to use technology within the curricula to support a culture of learning
- Ensure a safe, reliable, and supportive digital environment in school and in the community
- Ensure parents and guardians have access to progress and quick resources
- Enhance internal and external communications
- Increase engagement and motivation using students' out-of-school experiences/expertise for improved student outcomes
- Increase professional development for all staff to utilize technology for personal and professional growth
- Provide equitable distribution of needed resources for all stakeholders to integrate technology into teaching and learning
- Streamline processes within the district for operational efficiency

III. Review Technology Goals

Team broke up into three groups

- a. Review the goals - wordsmith to understand the goal
- b. Revise goals into a SMART goal statement for year 1 - 1 hour on each goal tab then switch to review and clarify

Focus Areas Identified:

Integrate Technology into the Learning Environment

Devices & Infrastructure

Engaging All Learners

Our next meeting will be March 5, 8:00-12:00. Goal will be to review work from February and create a suggested timeline for instructional hardware acquisition.

Sincerely,

Jill Ackerman

Elaine Alove

Judy Anthony

Joi Chimera

Lisa Cross

Denise Grandits

Crista Maghrak

Iann Miller

James Nestico

Heather Ratka

Frank Spagnolo

Julianna Sciolino

Technology Task Force Meeting 2 Summary

On March 5th, 2018, the Technology Task Force met.

Overview

The Technology Task Force is a team of representatives from throughout the district who are charged with creating a proposal for the Strategic Planning Core Team. The work of the Technology Task Force will be accomplished when they have met these three outcomes:

- I. Finalize the Technology Task Force Strategic Intent (5 year SMART Goal)
- II. Rationales for the Technology Task Force(Explanation as to why Technology should be a district priority)
- III. Steps needed to achieve the goal for each year for the 5 years

Meeting Summary

The meeting began with welcome and reviewing the Rights and Responsibilities of the Task Force members. Each member is a representative who is there to represent the needs and thoughts of his/her constituency group and not him/herself.

The purpose of the meeting was to:

1. review the prior smart goals
 - a. Work was completed on wordsmithing the goals and adjusting measure
2. recommend the instructional device phase in process
 - a. Team developed a spreadsheet that identified the student device phase-in process
 - b. It was determined that 1:1 may not be reasonable for all grade levels for financial as well as instructional reasons
 - c. 2:1 was acceptable for k-2, 1:1 would be acquired for 3-12
3. Finalize the Persons Responsible & Resources column for the goals
 - a. Identification of areas was determined

The next steps will be to:

1. Finalize all internal non-instructional goals & infrastructure portions of the plan
2. Review plan with District Technology Committee
3. Publish

Sincerely,

Jill Ackerman

Elaine Alove

Judy Anthony

Joi Chimera

Lisa Cross

Denise Grandits

Crista Maghrak

Iann Miller

James Nestico

Heather Ratka

Frank Spagnolo

Julianna Sciolino