

# Kenmore-Town of Tonawanda UFSD

## Long Distance/Overnight Field Trip Requests

### School Year 2015-16

\* FOR BUILDING USE – SUBMIT 1 FORM PER BUILDING  
PLEASE LIST ALL TRIPS HERE AND ATTACH A FIELD  
TRIP FORM AND ITINERARY FOR EACH TRIP LISTED

**School: Hoover Middle School**

DATES	TEACHER	DESTINATION (FULL ITINERARY MUST BE ATTACHED)	PURPOSE OF TRIP	COST PER STUDENT	FUNDING SOURCES	GRADES/ # OF STUDENTS	# OF CHAPERONES	INST DAYS MISSED	# OF SUBS	APPROVE	DISAPPROVE
5/26/ 16	Pray	Medieval Times Toronto, Ontario Canada	Correlates with Social Studies Unit	\$57	Delta Sonic Niagara Candy Cash Payment	Approx. 130	15-20	1	0		

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Asst. Superintendent for Instruction & Student Services: \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Kenmore-Town of Tonawanda Union Free School District**  
**Request for Approval of Long Distance, Out of Country or Overnight Educational Field Trip**

(Must be submitted 8 WEEKS in advance)

Charge to Account No. \_\_\_\_\_  
 School Hoover Middle  
 Grade, Class 6th GRADE

Teacher Requesting: Kyle / MATT / Warren / Pray / Butler / Bush  
 Date(s) of Trip May 26th, 2016 (Thurs)  
 Site of Trip MEDIAVAL TIMES TORONTO, ONTARIO

**CHAPERONE INFORMATION**

# Of Students: 130

# of Chaperones 15

**Names of Chaperones**

Pray, Butler, Bush, Whitfield,  
JACOBS, SCHULTZ, KRIEGER  
and 8 parents.

**Substitute Needed (List time if not full day)**

\*Yes \_\_\_\_\_ No NO  
 \*Yes \_\_\_\_\_ No Substitutes  
 \*Yes \_\_\_\_\_ No needed.

\*If a substitute is needed, the Building Secretary will process the substitute requests after approval of the field trip.

**TRAVEL ARRANGEMENTS**

# Ken-Ton Buses Needed NONE

Depart From \_\_\_\_\_

using Private  
 at \_\_\_\_\_

Pick up From \_\_\_\_\_

at TRANSPORTATION

Arrive Back At School At \_\_\_\_\_

GRAND TOURS

Special Needs \_\_\_\_\_

625-9211

Other Travel Arrangements – explain fully on itinerary

**Incomplete requests will be returned.**

Approved

Chris  
 \_\_\_\_\_  
 Principal

5/6/16  
 \_\_\_\_\_  
 Date

Approved

Disapproved

(Reason) \_\_\_\_\_

Assistant Superintendent for Instruction & Student Services

\_\_\_\_\_ Date

Long distance, out of country or overnight trip requests must be accompanied with an itinerary including what the students are going to know or do when they return from this field trip that they did not know or do before. Also include lodging arrangements, meal arrangements, and ratio of students to chaperones, insurance, safety precautions, instructional provisions made for any student not participating in the trip and travel provisions.

## Itinerary For Medieval Times

Hoover Middle School

May 26<sup>th</sup>, 2016

8:15 AM	Leave from Hoover Middle School
10:30 AM	Arrive in Toronto at Medieval Times
11:00 AM – 1:00 PM	The show. Educational program, tournament and lunch served.
1:00 PM	Depart from Toronto to home.
3:30 PM	Arrive back at Hoover Middle
<u>Transportation-</u>	Grand Tours/Ridge Road Express

Students will bring in copies of their birth certificate and permission slips will be signed to cross the border.