

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION, RECREATION AND ATHLETICS



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BRETT A. BANKER

Supervisor

HEATHER RATKA

Curriculum Learning Specialist Health
& Physical Education

LEAH CANESTARO

Secretary

INTERSCHOLASTIC TRAVEL FORM

To be used for trips which are not part of the regular season or require overnight accommodation every effort will be made to submit the form three board meetings prior to departure.

HIGH SCHOOL:

Kenmore West

SPORT:

Rugby

DATE SUBMITTED:

6/1/17

DESTINATION:

SUNY Binghamton

DATE OF TRIP:

6/3/17-6/4/17

OF STUDENTS:

27

PURPOSE OF TRIP:

We have qualified for the final four of the NYS High School Rugby championship

List of those individuals agreeing to serve as formal chaperones.

If chaperones are district employees note 'position', location and if they require a sub.

William Conrad Advisor and Coach Kenmore Rugby Club - Teacher Kenmore West- No Sub

Mrs. Stacey Phillips- Parent

Mr. Calvin Phillips - Parent

Mr. Daniel Ratka- Parent

Mrs. Debbie Ratka- Parent

Travel Arrangements

Describe in detail the mode of transportation. If chaperones, coaches, parents or other volunteers serve as drivers, please attaché names, ages, and copies of their driver's license along with personal proof of insurance. When securing rental vans or cars drivers MUST purchase the additional insurance coverage.

Lodging Arrangements

Funding


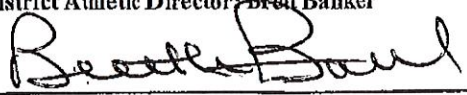
Funding Sources	Estimates on amount raised
Athletes out of pocket contribution	\$0
Contribution from Booster Club	\$1519.40
Contribution from athlete's fundraising	\$0
Contribution from district funds	\$
District budget code	Acct. #
All fundraising activity must be approved by the BOE	

Does each athlete have the opportunity to fundraise a percentage of their contribution?

Rules and Guidelines

- a. Student attendance at camps, preseason spring trips etc. is voluntary
- b. Attendance on the trip cannot be a criteria for team selection
- c. All athletes must be given the opportunity to raise fund for trip expenses
- d. A complete itinerary must accompany the request including a cover letter to parents, team rules while on the trip and how discipline will be handled, rooming lists and a complete list of phone numbers
- e. Copies of parent consent cards must be taken on the trip.

Required Signatures

Head Coach: William Conrad	Form Submitted on: 6/1/17
Building Principal: Dean Johnson 	Form signed and forwarded on: 6-2-17
District Athletic Director: Brett Banker 	Form signed and forwarded to BOE on: 6-2-17
Board of Education President:	Approved on: