



# Kenmore-Town of Tonawanda Union Free School District

Board of Education

Board of Education  
1500 Colvin Blvd.  
Buffalo, NY 14223  
(716) 874-8400 ext. 20342  
gsantamaria@ktufsd.org

## BOARD OF EDUCATION GOALS 2015

**GOAL 1: By March 1, 2016 the KTUFSD Board of Education will have evaluated Board composition and may recommend changes for the May 2016 Budget and Proposition vote.**

### **Activities:**

- Public Forum: presentation of material and public discussion of proposal
  - Completed at public board meeting 2/9/16
- Select 3rd party for public presentation (pros vs cons)
  - Completed: Presentation by Dr. Fusco at 2/9/16 board meeting
- Provide 3rd party with materials previously acquired from other sources
  - Completed by Superintendent Mirand
- Publicize forum: Social Media, Website, Bee, Courier, Sun, Buffalo News, PTSA, PTO's, District newsletters, et al.
  - Completed by Superintendent Mirand and Patrick Fanelli
- Resolution at BOE Meeting
  - Review Resolution language: Completed Info in docket for 3/8/16 board meeting
  - Resolution Complete at 3/8/16 board meeting
  - Also: 2nd read for Policy 1211 (Students serving as ex officio board members) passed 5-0 at 7/1/16 board meeting
- Add proposition (if any) to May 2016 vote
  - Complete: Student as ex officio board member added as a proposition to May 2016 budget and proposition vote.



# Kenmore-Town of Tonawanda Union Free School District

*Board of Education*

Board of Education  
1500 Colvin Blvd.  
Buffalo, NY 14223  
(716) 874-8400 ext. 20342  
gsantamaria@ktufsd.org

## **GOAL 2: By July 1, 2016, the KTUFSD Board of Education will implement appropriate annual self-evaluation procedures.**

### **Activities:**

- Identify need for assistance
  - Complete. Board decided to use Howard Smith at 1/12/16 board meeting
- Identify, modify, implement board evaluation tool
  - Complete. Board decided to use previously used evaluation tool at 1/12/16 board meeting
- Define evaluation process and timeline
  - Complete in January 14, 2016 email from Howard Smith
- Complete 2016 individual board evaluation and submit to district clerk through email 4/12/2016
  - Evaluations completed and submitted to district clerk 2/12/16
- Compile and redistribute results to board
  - Completed by Howard Smith and distributed at 2/25/16 retreat
- Meet to conduct self-evaluation
  - Complete. Retreat held 2/25/16
- Analyze BOE Evaluation procedure
  - Complete. Retreat held 2/25/16
- Add BOE self-evaluation procedure and timeline to proposed handbook
  - Handbook in progress



# Kenmore-Town of Tonawanda Union Free School District

Board of Education

Board of Education  
1500 Colvin Blvd.  
Buffalo, NY 14223  
(716) 874-8400 ext. 20342  
gsantamaria@ktufsd.org

**GOAL 3: By June 2017 the KTUFSD Board of Education will implement activities to improve communication and build strong relationships with District Stakeholders in order to advocate for the needs of students.**

## Activities:

- Regularly attend PTSA Council Meetings as invited
  - Complete: Attended each meeting (president +1)
- Regularly attend PTO meetings as invited
  - Complete. Attended as invited
- Meet with local elected officials
  - Ongoing. Regular conversation with Assemblyman Schimminger and Senator Panepinto regarding Huntley and state aid.
- Explore additional opportunities for 2 way communication between the BOE and community.
  - Considering adding second meeting during month. Will be discussed at August 26th board goal setting workshop.
  - Please see 2016 Goal: strategic plan
- Attend superintendent Town Hall Meetings
  - Complete. Board members present at September and December Town Hall Meetings
- Utilize meeting record sheet
  - Complete. Topic of conversation has been added to public comment sign in sheet which allows for follow up.
- Create Board Manual
  - O'Malley and Pashler have met twice to begin work. Will schedule additional meetings at 8/26/16 Workshop.
- Monthly school visits (different school for each month)
  - Complete.
- Recreate advocacy teams Discussion through 2016-17 strategic plan
- Increase accessibility of BOE meetings: Audio/Video on YouTube
  - Discussion through 2016-17 strategic plan
- Increase accessibility of BOE meetings: discuss layout of room
  - Plans being discussed to create permanent BOE meeting site at Kenmore Middle School which would allow better layout design
- Increase accessibility of BOE meetings: improve sound quality at BOE meetings
  - Plans being discussed to create permanent BOE meeting site at Kenmore Middle School which would allow for improved acoustics
- Increase accessibility of BOE meetings: discuss meeting time change for 17-18 school year
  - To be addressed in strategic plan

---

*We educate, prepare and inspire all students to achieve their highest potential.*



# Kenmore-Town of Tonawanda Union Free School District

*Board of Education*

Board of Education  
1500 Colvin Blvd.  
Buffalo, NY 14223  
(716) 874-8400 ext. 20342  
gsantamaria@ktufsd.org

## **GOAL 4: Create and execute Superintendent evaluation tools and procedures**

### **Activities:**

- Superintendent will submit recommendations for evaluation tool
  - Completed 1/19/2016
- BOE meets with superintendent to mutually agree upon evaluative tool and sharing of feedback
  - Completed 1/19/2016
  - MOU presented/voted upon at public board session
- Review Mid-year progress update 1/1/2016
  - Completed 1/19/2016
- Evaluative tool distributed to BOE members
  - Completed 1/19/2016
- Completed evaluative tool submitted to Board president for compiling
  - Last board eval received 4/19/16
- Feedback discussion provided to Board and Superintendent
  - Completed 4/20/16
- Meeting to discuss results with Superintendent
  - Completed 4/21/16
- Identify need for assistance
  - Completed January 2016. (None needed)
- Refine evaluation tool and process for 2017
  - Tool agreed upon August 2016
- Carry out 2017 superintendent evaluation