

# Kenmore-Town of Tonawanda UFSD

## Long Distance/Overnight Field Trip Requests

### School Year 2016-17

**School:** Hoover Middle and Kenmore West (Possibly to include Franklin Middle and Kenmore East depending on the number of interested students)

DATES	TEACHER	DESTINATION (FULL ITINERARY MUST BE ATTACHED)	PURPOSE OF TRIP	COST PER STUDENT	FUNDING SOURCES	GRADES/ # OF STUDENTS	# OF CHAPERONE S	INST DAYS MISSED	# OF SUBS	APPROVE	DISAPPROVE
June 26, 2016 to June 29, 2017	Mrs. Anne Crusan, German teacher	Frankenmuth, Michigan	Students will have the opportunity to see a typical Bavarian village, learn about the architecture, food, dress, products, and activities of people in Germany. They will also have the opportunity to practice the language with native and non-native speakers and learn about how German immigrants settled in the USA.	Preliminary estimates show a cost per student around \$625 to include all meals, excursions, hotel, and transportation. Rates will vary once reservations are made due to group rates and seasonal charges.	I will submit requests for fundraisers to be held throughout the school year. Any additional funds will be the responsibility of the families of the students attending	I would take a maximum of 40 students in grades 7, 8 and 9.	There would be 1 chaperone for every 8-10 students.	none	none		

Principal's Signature: 

Date: 5/17/16

Assistant Superintendent for Instruction & Student Services: 

Date: 8/4/16

Board of Education Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Kenmore-Town of Tonawanda Union Free School District**  
**Request for Approval of Long Distance, Out of Country or Over Night Educational Field Trip**

(Must be submitted 8 WEEKS in advance)

Charge to Account No. \_\_\_\_\_ Teacher Requesting: Anne Cousan  
School HMS + KW (possibly KE + FMS) Date(s) of Trip June 26-29, 2017  
Grade, Class German 7, 8, 9 students Site of Trip Frankenmuth MI

**CHAPERONE INFORMATION**

(NOTE: SUBSTITUTES WILL NOT BE PROVIDED FOR TEACHERS ATTENDING LOCAL FIELD TRIPS.)

# Of Students: 20-40

# of Chaperones 1:10

**Names of Chaperones**

Anne Cousan  
TBD  
\_\_\_\_\_  
\_\_\_\_\_

**Substitute Needed (List time if not full day)**

\*Yes \_\_\_\_\_ No  
\*Yes \_\_\_\_\_ No  
\*Yes \_\_\_\_\_ No

\*If a substitute is needed, the Curriculum Office will process the substitute requests after approval of the field trip.

**TRAVEL ARRANGEMENTS**

# Ken-Ton Buses needed 0

Depart From Hoover Middle At 8AM

Pick up From Frankenmuth MI At 1PM

Arrive Back At School At 10-11 PM

Special Needs \_\_\_\_\_

Other Travel Arrangements – explain fully on itinerary

**Incomplete requests will be returned.**

Approved

Principal \_\_\_\_\_

Date \_\_\_\_\_

Approved

Disapproved

(Reason) \_\_\_\_\_

[Signature]  
Assistant Superintendent, Curriculum & Instruction

8/4/16  
Date

\*\*Long distance, out of country or overnight trip requests must be accompanied with an itinerary including what the students are going to know or do when they return from this field trip that they did not know or do before. Also include lodging arrangements, meal arrangements, and ratio of students to chaperones, insurance, safety precautions, instructional provisions made for any student not participating in the trip and travel provisions.

**Kenmore-Town of Tonawanda UFSD  
Educational Field Trip - Cost Estimate Sheet 2007-2008**

Supervising Teacher \_\_\_\_\_ Date of Trip \_\_\_\_\_  
 Round Trip Mileage \_\_\_\_\_ X \$1.75 X \_\_\_\_\_ # of Buses = \_\_\_\_\_

**Ken-Ton Driver's Cost**  
 (Drivers receive 20 minutes before & after trip added to trip hours)

No. of Hours \_\_\_\_\_ X \$25.00 X \_\_\_\_\_ = \_\_\_\_\_  
 total time before trip and post trip 0.66 X \$25.00 = \$16.50  
 for payroll computes out to .66hrs

**Out of District Trips OVER 5 Hours**

Driver Meal Rate \$6.00 X No. of Drivers \_\_\_\_\_ = \_\_\_\_\_

TOLLS (EST) \_\_\_\_\_  
 PARKING (EST) \_\_\_\_\_  
 TOTAL \_\_\_\_\_

**NOTE:** If using an outside transportation company, when booking, inform carrier that the drivers must have school-grade licenses. At least 2 weeks before the trip - Transportation Department must receive a copy of assigned drivers abstracts to be sure they are ok to drive for your trip. **ALSO, IF YOU CONTRACT TRANSPORTATION OTHER THAN USING A KENTON BUS, YOU DO NOT NEED TO PUT TRIP INTO EASY TRIP. YOU CAN SEND A COPY OF THE PAPER REQUESTS TO US FOR OUR RECORDS.**

Building: HMS and KWHS  
Teacher Completing: Anne Crusan

Date of Trip: June 26 to 29, 2017

Please Explain:

- 1. Rationale and Purpose for this Educational Field Trip: (include how this trip is directly related to, enhances, and reinforces your current curriculum and/or district priorities; how this trip will enhance and reinforce specific NYS Learning Standards and Performance Indicators.)**

The intended trip would be to the city of Frankenmuth, Michigan. This city models itself after a typical German Bavarian town. The architecture, restaurants, shops, clothing of the workers, and the activities are what students would encounter if they were able to travel to a town in southern Germany. The people there boast the ability to speak German and will be willing to engage our students in conversation.

The two New York State Standards for World Languages state that students will learn communication skills in the target language, and develop a cultural awareness of the target culture. During this visit, students will be served the traditional continental breakfast, and will be served typical German dishes for the evening meals. They will see the structure of the German houses and buildings as we discuss them in class. They will see many handmade and traditional German products. Students will also have the opportunity to learn about the emigration of the Germans and their immigration to, and settling within the United States. Students will have the opportunity to communicate with native and non-native speakers of German in the town. Learning to communicate with non-native speakers is especially important as German is a common "lingua franca." Since most Europeans study German, as do over 60% of Japanese and many Chinese students, it is often the language through which groups of people who do not share the same mother language choose to communicate. This can help our students in their interactions with multiple groups of people within their own country.

**2. Itinerary and description of actual instructional activities that will occur during the trip. (Include what preliminary activities are planned before the trip and what follow up activities will occur after the trip to reinforce or apply learning.)**

Prior to the trip, students will learn about packing and organizing for a trip, preparing to travel as an ambassador for our school, obtaining necessary documentation, and being responsible for themselves and their belongings. We will cover appropriate behavior as well as restaurant and hotel etiquette. Students will receive brochures, see pictures of where we will be going, and background information about the town. We will role play certain travel situations that might arise. After our return, we will revisit the town throughout the curriculum of the following year. The culture, language, and vocabulary can be tied to experiences the students had on the trip. This will also be a great starting point for students who are considering traveling to German with the high school exchange program. Students can test their independence and see if they are willing and ready for the lengthier, more intense travel to Europe.

I am in the process of finalizing an itinerary for the trip directly with the organizations in Frankenmuth and with their Chamber of Commerce and Visitors' Center which have been helpful in providing information and ideas. Please see the attached preliminary itinerary.

The town of Frankenmuth is set up to receive tourists so it has several nice hotels and restaurants, along with boat excursions, demonstrations, and group tours.

**3. Specify all student charges and describe how expenses of this trip will be paid for:**

Prices as yet are tentative as seasonal rates and group pricing specials will affect the total. Also Motorcoach Companies are still being considered for the best rate available.

- Round trip motorcoach travel to Frankenmuth, Michigan
- Lodging for the duration of the trip
- Meals
- Admission to/Participation in all excursions
- Tour guides
- Taxes and gratuities
- Chaperones

We would do our best to keep the cost of this trip in line with the cost of the middle school trip to Quebec.

# **Student Trip to Frankenmuth, Michigan**

Grades 7,8,9

Hoover Middle School and Kenmore West High School  
(Possible Franklin Middle School and Kenmore East High School)

## **Preliminary Itinerary:**

### **Monday, June 26, 2017**

Students should arrive at our pick-up location by 7am to stow the luggage and load the bus. Please make sure you have eaten breakfast before we leave and that you have enough snacks with you to keep you satisfied during the approximately 8-9 hour trip to Michigan. You should also have a book to read, cards or a game to play, music, or a movie to watch. We will try to have a movie on the bus for all to enjoy. We will stop for lunch at a rest area approximately half way to our destination (around noon).

Leave KenTon at 8am

Arrive at our hotel at approximately 4pm. Check into rooms, unpack, and head downstairs for a German buffet dinner. After dinner you are free to enjoy the waterpark until lights out.

### **Tuesday, June 27, 2017**

Breakfast at the hotel and then we head out to explore Frankenmuth. We will ride into town and then take a walking tour of the downtown area with a visit to the historic St. Lorenz Church and cemetery, the covered bridge, and a stroll along the Cass River. We will stop at 10 for a guided tour of the Historical Museum, and then continue our exploring until we have lunch at noon.

After lunch we travel to The Adventure Park of Frankenmuth from approximately 2pm to 5pm for a little fun and physical activity with this aerial forest adventure that includes tree top climbing and zip lines.

Then, it is out to Sullivan's Black Forest Restaurant for dinner and then back to the hotel for more water park fun until lights out. Or, we could take a short stop at Bonner's Christmas shop on the way home.

### **Wednesday, June 28, 2017**

After breakfast at the hotel we head out for about 2 hours to Grandpa Tiny's Farm from approximately 10am to noon. We will see a working historical farm, one room school house, residential home, and outdoor "Backofen." This is the life many of the German immigrants would have lived when they first arrived in this area. Our visit here will include a guided tour, a wagon ride, and a visit to the petting farm.

After the farm, we will travel to the River Shops near the Bavarian Inn, which will give you a glimpse of the life in a German village. Here we will find lunch, shop, visit the Ultimate Mirror Maze, stop in at the German-style "Sugar High Bakery", and participate in some pretzel rolling at the pretzel shop. We will work our way down to the dock for a 4pm trip down the Cass River on the Bavarian Belle Riverboat. German-style Chicken dinner at the Bavarian Inn Lodge for dinner after our boat ride and then back to the hotel for one last night at the water park before lights out.

**Thursday, June 29, 2017**

After breakfast at the hotel, students have time to enjoy the waterpark one last time before we leave. All rooms must be packed up, cleaned up, and vacated by 11am.

We will leave Frankenmuth at approximately noon after a stop at Bonner's Christmas Village (unless we were able to visit on Tuesday evening.) We will eat lunch on the bus (bagged lunch ordered from the hotel) and make a stop for dinner at a rest area on the way home. We should pull back in to KenTon around 9pm.