



Kenmore Town of Tonawanda Union Free School District

EXTRA-CURRICULAR PROGRAM CODE OF CONDUCT

The provisions of this Extra-curricular Program Code of Conduct are *in addition* to those outlined in the Student Conduct and Discipline document, and other Board of Education policy, which are applicable to all students. The provisions outlined below apply throughout the student's academic career. Any action deemed to be a serious breach of citizenship throughout the year, including summer recess, can be referred for disciplinary action. Any penalty will be administered during the school year.

Academic Requirements

Participants must be "students in good standing" as determined by building administration.

Attendance Requirement

Participants are expected to be in attendance on the school day that the club meets.

Personal Conduct Requirements

The District expects that all program participants will refrain from:

- Consumption or possession of alcoholic beverages
- Use or possession of tobacco or tobacco-related products
- Use or possession of illegal drugs
- Use or possession of prescription drugs for anything other than their intended use
- Being in the presence of illegal drugs or alcohol
- Vandalism
- Stealing or being in possession of stolen property
- Sexual harassment
- Hazing
- Violent/Aggressive behavior
- Bullying and/or taunting
- Acts of insubordination/endangering the safety of others
- Verbal or physical abuse

Club Specific Requirements

Advisors have the authority to create reasonable rules and regulations specific to the individual needs of their club activities in addition to those outlined above. The District will uphold these standards as well.

Violation by Association

Student participants must not attend any functions where alcohol is being openly used by minors or where controlled substances are being used unlawfully by anyone. The student participant must make a reasonable attempt to leave the site immediately upon the knowledge of alcohol being on site or unlawful use of controlled substances by anyone. Parents, by law, must not host or participate in any social functions where alcohol is used by minors, or where controlled substances are being used unlawfully. Simply attending and remaining at a party or underage function at which alcohol and drugs are openly used could be considered a violation of the Code of Conduct.

Process When a Violation is Reported

Investigations will be conducted when violations of the Extra-curricular Program Code of Conduct are reported by school district staff, club advisors or law enforcement officials. The investigation will include interviews of any witnesses. Upon completion of the investigation, the following process will be followed:

- A meeting with the student, their parent/guardian and appropriate school personnel will be held. The results of the investigation will be shared at that time.
- The District will take into account any previous breach of conduct in a student's career in determining consequences.
- The family will receive written notification of the District's determination in the case and any consequences that may result.
- The District's decision may be appealed to the Extra-curricular Code of Conduct Committee.
- Any violation involving illegal activities will be referred to appropriate law enforcement agencies. These incidents are subject to review by the Extra-curricular Code of Conduct Committee for a determination of appropriate consequences.

- Should a student or family disagree with any determination of the Hearing Committee, the parent may appeal to the Superintendent of Schools, in writing, within fifteen school days of notification of the decision.

Diversion Program

Consequences may include a referral to the District's Family Support Center (FSC) for an assessment of student needs. Depending on the recommendations of the FSC staff, a diversion treatment plan may be required. Failure to participate may result in continued suspension from extra-curricular participation until the requirement is met. FSC services are free of charge. However, should the family opt for an outside provider or FSC personnel recommend the use of an outside provider, any cost will be the responsibility of the parent/guardian.

Self-Referral to FSC

If a student and/or their parent/guardian recognize that there may be a problem dealing with the use of tobacco, alcohol and/or drugs, he or she may contact the FSC Coordinator (874-8510) with concerns. This information will remain confidential. Consequently, there would be no penalty for students who request assistance and cooperate PRIOR to a violation occurring.



Kenmore-Town of Tonawanda UFSD

Extra-curricular Program Code of Conduct Agreement

Student Participant: _____

School: _____

Code of Conduct

I understand that as a participant In the Kenmore-Tonawanda UFSD extra-curricular program, I will be held to a high standard. I have read the District's Extra-curricular Program Code of Conduct and will support the rules as set forth. I will also support additional rules set forth by individual advisors.

Student-participant signature

Date

As the parent/guardian of student participant _____ who attends _____ in the Kenmore-Tonawanda UFSD, I understand my role in assisting my child to comply with the expectations of the District's Extra-curricular Program Code of Conduct. I understand that, as a participant, my child will be held to a high standard. I have read the Extra-curricular Program Code of Conduct and will support the rules as set forth. I will also support additional rules set forth by individual advisors.

Parent/guardian signature

Date