



KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT
 DEPARTMENT OF HEALTH, PHYSICAL EDUCATION, RECREATION AND ATHLETICS



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LEAH CANESTARO

Secretary

INTERSCHOLASTIC TRAVEL FORM

To be used for trips which are not part of the regular season or require overnight accommodation every effort will be made to submit the form three board meetings prior to departure.

HIGH SCHOOL: Kenmore East

SPORT: Indoor Track

DATE SUBMITTED: 08/01/2017

DESTINATION: Cornell University

DATE OF TRIP: January 5-6, 2018

OF STUDENTS: 30-60

PURPOSE OF TRIP: To give our athletes the opportunity to compete against high-level competition from across New York State.

List of those individuals agreeing to serve as formal chaperones.
If chaperones are district employees note 'position', location and if they require a sub.

Travel Arrangements

Describe in detail the mode of transportation. If chaperones, coaches, parents or other volunteers serve as drivers, please attaché names, ages, and copies of their driver's license along with personal proof of insurance. When securing rental vans or cars drivers **MUST** purchase the additional insurance coverage.

Lodging Arrangements

List phone numbers and room assignments. Please use separate sheet if necessary.

Funding

Funding Sources	Estimates on amount raised
Athletes out of pocket contribution	\$ 30
Contribution from Booster Club	\$ 0
Contribution from athlete's fundraising	\$ 30
Contribution from district funds	\$ 0
District budget code	Acct. #
All fundraising activity must be approved by the BOE	

Does each athlete have the opportunity to fundraise a percentage of their contribution? Yes

Rules and Guidelines

- a. Student attendance at camps, preseason spring trips etc. is voluntary
- b. Attendance on the trip cannot be a criteria for team selection
- c. All athletes must be given the opportunity to raise fund for trip expenses
- d. A complete itinerary must accompany the request including a cover letter to parents, team rules while on the trip and how discipline will be handled, rooming lists and a complete list of phone numbers
- e. Copies of parent consent cards must be taken on the trip.

Required Signatures

Head Coach: <i>Timothy Mativier</i>	Form Submitted on: 08/01/2017
Building Principal: <i>Abell</i>	Form signed and forwarded on: 8/22/17
District Athletic Director: <i>Brent Baul</i>	Form signed and forwarded to BOE on: 8/22/17
Board of Education President:	Approved on:

Southern Tier Invitational Final Itinerary

Total Number of Students Attending: 30-60

Trip Itinerary

Friday January 5th

3:30 PM: Bus arrives at Kenmore East, Door 3

6:30 PM: Bus arrives at hotel

7:00 PM: Team dinner at TBD

Saturday January 6th

7:45 AM: Depart from hotel

8:00 AM: Arrive at Barton Hall, Cornell University

9:00 AM: Meet begins

6:00 PM (approx.): Meet ends

6:00 PM (approx.): Depart from Cornell University

9:30 PM (approx.): Bus arrives at Kenmore East, Door 3

Kenmore East Indoor Track & Field trip to Cornell

1/5/18-1/6/18

Introductory letter

We would like to take some members of the Kenmore East Indoor Track and Field team to the Southern Tier Invitational at Cornell University. The meet will be held at Barton Hall on the Cornell campus on Saturday, January 6th.

We feel the site and the competition would offer a unique opportunity to our student athletes. Cornell is a prestigious university with an outstanding campus. The meet offers competition against many schools our athletes do not get to compete against on a normal basis. They would get an opportunity to compete against some of the better athletes in New York State and Pennsylvania.

We would leave Kenmore East after school on Friday, January 5th and travel to Ithaca. Upon arrival, we would check into our motel and then eat dinner at a local restaurant. If time allows, we would spend time at the local mall or attend a campus event (depending on the schedule). The next morning we would eat breakfast and travel to the campus for the meet (the meet starts at 9:00 am). Upon the completion of the meet, we would return to Kenmore East.

Cost to students:

Our plan is to use district transportation to and from the meet. Students would need to pay for their room and their meals: dinner on Friday night, lunch on Saturday, and dinner on the ride home. Students may want to purchase a souvenir at Cornell. At this time, we are negotiating with hotels and Saturday breakfast may be included. A more specific itinerary will follow. We plan to do some fundraising to alleviate the costs for all involved.

Student-athletes will be expected to abide by school rules as outlined in the agenda as well as Indoor Track team guidelines. Any disciplinary issues will be reported to the school administration and dealt with at Kenmore East.