

Kenmore-Town of Tonawanda UFSD


Long Distance/Overnight Field Trip Requests

School Year 2017-18

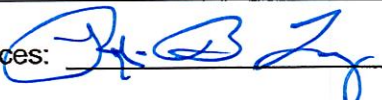
* FOR BUILDING USE – SUBMIT 1 FORM PER BUILDING
PLEASE LIST ALL TRIPS HERE AND ATTACH A FIELD
TRIP FORM AND ITINERARY FOR EACH TRIP LISTED

School:

DATES	TEACHER	DESTINATION (FULL ITINERARY MUST BE ATTACHED)	PURPOSE OF TRIP	COST PER STUDENT	FUNDING SOURCES	GRADES AND NUMBER OF STUDENTS	# OF CHAPERONS	INST DAYS MISSED	# OF SUBS	APPROVE	DISAPPROVE
1/5 1/7	Gunn	NYS TEA Student Conference	Theatre Studies (CPD)	\$380	none	10-12 25	3	1	3 (1dg)		
1/5 1/7	Van Dunder	↓	↓								
1/5 1/7	Helly	↓	↓								

Principal's Signature: 

Date: 6/22/17

Asst Superintendent for Instruction & Student Services: 

Date: 12/5/17

Board of Education Signature: _____

Date: _____

Kenmore-Town of Tonawanda Union Free School District
Request for Approval of Long Distance, Out of Country or Overnight Educational Field Trip

(Must be submitted 8 WEEKS in advance)

Charge to Account No. Theodore West

Teacher Requesting: Gruninger

School Kenmore West H.S.

Date(s) of Trip Jan 5-7 (Fri-Sun)

Grade, Class 10-12

Site of Trip Villa Roma Resort (WESTVA Conference)

CHAPERONE INFORMATION

Of Students: 25

of Chaperones _____

Names of Chaperones

Substitute Needed (List time if not full day)

Diana Gruninger
Michelle Hocking
Tiffany VanSchwader

Yes only 1.5 No
Yes only 1.5 No
Yes only 1.5 No

*If a substitute is needed, the Building Secretary will process the substitute requests after approval of the field trip.

TRAVEL ARRANGEMENTS

Ken-Ton Buses Needed 0

TRAVEL ARRANGEMENTS
Through OTHER DISTRICT

Depart From _____

at _____

Pick up From _____

at _____

Arrive Back At School At _____

Special Needs _____

Other Travel Arrangements – explain fully on itinerary

Incomplete requests will be returned.

Approved ☒

[Signature]
Principal

6/22/17
Date

Approved ☐

Disapproved ☐

(Reason) _____

[Signature]
Assistant Superintendent for Instruction & Student Services

12/5/17
Date

Long distance, out of country or overnight trip requests must be accompanied with an itinerary including what the students are going to know or do when they return from this field trip that they did not know or do before. Also include lodging arrangements, meal arrangements, and ratio of students to chaperones, insurance, safety precautions, instructional provisions made for any student not participating in the trip and travel provisions.

Tentative Schedule of Events

Friday Jan. 5, 2018

3:00-6:00 Check-in and Registration
 3:00-6:00 Recreation Time
 6:00-7:30 Buffet Dinner
 7:30-8:20 ALL CONFERENCE EVENT: Welcome Ceremony and Opening Activity
 8:30-10:00 WORKSHOP SESSION A - (many workshops to choose from- see listing below)
 10:00-10:30 Runway Spectacular: Garbage Bag Costumes
 10:00-11:45 ACTIVITY TIME #1: See below for details
 12:30 Bed Check - everyone must be in their assigned rooms - Lights Out and ALL QUIET

Saturday Jan. 6, 2018

7:30-9:00 Buffet Breakfast
 9:15-10:45 WORKSHOP SESSION B - (many workshops to choose from- see listing below)
 11:00-12:30 WORKSHOP SESSION C - (many workshops to choose from- see listing below)
 12:30-1:30 Buffet Lunch
 1:15-4:30 College Fair & Theatre Marketplace
 1:30-4:30 ACTIVITY TIME #2: See below for details
 4:00-5:30 WORKSHOP SESSION D - (many workshops to choose from- see listing below)
 7:00-9:00 ALL CONFERENCE EVENT: "Semi-Formal" Banquet / Student Playwright Showcase
 9:00-11:45 ACTIVITY TIME #3: Two Simultaneous Dances and other activities- see below for details
 12:30 Bed Check - everyone must be in their assigned room - Lights Out and ALL QUIET for

Sunday Jan. 7, 2018

7:30-9:00 Buffet Breakfast (Ballroom)
 9:15-10:45 WORKSHOP SESSION E - (many workshops to choose from- see listing below)
 11:00-11:45 ALL CONFERENCE EVENT: Closing Ceremony featuring performances of student work developed at this conference
 11:45-12:00 Packing, Goodbyes & Check out
 12:00-1:00 Buffet Lunch
 1:00-3:30 Departure

TENTATIVE WORKSHOP LISTING: Michael Chekhov Technique, Audition Techniques, Prop Design, Sound Design, Playwriting, Unarmed Stage Combat, Alexander Technique, Garbage Bag Costumes, Long Form Improv, "Break Thru" Improv, Intro To Stanislavski Technique, Creating Ensemble Physical Theatre, Stand-up Comedy, Publicity, Freeing the Creative Imagination, Lighting on a Shoestring, Musical Theatre Dance, Costumes Through the Ages, Shakespeare in Action, Play Directing, Techniques for the Singing Actor, "I Hate Improv", Armed Stage Combat, Lighting Design, Voice & Speech for the Actor, Clowning 101, Theatre History in Action, Special Effects Make-up, Musical Theater Performance Techniques, Working with Intelligent Lights, Shakespeare in Motion, Intro to Shakespeare's Language, Musical Theatre Dance Made Easy, Stage Management, Theatrical make-up, Preparing for the College Audition, Tech Crew Practicum, Masks, Aerial Arts, Zumba, AND MORE TO COME!

ACTIVITY TIMES:

Recreational Activities:

Snow Tubing, Swimming, Hot Tub, Rock Climbing, Bowling, Indoor Basketball, Workout Room, Ping Pong, Billiards

Social Activities:

Two Simultaneous Dances (Sat. night)
 Karaoke, Arcade Room, Bingo

Theatrical Activities:

Comedy Improv Show featuring Basement View Improv (Friday night)
 Preparation and Information from Auditions to Acceptance
 Singing Around the Piano
 Instrumental Jamming
 Theatrical Lighting Demo
 Individual Monologue Adjudications
 Auditions for NYS Colleges and Universities theatre program
 College Fair and The Next Step: Theatre After High School Question and Answer Session
 Open Mic



Confirmation

Trip #: 544856
 Trip Date: 05-Jan-2018
 Code: 60-21511

NIAGARA FALLS HIGH SCHOOL

4455 PORTER ROAD
 NIAGARA FALLS, NY 14305

Contact: Kate Muldoon
 Phone: 716-622-9857 Fax:

Booked Date: 28-Nov-2017
 Total Vehicles: 1
 Total Passengers: 56
 Sales Person: Kerri Weaver

Group: Drama Club

56 Pax Coach

1 x \$2,362.10 = \$2,362.10

Pickup	05-Jan-2018	Niagara Falls High School	4455 Porter Road Niagara Falls, NY 14305
Pickup	05-Jan-2018	Kenmore West High School	33 Highland Parkway Kenmore, NY 14223
Pickup	05-Jan-2018	Williamsville South High School	5950 Main Street Williamsville, NY 14221
Drop Off	05-Jan-2018	Villa Roma Resort	356 Villa Roma Road Callicoon, NY 12723
Stop Notes: Drop off group.			

NO SERVICE JANUARY 6th

Pickup	07-Jan-2018	Villa Roma Resort	356 Villa Roma Road Callicoon, NY 12723
Drop Off	07-Jan-2018	Williamsville South High School	5950 Main Street Williamsville, NY 14221
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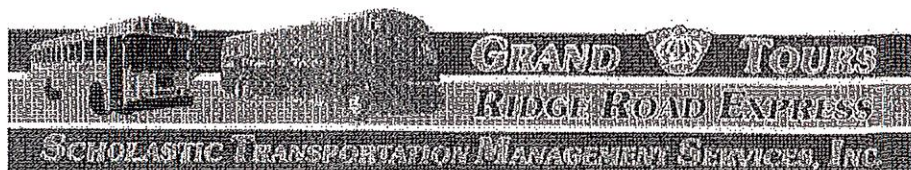
Extra Costs

Layover	1 @ \$800.00	\$800.00
Tolls	1 @ \$40.00	\$40.00
Total:		\$3,202.10

Credit Authorized

Grand Tours to reserve and pay for driver's hotel room as a part of this contract

5355 Junction Road, Lockport, NY 14094 ** 716-625-9211 ** grsbuses.com



Confirmation

Trip #: 544860
Trip Date: 05-Jan-2018
Code: 60-21511

NIAGARA FALLS HIGH SCHOOL

4455 PORTER ROAD
NIAGARA FALLS, NY 14305

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Phone: 716-622-9857 Fax:

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Signature: _____ Date: _____

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