

KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT
DEPARTMENT OF HEALTH, PHYSICAL EDUCATION, RECREATION AND ATHLETICS



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KEN-TON UFSD
SEP 28 2015
CURRICULUM OFFICE

BRETT A. BANKER

HEATHER RATKA

LEAH CANESTARO

Supervisor

Curriculum Learning Specialist
Health & Physical Education

Secretary

INTERSCHOLASTIC TRAVEL FORM

To be used for trips which are not part of the regular season or require overnight accommodation every effort will be made to submit the form three board meetings prior to departure.

HIGH SCHOOL: KENMORE EAST

SPORT: Varsity FCE Hockey

DATE SUBMITTED: SEPT. 24th, 2015

DESTINATION: PotSDom, LAKE PLACID
and Ogdensburg

DATE OF TRIP: December 4th-6th, 2015

OF STUDENTS: 21

PURPOSE OF TRIP:

The Kenmore East Hockey Team will be playing in the PotSDom Tournament on December 4th and 5th and then playing Ogdensburg in an exhibition game on December 6th.

List of those individuals agreeing to serve as formal chaperones.

If chaperones are district employees note 'position', location and if they require a sub.

Kyle Pray	TEACHER	Hoover Middle	sub required on 12/4
Mike Kluge	TEACHER	Franklin Elem	sub required on 12/4
Tom Diehl	Police OFFICER		No Sub Required
Jim Kluge	RETIRED Police officer		No Sub Required

Travel Arrangements

Describe in detail the mode of transportation. If chaperones, coaches, parents or other volunteers serve as drivers, please attaché names, ages, and copies of their driver's license along with personal proof of insurance. **When securing rental vans or cars drivers MUST purchase the additional insurance coverage.**

Lodging Arrangements

List phone numbers and room assignments. Please use separate sheet if necessary.

Will attach Room Assignments when team is picked.

Funding

Funding Sources	Estimates on amount raised
Athletes out of pocket contribution	\$ 200.00
Contribution from Booster Club	\$ 50.00
Contribution from athlete's fundraising	\$ 50.00
Contribution from district funds	\$ —
District budget code	Acct. #
All fundraising activity must be approved by the BOE	

Does each athlete have the opportunity to fundraise a percentage of their contribution? yes

Rules and Guidelines

- a. Student attendance at camps, preseason spring trips etc. is voluntary
- b. Attendance on the trip cannot be a criteria for team selection
- c. All athletes must be given the opportunity to raise fund for trip expenses
- d. A complete itinerary must accompany the request including a cover letter to parents, team rules while on the trip and how discipline will be handled, rooming lists and a complete list of phone numbers
- e. Copies of parent consent cards must be taken on the trip.

Required Signatures

Head Coach: <i>Kyle Pray</i>	Form Submitted on: <i>Sept. 24th, 2015</i>
Building Principal: <i>[Signature]</i>	Form signed and forwarded on: <i>9/24/15</i>
District Athletic Director: <i>[Signature]</i>	Form signed and forwarded to BOE on: <i>9/28/15</i>
Board of Education President:	Approved on:

Itinerary for Kenmore East Hockey
Potsdam, Lake Placid and Ogdensburg
December 4th-6th, 2015

Friday, December 4th

- 9:00 AM Depart from Brighton Arena on route to Potsdam, New York.
Lunch stop around 12:30 PM in Watertown, New York.
Arrive in Potsdam around 3:00 PM.
- 3:00 PM Check into hotel and get settled.
- 4:30 PM Dinner at a local restaurant
- 7:00 PM Proceed to Potsdam Arena in preparation for the game.
- 8:30 PM Game #1 of the Potsdam Tournament (Opponent to be Announced)
- 10:30 PM Light snack on way back to the arena
- 11:30 PM Back to hotel rooms- curfew

Saturday, December 5th

- 9:00-10:00 AM Complimentary breakfast at the hotel.
- 11:00 AM Team and player meetings.
- 11:30 AM Lunch at a local restaurant
- 1:30 PM Proceed to arena for second game of the Potsdam Tournament.
(Opponent to be announced)
- 3:00 PM Game #2 of the Potsdam Tournament.
- 5:30 PM Team leaves arena and heads to Lake Placid, New York.
- 7:00 PM Arrive in Lake Placid and check into the hotel.
- 7:45 PM Dinner in Lake Placid
- 9:00-11:00 PM Team tours the town and visits sites of 1980 Olympic Games.
- 11:30 PM Back to hotel and curfew.

Sunday, December 6th

8:00-9:00 AM Breakfast in Lake Placid

9:00-11:00 AM Shop and tour town.

11:30 AM Bus departs for Ogdensburg High School

1:00 PM Arrive in Ogdensburg. Eat a light snack.

2:30 PM Exhibition game vs Ogdensburg High School

5:00 PM Depart from Ogdensburg and head home for Tonawanda. Dinner stop on the way.

10:00 PM Approximate arrival time back in Tonawanda.

Phone Numbers

Coach Pray - Cell - 909-2203

Coach M. Kluge - Cell – 946-3369

Coach Diehl – Cell - 860-2322

Coach J. Kluge - Cell – 531-5181

Transportation-

Grand Tours/Ridge Road Express (625-9211)

Hotels-

Friday

Hampton Inn – Potsdam
169 Market Street
Potsdam, New York 13676
315-265-0100

Saturday

Lake Placid Summit Hotel
2375 Saranac Avenue
Lake Placid, New York 12946
518-523-2587

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