

FOR DISCUSSION AND APPROVAL

Minutes of the Kenmore-Town of Tonawanda Union Free School District Board of Education Meeting, conducted on Tuesday, October 13, 2015. The meeting was held in the Community Room at Hoover Elementary School, 199 Thorncliff Rd, Buffalo, NY.

PUBLIC SESSION

1. Opening Ceremony

The meeting was called to order at 5:35 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Trustee
Jill O'Malley	Trustee
Christopher Pashler	Trustee
Todd Potter	Trustee (arrived at 5:44 pm)

Others:

Dawn Mirand	Superintendent
Stephen Bovino	Assistant Superintendent – Human Resources
Robin Zymroz	Assistant Superintendent – Instruction & Student Services
John Brucato	Assistant Superintendent - Finance
Gina Santa Maria	District Clerk

ABSENT: None

2. Proposed Executive Session – 5:30 – 6:30 pm

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Pashler, to enter into Executive Session at 5:36 pm, inviting the assistant superintendents for the purpose of discussing the KTSEA tentative agreement, a KTA negotiations update, and the employment history of a particular person.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

At the request of President O'Malley, a motion was made by Trustee Potter, seconded by Trustee Pashler, to end Executive Session at 6:15 pm and return to open session.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

3. Return to Public Session – 6:30 pm

The meeting was called to order at 6:30 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Trustee
Jill O'Malley	Trustee
Christopher Pashler	Trustee
Todd Potter, Jr.	Trustee

Others:

Dawn Mirand	Superintendent
Stephen Bovino	Assistant Superintendent – Human Resources
Robin Zymroz	Assistant Superintendent – Instruction & Student Services
John Brucato	Assistant Superintendent - Finance
Brenda Chmura	Director – Special Education
Gina Santa Maria	District Clerk

ABSENT: None

b. Pledge of Allegiance

c. Star Spangled Banner Sung by Student Natalie Elwood from Kenmore East HS

4. Approval of Agenda

President O'Malley asked that item 9d2, Financial Reports and Audit, be moved ahead of item 9d1, 485a Resolution.

At the request of President O'Malley, a motion was made by Trustee Potter, seconded by Trustee Dana, to approve the revised agenda.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

5. Approval of Minutes

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Pashler, to approve the minutes of the September 8, 2015 Regular Meeting and the September 11, 2015 Special Meeting.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

6. Presentations**a. Hoover Elementary & Hoover Middle School – M. Huff, C. Persico**

Principals Huff and Persico presented Hoover Elementary and Hoover Middle Schools' Reading with ROARS Program to the Board. This joint reading activity, where middle school students volunteer to read to, and with, elementary school students, has been a huge success in the Hoover Complex. Students are improving their reading skills, while at the same time learning what it means to be a civic leader and the importance of volunteering. Teachers as well as students were present and spoke about the impact of the program. Board members asked several questions at the conclusion of the presentation.

b. Student Achievement – R. Zymroz

Assistant Superintendent Zymroz presented the District's 2014-2015 NYS assessment and Regents results. The District results were compared with the region's and the state's results. While the District celebrated some growth in student achievement, data continues to be analyzed and curriculum and instruction adjusted to close the gaps and further increase student achievement in all areas. Board members asked Assistant Superintendent Zymroz several questions regarding the results.

7. Public Comments

Anne Newman, 42 Snug Haven Ct., commented on the health survey that was given to middle school students.

Steve Newman, 42 Snug Haven Ct., also made remarks regarding the value of the health survey given to 7th grade students.

Jennifer Morrow, 147 Irving Terrace, commented on the ACES Program that is being used in the elementary buildings as part of the physical education program.

8. Board of Education**a. Committee Reports**

Trustee Dana reported that the District's Audit Report will be presented later in the meeting. He also reported that October's OACM meeting was cancelled. State Ed has a backlog of projects waiting for approval. Superintendent Mirand stated that if the original timeline needs to be revised as a result of the delay, all will be informed.

Vice President Gianni reported that the ECASB Finance Committee had a brief meeting to give an overview of the budget planning process, and the ECASB Legislative Committee met and discussed the new APPR guidelines and funding issues facing districts.

b. NYSSBA Convention Proposed By-Law Amendments & Resolutions

Trustee Dana made a motion, seconded by President O'Malley, to empower Trustee Potter to vote on behalf of the Ken-Ton Board of Education at the NYSSBA Convention in NYC 10/18 – 10/20/15.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Abstain

MOTION CARRIED 4-0-1

c. Discussion Items**• Student Representative**

Trustee Potter suggested inviting the Buffalo Board of Education student representative to a Board meeting or work session to hear her perspective on having a student serve on the Board of Education.

• Size of Board

This item will be discussed as a possible goal of the Board at the next Board meeting.

• Term Length of Board Members

This item will be discussed as a possible goal of the Board at the next Board meeting.

• Workshop Session Discussion

President O'Malley engaged Board members in a discussion regarding goal setting using a template that she shared at the meeting.

President O'Malley made a motion, seconded by Trustee Potter, for the Board to use the document in their goal planning. Discussion ensued and it was decided to not lock the Board into using the exact document which may require changes over time.

President O'Malley withdrew her motion, seconded by Trustee Potter.

President O'Malley asked Board members to bring goals to the next regularly scheduled meeting in November to formulate a list. It was then discussed whether activities would be worked on at the December meeting, or Vice President Gianni suggested scheduling a work session at the end of November for this purpose.

d. Comments

President O'Malley and Trustee Potter unveiled the new Meals on Wheels kitchen. Meals on Wheels thanked the District for allowing them to use the Holmes kitchen over the summer while their kitchen was under construction.

Trustee Potter suggested allowing 8th graders going to the high school next year to determine what they will be called i.e. freshman, sophomore, etc.

9. Superintendent’s Report – D. Mirand

a. KTSEA Contract [Action Item]

At the recommendation of Superintendent Mirand, a motion was made by Trustee Dana, seconded by Trustee Potter, to approve the KTSEA Tentative Agreement.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

Trustee Dana commended the negotiating teams of the District and the KTSEA for reaching an agreement.

b. Resolution – To Approve the KTSEA MOU – Retirement Incentive [Action Item]

At the recommendation of Superintendent Mirand, a motion was made by Trustee Pashler, seconded by Trustee Potter, to approve the KTSEA Memorandum of Understanding – Retirement Incentive.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

c. Instruction & Student Services – R. Zymroz

Assistant Superintendent Zymroz reported that there were two textbooks for a second read, two interscholastic travel requests, three booster club applications and two contracts in the consensus agenda for the Board’s review and approval.

d. Financial Report – J. Brucato

• Financial Reports and Audit [Action Item]

John Schiavone from Lumsden & McCormick reviewed the District’s audit and findings. The report was given at the Audit Committee meeting the previous week and was approved for release. There were no issues or concerns.

Trustee Dana, on behalf of the Audit Committee, made a motion to accept the Audit Report, seconded by Trustee Potter.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

• **485a Resolution Information**

Assistant Superintendent Brucato stated that the District is collaborating with the Town and Village on this real property tax exemption. He gave a brief overview of the exemption and answered several questions.

• **Budget Calendar [Action Item]**

At the recommendation of Superintendent Mirand, a motion was made by Trustee Dana, seconded by Trustee Pashler, to approve the Budget Calendar for 2015-2016.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

• **Transportation Report**

This report was included in the Board's packet for their review.

• **Food Service Report**

This report was included in the Board's packet for their review.

• **Buildings & Grounds Report**

This report was included in the Board's packet for their review.

e. **Human Resources – S. Bovino**

Assistant Superintendent Bovino reported that enrollment has stayed steady and classes remain at a good size throughout the District. He will receive projections for next year in the next few weeks and staffing plans will begin. Assistant Superintendent Bovino then commented on the dwindling supply of subs throughout the state. The District is looking at creative solutions to address this shortage.

10. Consensus

- a. Request to withdraw a specific item(s) from consensus

President O'Malley commented that the revised Booster Club Policy mirrors other districts' policies. The District's current policy will be included in the regulations.

At the recommendation of Superintendent Mirand, a motion was made by Vice President Gianni, seconded by Trustee Potter, to approve items 10b – 10o of the consensus agenda.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

- b. Personnel Actions
- c. Committee on Special Education Minutes
- d. Committee on Pre-School Special Education Minutes
- e. Surplus List – October 2015
- f. Treasurer’s Report – July 2015
- g. ICA Report – August 2015
- h. Textbook(s) – **Second Read**
 - IB Music, *Dances of Galanta*, Grades 11 & 12, Zoltan Kodaly, Universal Editon, A.G. Wein
 - IB Music, *Brandenburg Concerto No. 2 F*, Grades 11 & 12, J.S. Bach, Hal Leonard Corporation
- i. Resolution(s)
 - To appoint CSE Chair
 - To Approve Employment Agreement of Interim Principal
 - To Appoint Supervisor of Elementary Special Education
 - To Appoint Director of Elementary Education
 - To Appoint Director of Secondary Education
 - To Amend the Employment Agreement of the Assistant Superintendent for Instruction & Student Services
 - To Amend the Employment Agreement of the Secretary to the Superintendent & District Clerk
 - To Appoint Director, Regional Education Center
- j. Booster Club(s)
 - Kenmore West Boys’ Volleyball
 - Kenmore East Girls’ Volleyball
 - Athletic Hall of Fame
- k. Interscholastic Travel Request(s)
 - Kenmore East Varsity Ice Hockey – Potsdam, Lake Placid & Ogdensburg
 - Kenmore East Varsity Ice Hockey – Rochester
- l. Contract(s)
 - Erie 1 BOCES - Title IIA
 - Erie County Department of Social Services
- m. Bid(s)
 - Trash Can Liners
 - Cube Van
 - Refuse Disposal
- n. Policy(s)/Regulation(s) – **First Read**
 - Policy 3260 – Booster Clubs
 - Policy 7513 – Administration of Medication
 - Policy 7521 – Students With Life-Threatening Health Conditions
- o. Memorandum of Agreement between the District and KTSEA

11. Other Matters

Trustee Dana stated that while the Board is open to listening to concerns, all noted that there is a proper chain of command that should be followed beginning with the teacher, then the building administrator, then district office administration, and then the superintendent.

12. Proposed Executive Session

There was none.

13. Adjournment

At the request of President O'Malley, a motion was made by Trustee Dana, seconded by Trustee Potter, to adjourn at 8:28 pm prevailing time.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

Respectfully submitted,

Gina Santa Maria
Gina Santa Maria
District Clerk