

KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT
DEPARTMENT OF HEALTH, PHYSICAL EDUCATION, RECREATION AND ATHLETICS

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TO MV
12/7/17



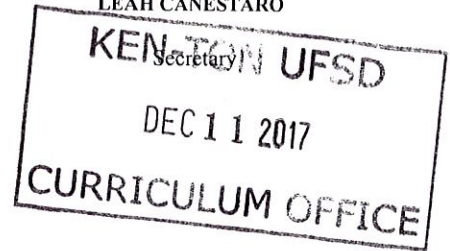
BRETT A. BANKER

Supervisor

HEATHER RATKA

Curriculum Learning Specialist
Health & Physical Education

LEAH CANESTARO



INTERSCHOLASTIC TRAVEL FORM

To be used for trips which are not part of the regular season or require overnight accommodation every effort will be made to submit the form three board meetings prior to departure.

HIGH SCHOOL: Kenmore East + West

SPORT: Boys Swimming + Diving

DATE SUBMITTED: 11/16/2017

DESTINATION: Nassau County Aquatic Center, Long Island

DATE OF TRIP: 3/1 - 3/3/2018

OF STUDENTS: 8

PURPOSE OF TRIP:

Boys Swimming + Diving State Championship Meet

List of those individuals agreeing to serve as formal chaperones.

If chaperones are district employees note 'position', location and if they require a sub.

Nathan Bourke, Head Coach + Section VI Chairman, sub required

Nicholas Sereday, Assistant Coach, no sub required

Richard LaCroix, Assistant Coach, no sub required

Travel Arrangements

Describe in detail the mode of transportation. If chaperones, coaches, parents or other volunteers serve as drivers, please attaché names, ages, and copies of their driver's license along with personal proof of insurance. **When securing rental vans or cars drivers MUST purchase the additional insurance coverage.**

Lodging Arrangements

List phone numbers and room assignments. Please use separate sheet if necessary.

Funding

Funding Sources	Estimates on amount raised
Athletes out of pocket contribution	\$ <i>approximately \$20.00</i>
Contribution from Booster Club	\$ <i>∅</i>
Contribution from athlete's fundraising	\$ <i>∅</i>
Contribution from district funds	\$ <i>Section Dues</i>
District budget code	Acct. # <i>∅</i>
All fundraising activity must be approved by the BOE	

Does each athlete have the opportunity to fundraise a percentage of their contribution? *not needed*

Rules and Guidelines

- a. Student attendance at camps, preseason spring trips etc. is voluntary
- b. Attendance on the trip cannot be a criteria for team selection
- c. All athletes must be given the opportunity to raise fund for trip expenses
- d. A complete itinerary must accompany the request including a cover letter to parents, team rules while on the trip and how discipline will be handled, rooming lists and a complete list of phone numbers
- e. Copies of parent consent cards must be taken on the trip.

Required Signatures

Head Coach: <i>Nathan Bourke</i>	Form Submitted on: <i>11/16/2017</i>
Building Principal: <i>Misha</i>	Form signed and forwarded on: <i>11/15/17</i>
District Athletic Director: <i>Becky Baul</i>	Form signed and forwarded to BOE on: <i>12-6-17</i>
Board of Education President:	Approved on:

NYSPPHSAA Swimming & Diving Championships

Thursday, March 1 – Saturday, March 3, 2018
Nassau County Aquatic Center, Long Island, NY

Thurs. March 1	8:00 am	Depart from Cheektowaga High School for the Long Island Marriott Stop every four hours, including a lunch stop. <i>Athletes will pay for their own lunch.</i>
	4:00pm	Arrive at the Long Island Marriott 101 James Doolittle Blvd, Uniondale, NY 11553 Phone: <u>(516) 794-3800</u>
	6:00pm	Swim & dive warm ups
	8:30pm	Dinner at the Hotel, funded by Section VI
Fri. March 2	7:00am	Breakfast at the Hotel, funded by Section VI
	8:30am	Depart for Warm-Up
	9:30 am	One-Way Sprints Lanes 2, 3
	9:30 am	Relays Starts Lanes 4-7
	10:30 am	Swimming preliminaries
	8:30 am - 12:45 pm	Dive warm ups
	1:00 pm	Diving (to competition, 11 dives)
	1:00 pm	<i>Lunch at Hotel, funded by Section VI</i>
	7:00 pm	Dinner at Borelli's Italian Restaurant, Long Island, funded by Section VI
Sat. March 3	7:00am	Breakfast at the Hotel, funded by Section VI
	8:30am	Check out of Hotel and return to pool for Warm-Up
	8:30 am -10:10 am	Swim warm ups
	9:30 am	One-Way Sprints Lanes 2, 3, 4
	9:30 am	Relays Starts Lanes 5, 6, 7
	10:30 am	Start of Meet
	2:30 pm	Meet Concludes
	2:45pm	Return to Cheektowaga High School. <i>Stop every four hours, including a lunch stop.</i> <i>Athletes will pay for their own lunch.</i>

****Warm-up and start times listed are tentative pending confirmation from the NYSPPHSAA.***

Room Assignments: Four athletes per room.

Room assignments will be coordinated by Section VI Coordinators, Nate Bourke & Tim Menges, in February 2018 following the Section VI championship based on number of qualified athletes. They will communicate this information to athletic directors, coaches and athletes by Tuesday February 20, 2018.

Transportation: Transportation will be provided for by Covered Wagon, and paid from Section VI inc.