

FOR DISCUSSION AND APPROVAL

Minutes of the Kenmore-Town of Tonawanda Union Free School District Board of Education Meeting conducted on Tuesday, December 12, 2017. The meeting was held in the Community Room at the Philip Sheridan Building, 3200 Elmwood Avenue, Buffalo, NY.

PUBLIC SESSION

1. Opening Ceremony

President O'Malley called the meeting to order at 6:31 pm Prevailing Time.

2. Proposed Executive Session

There was none.

3. Opening Ceremony cont'd

a. Roll Call

PRESENT: Board:

| | |
|---------------------|-----------------------|
| Christine Cavarello | Trustee |
| Andrew Gianni | Vice President |
| Jill O'Malley | President |
| Thomas Reigstad | Trustee |
| Michelle Tarbox | Trustee |
| Abby Borkowski | Student Rep |
| Helen Huang | Alternate Student Rep |

Others:

| | |
|---------------------|---|
| Stephen Bovino | Superintendent of Schools |
| Robin Zymroz | Assistant Superintendent – Instruction & Student Services |
| John Brucato | Assistant Superintendent – Finance |
| Christopher Swiatek | Assistant Superintendent – Human Resources |
| Gina Santa Maria | District Clerk |

ABSENT:

None

b. Pledge of Allegiance

c. Star Spangled Banner Performed by the Holmes' Musical Show Choir

4. Approval of Agenda

At the request of President O'Malley, a motion was made by Trustee Cavarello, seconded by Vice President Gianni to approve the agenda.

| | |
|-----------|-----|
| Cavarello | Aye |
| Gianni | Aye |
| O'Malley | Aye |
| Reigstad | Aye |
| Tarbox | Aye |

MOTION CARRIED 5-0

5. Approval of Minutes

At the request of President O'Malley, a motion was made by Trustee Reigstad, seconded by Trustee Tarbox, to approve the minutes of the November 14, 2017 Regular Meeting.

| | |
|-----------|-----|
| Cavarello | Aye |
| Gianni | Aye |
| O'Malley | Aye |
| Reigstad | Aye |
| Tarbox | Aye |

MOTION CARRIED 5-0

6. Recognition

a. Tuyana Dehima – 4th Grade Student – Holmes Elementary School

Tuyana Dehima, 4th Grade Student, was honored with a certificate and Ken-Ton t-shirt from President O'Malley and Superintendent Bovino in recognition of her caring, kind, respectful ways, and for being a model student and citizen at Holmes Elementary School.

b. Jody Muscarella – Building Cleaner – Holmes Elementary School

President O'Malley and Superintendent Bovino recognized Cleaner Jody Muscarella with a certificate and Ken-Ton t-shirt for her dedication and service to the staff and students of Holmes Elementary School.

c. Susan Aitken – Hearing & Speech Teacher – Holmes Elementary School

Susan Aitken was presented with a certificate and Ken-Ton t-shirt by President O'Malley and Superintendent Bovino in recognition of her dedication and service to the staff and students of Holmes Elementary School.

7. Presentations

a. Holmes Elementary School – Celebrating Community Partnerships – L. Cross, T. Caruana, K. Pieczonka

Holmes Principal Lisa Cross, along with School Support Specialist Tracy Caruana, School Social Worker Kristine Pieczonka and several students, gave a presentation to the Board on Holmes' community partnerships. The Holmes Mission Statement and School Pledge were shared by the students. The presentation focused on three partnerships; the Praxair Mentor Program, Reading Buddies, and the Boys and Girls Club. Representatives from each program were present at the meeting, and student participants shared their experiences and benefits of the programs.

5 Minute Recess

President O'Malley called for a recess at 7:02 pm.

The meeting resumed at 7:07 pm.

8. Public Comments

There were none.

9. Board of Education**a. Board Reports**

Trustee Reigstad reported on the After School Writing Center and the NYSED ELA Standards Review Committee. Trustee Reigstad also spoke about his experience shadowing a Kenmore West student for the day.

President O'Malley reported on the PTSA Council meeting.

b. Comments

President O'Malley surveyed Board members for dates in January to hold the second Community Forum. Saturday, January 6, 2018 at 9:00 am was scheduled.

c. Student Representative Report

Student Representative Helen Huang reported on activities taking place at Kenmore East High School including their annual food drive, giving tree, and Snow Ball.

Student Representative Abby Borkowski reported on Kenmore West's Community Club Christmas Party, the Tinsel Ball and their Shared Decision Making Team meeting.

10. Superintendent's Report – S. Bovino**a. District Update**

Superintendent Bovino gave a monthly District Update to the Board which included an enrollment update and 5 year enrollment projection, and reports on the District's Strategic Planning process, the Mentor Policy Board meeting, and the Board of Regents expansion of the safety net for students with disabilities.

b. Instruction & Student Services – R. Zymroz**• Trauma Informed Educational Practices Initiative – M. Lewis**

Dr. Michael Lewis, Director of Student Services and Special Education, and Susan Green, LMSW and her team from The Institute on Trauma and Trauma-Informed Care, presented the District's Trauma Informed Educational Practices Initiative to the Board. The District is embarking on a three year project with the Institute on Trauma and Trauma-Informed Care which will include evaluation, training consultation and coaching for teachers, staff and community across the district, administrative/leadership coaching, and the development of an internal "TI-EP Champion Team."

Board members asked several questions at the conclusion of the presentation.

• Student Assessment Information/Performance Trend Data – T. Gerchman, H. Lyon

Directors Teresa Gerchman and Heather Lyon presented the District's student assessment data from last school year. They reviewed how Ken-Ton performed against the State and the region on the State assessments and Regents exams during the 2016-2017 school year. They also reviewed performance trends.

Several Board members asked questions pertaining to the presentation and data.

c. **Financial Report – J. Brucato**

• **Budget Development Update**

Assistant Superintendent Brucato gave a brief update on the budget development process. Currently staffing is being reviewed, and information on the status of the Huntley Mitigation Fund and health insurance premiums was reviewed.

• **SEQRA Resolution – Smart Schools Bond Act [Action Item]**

At the recommendation of Superintendent Bovino, a motion was made by Vice President Gianni, seconded by Trustee Cavarello, to approve the SEQRA Resolution – Smart Schools Bond Act.

A RESOLUTION, DATED DECEMBER 12, 2017, OF THE BOARD OF EDUCATION OF THE KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT, ERIE COUNTY, NEW YORK (THE “DISTRICT”) DETERMINING THE DISTRICT’S PROPOSED SMART SCHOOLS BOND ACT DISTRICT-WIDE CAPITAL IMPROVEMENTS PROJECT, INVOLVING THE ACQUISITION AND INSTALLATION OF NEW INTERIOR AND EXTERIOR SECURITY/CAMERA SYSTEMS WITH ASSOCIATED CARD READERS AND REQUEST-TO-EXIT DEVICES (TO ALLOW FOR LOCKDOWN ABILITY AND THE ELIMINATION OF EXTERIOR DOOR KEYS), AND THE ACQUISITION AND INSTALLATION OF OPTICAL FIBER BETWEEN DATA CLOSETS, TO BE A TYPE II ACTION UNDER SEQRA

WHEREAS, the voters of the State of New York (the “State”), on November 4, 2014, approved the Smart Schools Bond Act (“Smart Schools”), which authorizes the State to issue bonds to fund certain capital improvements projects involving technology and security upgrades; and

WHEREAS, the Kenmore-Town of Tonawanda Union Free School District, Erie County, New York (the “District”) has been awarded a Smart Schools allocation of \$4,951,929 by the State; and

WHEREAS, the Board of Education of the District (the “Board”), with the assistance of the District’s architect, SEI Design Group, proposes to undertake a District-wide capital improvements project (using approximately \$3,185,000 of the District’s Smart Schools allocation, or so much thereof as may be necessary), such work being anticipated to include, but not necessarily be limited to, the acquisition and installation of new interior and exterior security/camera systems with associated card readers and request-to-exit devices (to allow for lockdown ability and the elimination of exterior door keys), and the acquisition and installation of optical fiber between data closets (collectively, the “Project”); and

WHEREAS, in accordance with New York State Education Department guidance and policy, the Board is the appropriate body to be the lead agency to undertake project review under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act (“SEQRA”) Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “routine activities of educational institutions,” “maintenance or repair involving no substantial changes in an existing structure or facility;” “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4” and/or “emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment”; and

WHEREAS, the proposed Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities not exceeding Type I thresholds;

NOW THEREFORE, BE IT RESOLVED that it is the final determination of the Board that the Project is a Type II action, which is not subject to review under SEQRA, and that the proposed action will not result in a significant adverse impact on the environment.

ADOPTED: December 12, 2017

| | |
|-----------|-----|
| Cavarello | Aye |
| Gianni | Aye |
| O'Malley | Aye |
| Reigstad | Aye |
| Tarbox | Aye |

MOTION CARRIED 5-0

• **Technology Report**

This report was included in the Board's packet for their review.

• **Transportation Report**

This report was included in the Board's packet for their review.

• **Food Service Report**

This report was included in the Board's packet for their review.

• **Buildings & Grounds Report**

This report was included in the Board's packet for their review.

d. Human Resources – C. Swiatek

Assistant Superintendent Swiatek reported on the Human Resource Department's meeting regarding the health and wellness program the District will be initiating, the Mentor Policy Board meeting and the Kenmore West's Community Club's Christmas Party.

11. Consensus

a. Request to withdraw a specific item(s) from consensus

Trustee Cavarello requested that item 11i1, Kenmore East's Boys' Ice Hockey trip to Potsdam/Plattsburgh/Lake Placid, be removed from the consensus agenda.

At the recommendation of Superintendent Bovino, a motion was made by Trustee Reigstad, seconded by Vice President Gianni, to approve items 11b – 11m, of the Consensus Agenda, excluding item 11i1.

| | |
|-----------|-----|
| Cavarello | Aye |
| Gianni | Aye |
| O'Malley | Aye |
| Reigstad | Aye |
| Tarbox | Aye |

MOTION CARRIED 5-0

At the recommendation of Superintendent Bovino, a motion was made by Vice President Gianni, seconded by Trustee Cavarello, to approve item 11i1, Kenmore East's Boys' Ice Hockey trip to Potsdam/Plattsburgh/Lake Placid, of the Consensus Agenda.

Trustee Cavarello expressed concerns over the timeliness of travel submissions and the retroactive approval of trips submitted late. Trustee Cavarello indicated she will no longer approve trips retroactively but instead will call for a special BOE meeting for approval.

| | |
|-----------|-----|
| Cavarello | Aye |
| Gianni | Aye |
| O'Malley | Aye |
| Reigstad | Aye |
| Tarbox | Aye |

MOTION CARRIED 5-0

b. Personnel Actions and Addenda

See attached

c. Committee on Special Education Minutes

d. Committee on Pre-School Special Education Minutes

e. Surplus List – December 2017

f. Treasurer's Report – September & October 2017

g. Internal Claims Audit Report – October 2017

h. Policy(s) – **SECOND READ**

- Policy 1510 – Regular Board Meetings and Rules (Quorum & Parliamentary Procedures)
- Policy 5110 – Budget Planning and Development
- Policy 5130 – Budget Adoption
- Policy 5411 – Purchasing: Procurement of Goods and Services
- Policy 5511 – Reserve Funds
- Policy 5570 – Financial Accountability
- Policy 5572 – Audit Committee
- Policy 5630 – Facilities: Inspection, Operation and Maintenance
- Policy 5660 – School Food Service Program (Lunch and Breakfast)
- Policy 7240 – Student Records: Access and Challenge
- Policy 7521 – Students with Life Threatening Health Conditions
- Policy 3282 – Public Use of Turf Facilities at Adams & Crosby Fields and Hoover Middle School Track

i. Interscholastic Travel Request(s)

- Ken East Varsity Boys' Ice Hockey to Potsdam/Plattsburgh/Lake Placid
- Ken-Ton Girls' Hockey to Oswego
- Ken East Indoor Track to Youngstown State University

j. Gift(s)/Donation(s)

- Books to Hoover Middle School
- Healthy Snacks for Students to Hoover Elementary School
- Materials and Books for Gingerbread House & Cookies to Hoover Elementary School

- k. Textbook(s) – **FIRST READ**
 - English, *Escape from Camp 14*, Grade 10, Blaine Harden, Viking Publishing
- l. Long Distance/Overnight Field Trip(s)
 - Spanish Foreign Exchange Application 2018-2019
 - Ken West Theatre Studies to NYSTEA Student Conference
- m. Resolution(s)
 - Civil Service Law Section 75 Charges

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, this Board finds that there is probable cause to refer the Statement of Charge preferred against Deborah Kennedy to a hearing pursuant to Civil Service Law Section 75, said hearing to be conducted by Moira Cooper, Esq., who is hereby designated as the Hearing Officer for same; and that the Superintendent is hereby authorized and directed to execute the said Charges for service upon the Respondent, Ms. Kennedy, and send a notice of designation to the said Hearing Officer.

12. Other Matters

There were none.

13. Proposed Executive Session

There was none.

14. Adjournment

At the request of President O’Malley, a motion was made by Trustee Cavarello, seconded by Vice President Gianni, to adjourn the meeting at 8:48 pm prevailing time.

| | |
|-----------|-----|
| Cavarello | Aye |
| Gianni | Aye |
| O’Malley | Aye |
| Reigstad | Aye |
| Tarbox | Aye |

MOTION CARRIED 5-0

Respectfully submitted,

Gina Santa Maria

Gina Santa Maria
District Clerk

DISCONTINUANCE

INSTRUCTIONAL DISCONTINUANCE

RESIGNATION

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RESIGNATION OF THE FOLLOWING INSTRUCTIONAL EMPLOYEES EFFECTIVE THE DATE LISTED.

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|------------------------|--------------------------|------------------------------|
| MARY ENNIS | TEACHING ASSISTANT | EDISON ELEMENTARY SCHOOL | 01/02/2018 |
| KELLY A. PURPURA | TEACHING ASSISTANT | KENMORE WEST HIGH SCHOOL | 11/27/2017 |

EXTRA-CURRICULAR DISCONTINUANCE

NO RECENT EMPLOYMENT HISTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE DISCONTINUANCE OF THE FOLLOWING INDIVIDUALS DUE TO EMPLOYMENT INACTIVITY:

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|-----------------------------|------------------------------|
| COLLEEN CHRISTMAN | COMMUNITY EDUCATION | 12/13/2017 |
| DANIEL EPTER | COMMUNITY EDUCATION | 12/13/2017 |
| DAVID HARRISON | COMMUNITY EDUCATION | 12/13/2017 |
| JAMEEN LEONARD | COMMUNITY EDUCATION | 12/13/2017 |
| SCOTT A. MCGOWAN | COMMUNITY EDUCATION | 12/13/2017 |
| SHAWN PARKHURST | COACH | 12/13/2017 |
| SHANE RENDE | COACH | 12/13/2017 |
| STEVE M. STILLMAN | COACH | 12/13/2017 |
| KEVIN WALKER | COACH & COMMUNITY EDUCATION | 12/13/2017 |
| CLARE B. WELGOSS | COMMUNITY EDUCATION | 12/12/2017 |
| BRANDON ZIMMER | COACH | 12/13/2017 |

APPOINTMENTS

INSTRUCTIONAL APPOINTMENTS

PROBATIONARY

RECOMMEND THAT PAULA CIOLKO BE APPOINTED IN THE TENURE AREA OF TEACHING ASSISTANT AT FRANKLIN MIDDLE SCHOOL FOR A PROBATIONARY PERIOD COMMENCING 12/18/2017 AND ENDING 12/18/2021 AT AN ANNUAL SALARY TEACHING ASSISTANT, STEP 1 (PRO-RATED). EMPLOYEE CERTIFICATION IS ENGL LANG ARTS (5-9), PERM.

RECOMMEND THAT CASIE LAMARCA BE APPOINTED IN THE TENURE AREA OF CSE CHAIRPERSON AT ADMINISTRATION BUILDING FOR A PROBATIONARY PERIOD COMMENCING 01/08/2018 AND ENDING 01/08/2021 AT AN ANNUAL SALARY \$60,000.00, (PRO-RATED). EMPLOYEE CERTIFICATION IS SPECIAL EDUCATION.

TERM SUBSTITUTE

RECOMMEND THAT VINCENZA VIOLA, PSYCHOLOGIST BE APPOINTED AS A TERM SUBSTITUTE FOR (MACDONALD) FROM 01/02/2018 TO 06/30/2018 AT A PRO-RATED SALARY OF MASTERS, STEP 1 AT 0.6 LINDBERGH/0.4 KENMORE EAST HIGH SCHOOL.

RECOMMEND THAT DEBORAH WEAVER, ENGLISH (SECONDARY) BE APPOINTED AS A TERM SUBSTITUTE FOR (HEATHER WULF) FROM 11/15/2017 TO 12/22/2017 AT A PRO-RATED SALARY OF MASTERS, STEP 1 AT KENMORE EAST HIGH SCHOOL.

PART-TIME

RECOMMEND DOROTHY A. POPE BE APPOINTED AS A PART-TIME 0.5 FTE TEACHING ASSISTANT TEACHER FROM 11/30/2017 TO 06/21/2018 AT THE PRO-RATED SALARY OF TEACHING ASSISTANT, STEP 1 AT LINDBERGH ELEMENTARY SCHOOL.

SUBSTITUTE LIST

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS PER DIEM SUBSTITUTES EFFECTIVE AS OF THE DATE LISTED AT THE APPROPRIATE APPROVED SUBSTITUTE RATES. PENDING FINGERPRINT CLEARANCE.

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|-----------------------------|------------------------------|
| CIANCHETTI, TERESA | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |
| FUMERELLE, HENRY | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |
| MEST, LINDA | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |

PERSONNEL CONSENSUS

December 12, 2017

APPOINTMENTS

INSTRUCTIONAL APPOINTMENTS

SUBSTITUTE LIST

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|-----------------------------|------------------------------|
| RADOMSKI, JAMES | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |
| RAY, KASIDY | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |
| TURPIN, KELLY | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |

EXTRA-CURRICULAR APPOINTMENTS

ACTIVITY ADVISORS/LIAISON

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS ACTIVITY ADVISORS/LIAISON FOR THE CURRENT SCHOOL YEAR EFFECTIVE AS PER THE DATES AND STIPEND STATED BELOW:

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>STIPEND</u> | <u>EFF DATE</u> |
|----------------------|---------------------------|--------------------------|-----------------------|------------------------|
| KEITH R. AUGUSTINE | WEBMASTER | KENMORE EAST HIGH SCHOOL | \$1,850.00 | 8/29/2017 |
| JULIA BORGISI | TECH LIASON | KENMORE EAST HIGH SCHOOL | \$1,850.00 | 8/29/2017 |
| CHRISTOPHER CAVANAGH | HIGH SCHOOL MUSICAL STAFF | KENMORE WEST HIGH SCHOOL | \$1,909.50 | 8/29/2017 |

CLUBS

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS CLUB ADVISORS FOR THE CURRENT SCHOOL YEAR AT THE STIPEND STATED BELOW:

| <u>NAME</u> | <u>CLUB TITLE</u> | <u>LOCATION</u> | <u>STIPEND</u> |
|--------------------|--------------------------|--------------------------|-----------------------|
| CHRISTOPHER BEALE | CHESS CLUB | KENMORE WEST HIGH SCHOOL | \$414.00 |
| DIANA GRUNINGER | AUDITORIUM SUPERVISOR | KENMORE WEST HIGH SCHOOL | \$620.00 |

APPOINTMENT COACH & ASSISTANT COACH

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS COACH OR ASSISTANT COACH EFFECTIVE THE DAY AFTER THIS BOARD MEETING AS PER THE RATES STATED BELOW:

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>RATE</u> |
|---------------------|---|--------------------------|--------------------|
| DOMINIC CZARNIAK | GIRLS BASKETBALL (W) - JV ASSIST COACH | KENMORE EAST HIGH SCHOOL | \$3,217.00 |
| JOSEPH Z. KORNICZKY | WRESTLING (W) - JV ASST COACH | KENMORE EAST HIGH SCHOOL | \$4,657.00 |
| DANIEL NORTON | BOYS & GIRLS INDOOR TRACK (W) - JV ASST COACH | KENMORE EAST HIGH SCHOOL | \$2,454.00 |
| GARY TOCKE | BOYS VOLLEYBALL - JV HEAD COACH | KENMORE EAST HIGH SCHOOL | \$1,891.00 |

HOME INSTRUCTION

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS HOME INSTRUCTORS EFFECTIVE THE DATE AFTER THIS BOARD MEETING - DISTRICT WIDE

| <u>NAME</u> | <u>CERTIFICATION AREA</u> |
|---------------------|----------------------------------|
| CHRISTINA M. DAWSON | ENG TO SPKRS OTH LANGS |
| DANIELLE FRYE | SWD GENERALIST 7-12 |
| THOMAS J. MARTIN | SOCIAL STUDIES 7-12 |

CHANGE OF STATUS

INSTRUCTIONAL CHANGE OF STATUS

CHANGE IN SALARY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE CHANGE OF SALARY FOR LISA A. DELLAPENTA, ELEMENTARY TENURE AREA FROM MASTERS, STEP 1 TO MASTERS, STEP 2 EFFECTIVE 11/15/2017 - HOOVER ELEMENTARY SCHOOL

CHANGE IN DATE

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE CHANGE OF START DATE FOR PAMELA JOHNSTON, SPECIAL EDUC.(SPECIAL SUBJECT) FROM 12/11/2017 TO 12/04/2017 PROBATION ENDS 12/04/2021 - FRANKLIN MIDDLE SCHOOL.

RESCIND ACTION

RECOMMEND THAT THE BOARD OF EDUCATION RESCIND THE ACTION TAKEN AT THE 11/14/2017 BOARD MEETING FOR ALICIA S. KOERBER-SCHWOCK, BUILDING CHAIR - STUDENT SERVICES.

EXTRA-CURRICULAR CHANGE OF STATUS

CHANGE IN SALARY

CHANGE OF STATUS

EXTRA-CURRICULAR CHANGE OF STATUS

CHANGE IN SALARY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE CHANGE OF SALARY FOR MARTIN MADORE FROM \$4,806.00 TO \$5,046.30 EFFECTIVE 8/28/2017 IN THE POSITION OF CROSS COUNTRY - KENMORE WEST HIGH SCHOOL.

RESCIND ACTION

RECOMMEND THAT THE BOARD OF EDUCATION RESCIND THE ACTION TAKEN AT THE NOVEMBER 1, 2017 BOARD MEETING FOR WENDY S. COX, TECH LIASON - KENMORE EAST HIGH SCHOOL.

LEAVES

INSTRUCTIONAL LEAVE

LEAVES

RECOMMEND THE BOARD OF EDUCATION APPROVE THE NO PAY STATUS FOR LISA A. DELLAPENTA, TEACHING ASSISTANT - HOOVER ELEMENTARY SCHOOL EFFECTIVE 11/14/2017 TO 06/30/2018.

DISCONTINUANCE

NON-INSTRUCTIONAL DISCONTINUANCE

RESIGNATION

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RESIGNATION OF THE FOLLOWING EMPLOYEES EFFECTIVE ON DATE LISTED:

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|--------------------------------|-------------------------------|------------------------------|
| RICHARD BLY | BUS DRIVER RPT | TRANSPORTATION DEPARTMENT | 11/20/2017 |
| CARRIE GENNUSO | REG PROF NURSE SCHOOL PT (SUB) | COACHING | 12/05/2017 |
| GEORGE MAYFIELD | BUS DRIVER PT (SUB) | TRANSPORTATION DEPARTMENT | 12/14/2017 |
| LEONARD MITCHELL | TEACHER AIDE PT (SUB) | NON-INSTRUCTIONAL SUBSTITUTES | 12/08/2017 |
| LEONARD MITCHELL | TEACHER AIDE RPT TEMP | EDISON ELEMENTARY SCHOOL | 12/08/2017 |

DISCONTINUANCE

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE DISCONTINUANCE OF EMPLOYMENT OF KATIE PIATT FROM THE POSITION OF FOOD SERVICE HELPER RPT EFFECTIVE 11/17/2017

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE DISCONTINUANCE OF EMPLOYMENT OF DAQURI KRIEDEL FROM THE POSITION OF FOOD SERVICE HELPER RPT EFFECTIVE 11/27/2017 - FOOD SERVICE.

NO RECENT EMPLOYMENT HISTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE DISCONTINUANCE OF THE FOLLOWING DUE TO EMPLOYMENT INACTIVITY:

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|------------------------|------------------------------|
| DEBORAH KOHLER | BUS DRIVER RPT | 12/13/2017 |

APPOINTMENTS

NON-INSTRUCTIONAL APPOINTMENTS

PROBATIONARY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF ANGELA BOWMAN TO THE POSITION OF SCHOOL MONITOR PT EFFECTIVE 12/13/2017 AT \$11.85/HR. - PROBATIONARY PERIOD CONCLUDES 6/13/2018 - FRANKLIN ELEMENTARY SCHOOL.

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF MELISSA DIETZ-SCHALL TO THE POSITION OF CLERK TYPIST PT, 10 MONTH EFFECTIVE 12/13/2017 AT \$12.62/HR. - PROBATIONARY PERIOD CONCLUDES 6/13/2018 - FAMILY SUPPORT CENTER

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF MICHAEL HOCHULSKI TO THE POSITION OF TEACHER AIDE RPT EFFECTIVE 12/13/2017 AT \$12.62/HR. - PROBATIONARY PERIOD CONCLUDES 6/13/2018 - HOLMES ELEMENTARY SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF MARIE RICOTTA TO THE POSITION OF TEACHER AIDE RPT EFFECTIVE 12/13/2017 AT \$12.62/HR. - PROBATIONARY PERIOD CONCLUDES 6/13/2018 - LINDBERGH ELEMENTARY SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF NANCY VETTER TO THE POSITION OF BUS ATTENDANT RPT EFFECTIVE 11/15/2017 AT \$11.33/HR. - PROBATIONARY PERIOD CONCLUDES 5/15/2018 - TRANSPORTATION DEPARTMENT.

PERMANENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF REBECCA KOYN, TO THE POSITION OF MICROCOMPUTER DECISION SUPPORT SPECIALIST AT \$28.75/HR. EFFECTIVE 01/02/2018 - DATA & RESEARCH DEPARTMENT - ADMIN. BLDG.

CHANGE OF STATUS

NON-INSTRUCTIONAL CHANGE OF STATUS

CHANGE IN CLASSIFICATION

RECOMMEND THAT THE BOARD OF EDUCATION CHANGE THE APPOINTMENT OF LINDA M. BAUMGARTNER FROM CLERK TYPIST RPT TO TO CLERK TYPIST FT, 10 MONTH EFFECTIVE 12/13/2017 AT \$20.75 HR- KENMORE WEST HIGH SCHOOL

CHANGE OF STATUS

NON-INSTRUCTIONAL CHANGE OF STATUS

CHANGE IN CLASSIFICATION

RECOMMEND THAT THE BOARD OF EDUCATION CHANGE THE APPOINTMENT OF CYNTHIA STEWART FROM SCHOOL MONITOR PT TO SCHOOL MONITOR RPT EFFECTIVE 12/13/2017 AT \$15.31/HR- KENMORE EAST HIGH SCHOOL

CHANGE IN SALARY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE TITLE 1 PARENTAL INVOLVEMENT STIPEND IN THE AMOUNT OF \$2,000 FOR AMY B. SMITH.

CORRECTION

RECOMMEND THAT THE BOARD OF EDUCATION CORRECT THE PERMANENT APPOINTMENT DATE FOR LEESHA EMLER IN THE POSITION OF TEACHER AIDE RPT FROM 7/1/2017 TO 9/19/2017.

RECOMMEND THAT THE BOARD OF EDUCATION CORRECT THE HOURLY RATE FOR LISA HAMILTON IN THE POSITION OF BUS DRIVER RPT TO \$17.51/HR. EFFECTIVE 10/30/2017 - TRANSPORTATION DEPARTMENT

RESCIND ACTION

RECOMMEND THAT THE BOARD OF EDUCATION RESCIND THE ACTION TAKEN AT THE 11/15/2017 APPOINTING THEODORE FOX TO THE POSITION OF BUS ATTENDANT RPT.

LEAVES

NON-INSTRUCTIONAL LEAVE

RECOMMEND THE BOARD OF EDUCATION APPROVE THE LEAVE WITHOUT PAY FOR KELLY B. RAINEY FROM THE POSITION OF ACCOUNT CLERK TYPIST - BUSINESS OFFICE FROM 11/15/2017 to 11/15/2018

OTHER PERSONNEL MATTERS

POSITION INVENTORY - PROFESSIONAL

NEW POSITION

SPEECH 0.8 FTE
DISTRICT WIDE

EFFECTIVE DATE

12/13/2017

CSE CHAIRPERSON 1.0 FTE
ADMINISTRATION BUILDING

01/02/2018

POSITION INVENTORY - CIVIL SERVICE

ABOLISH

ACCOUNT CLERK TYPIST - BUSINESS OFFICE EFFECTIVE 11/14/2017

ADD

MICROCOMPUTER DECISION SUPPORT SPECIALIST - DATA & RESEARCH - EFFECTIVE 12/13/17

PLEASE APPOINT THE FOLLOWING VOLUNTEER COMMUNITY EDUCATION INSTRUCTOR FOR SPRING/SUMMER:

DANIEL MURPHY - NO MORE DELAYS WRITE THAT BOOK!

PLEASE APPOINT THE FOLLOWING CONTRACTUAL COMMUNITY EDUCATION INSTRUCTOR FOR FALL/WINTER:

DONNA BAIA - CHILDRENS YOGA AGES 3-5

APPOINTMENTS

INSTRUCTIONAL APPOINTMENTS

TERM SUBSTITUTE

RECOMMEND THAT HANNAH M. DEAN, TEACHING ASSISTANT BE APPOINTED AS A TERM SUBSTITUTE FOR (DURRELL) FROM 12/07/2017 TO 06/21/2018 AT A PRO-RATED SALARY OF TEACHING ASSISTANT, STEP 1 AT FRANKLIN ELEMENTARY SCHOOL.

RECOMMEND THAT AMANDA MIKICIUK, MATHEMATICS (SECONDARY) BE APPOINTED AS A TERM SUBSTITUTE FOR (ERTEL) FROM 12/21/2017 TO 06/21/2018 AT A PRO-RATED SALARY OF BACHELORS, STEP 1 AT HOOVER MIDDLE SCHOOL.

SUBSTITUTE LIST

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS PER DIEM SUBSTITUTES EFFECTIVE AS OF THE DATE LISTED AT THE APPROPRIATE APPROVED SUBSTITUTE RATES. PENDING FINGERPRINT CLEARANCE.

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|-----------------------------|------------------------------|
| CASADIEGO, LAURA | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |
| PETITO, CHRISTINA | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |
| NESTICO, PAULA | PER DIEM SUBSTITUTE TEACHER | 12/13/2017 |

EXTRA-CURRICULAR APPOINTMENTS

BUILDING DEPARTMENT CHAIRS

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS BUILDING DEPARTMENT CHAIRS FOR THE CURRENT SCHOOL YEAR EFFECTIVE AS PER THE DATES AND STIPEND STATED BELOW:

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>STIPEND</u> | <u>EFF DATE</u> |
|--------------------|--------------------------|--------------------------|-----------------------|------------------------|
| CAMI M. BUONO | SPECIAL SUBJECTS LIAISON | EDISON ELEMENTARY SCHOOL | \$500.00 | 8/29/2017 |

HOME INSTRUCTION

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS HOME INSTRUCTORS EFFECTIVE THE DATE AFTER THIS BOARD MEETING - DISTRICT WIDE

| <u>NAME</u> | <u>CERTIFICATION AREA</u> |
|--------------------|----------------------------------|
| LINDSAY DEGAN | SOCIAL STUDIES 7-12 |
| JOSEPH LUH | SOCIAL STUDIES 7-12 |

CHANGE OF STATUS

INSTRUCTIONAL CHANGE OF STATUS

CHANGE ASSIGNMENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE CHANGE OF ASSIGNMENT FOR AMBER DEWEY, PSYCHOLOGIST TERM SUBSTITUTE TO PROBATIONARY, PROBATION WILL END 8/29/2021 (4 MONTH JAREMA CREDIT)- EDISON ELEMENTARY 0.9 FTE/ST. JOHN'S 0.1 FTE.

LEAVES

INSTRUCTIONAL LEAVE

LEAVES

RECOMMEND THE BOARD OF EDUCATION APPROVE THE NO PAY STATUS FOR COLLEEN E. DURRELL, TEACHING ASSISTANT - FRANKLIN ELEMENTARY SCHOOL EFFECTIVE 11/15/2017 TO 06/30/2018.

PERSONNEL CONSENSUS
December 12, 2017 - Addendum

DISCONTINUANCE***NON-INSTRUCTIONAL DISCONTINUANCE*****RESIGNATION**

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RESIGNATION OF THE FOLLOWING EMPLOYEES EFFECTIVE ON DATE LISTED:

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|-------------------------|------------------------|------------------------------|
| STACEY NAJEEULLAH | FOOD SERVICE HELPER RPT | FOOD SERVICE | 01/01/2018 |

APPOINTMENTS***NON-INSTRUCTIONAL APPOINTMENTS*****PROBATIONARY**

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF AMBER ACHUFF TO THE POSITION OF CLERK TYPIST PT- CORE EFFECTIVE 01/03/2018 AT \$12.62/HR. - PROBATIONARY PERIOD CONCLUDES 7/3/2018 - BUILDING & GROUNDS

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF COURTNEY BEICKE TO THE POSITION OF LICENSED PRACTICAL NURSE EFFECTIVE 01/02/2018 (PENDING FINGERPRNT CLEARANCE) AT \$17.26/HR. - PROBATIONARY PERIOD CONCLUDES 9/2/2018 - HOOVER MIDDLE SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF ROBERTA CREIGHTON TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 12/13/2017 AT \$17.51/HR. - PROBATIONARY PERIOD CONCLUDES 6/13/2018 - TRANSPORTATION DEPARTMENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF PATTIE DAVIS TO THE POSITION OF TEACHER AIDE RPT EFFECTIVE 12/13/2017 AT \$12.62/HR. - PROBATIONARY PERIOD CONCLUDES 6/13/18 - HOOVER ELEMENTARY SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF MARIAN FARRELL TO THE POSITION OF REGISTERED PROF NURSE PT EFFECTIVE 01/08/2018 AT \$28.84/HR. - PROBATIONARY PERIOD CONCLUDES 9/8/2018 - CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF JEFFERY GOODSTEIN TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 12/13/2017 AT \$17.51/HR. - PROBATIONARY PERIOD CONCLUDES 6/13/2018 - TRANSPORTATION DEPARTMENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF STACEY NAJEEULLAH TO THE POSITION OF TEACHER AIDE RPT EFFECTIVE 01/02/2018 AT \$12.62/HR. - PROBATIONARY PERIOD CONCLUDES 09/02/2018 - HOOVER ELEMENTARY SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF JORGI PLOUGHMAN TO THE POSITION OF TEACHER AIDE RPT EFFECTIVE 12/18/2017 AT \$12.62/HR. - PROBATIONARY PERIOD CONCLUDES 6/18/2018- HOLMES ELEMENTARY SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF MARY TURNER TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 12/13/2017 AT \$17.51/HR. - PROBATIONARY PERIOD CONCLUDES 6/13/2018 - TRANSPORTATION DEPARTMENT

OTHER PERSONNEL MATTERS

PLEASE APPOINT THE FOLLOWING CONTRACTUAL COMMUNITY EDUCATION INSTRUCTORS:
SABRINA YOUNG - WORLD OF ART AND MUSIC CAMP AGES 6-12
JIM LABUDA - GOLF FITNESS AGES 18 AND UP