

Title: Ken-Ton Strategic Planning Session #1

Materials will be distributed

Team:	Ken-Ton Core Team	Minutes Taker:	Robin Zymroz
Date:	November 9, 2017	Facilitator(s):	Corliss Kaiser
Time:	8:00-3:30	Location:	Kenmore Middle School Library

Item	Time/Who	Discussion/Notes
****Continental breakfast/introductory remarks	8:00-8:15 Supt. Bovino	Superintendent Bovino welcomed the Core Team and shared the importance of creating a strategic plan to establish our priorities from which all future decisions will be made.
1. Overview of the Strategic Planning Process <ul style="list-style-type: none"> • Internal Coordinator, Core Team, Task Forces, Focus Forums • Data Triangle, Organizational Assessment • Core Beliefs, Intentions, Strategies, Actions Plans 	8:15-8:45 Corliss Kaiser	Dr. Kaiser provided an overview of the strategic planning process...that it is a framework for moving our school community to our desired state and realizing the established priorities. This is a multi-layered approach, relying on various teams (Task Forces) who will be charged examining a particular area of opportunity and creating strategies with supporting action plans.
2. Organizational Assessment <ul style="list-style-type: none"> • How are we functioning on the whole? Curriculum, Plans, Resource Allocation, Grading, Behavior, Supports, Professional Development 	Core Team 8:45- 10:15 (BREAK) 10:30-12:00	Dr. Kaiser introduced a self-reflection tool that the Core Team utilized to rate 25 areas of the organization on a scale of 1 to 4 (1 – not evident; 2 – emerging/somewhat evident; 3 – evident; and 4 – clearly evident). Several data presentations were given by department leaders to capture “current trends” in achievement, interventions, special education, behavior, technology, communication, and resource allocation.
****LUNCH	12 – 12:45	Time for continued conversation and networking.
3. Review/Data Triangle <ul style="list-style-type: none"> • Break into 3 groups to review each survey <ul style="list-style-type: none"> ○ School Performance ○ Family/Community Engagement ○ Student Voice 	Core Team Groups 12:45-2:00 (BREAK)	Dr. Kaiser led the Core Team through a gallery walk of the results of the 5 surveys conducted to obtain feedback about current school/district practices. Surveys were given to (1) students, (2) parents of our

		students, (3) faculty, (4) support staff, and (5) community members.
<p>4. Report outs on Data Triangle</p> <ul style="list-style-type: none"> • What are the strengths (green)? • What are the improving (yellow)? • What are the needs improvement (red)? 	Core Team 2:15-3:15	<p>Positives and areas of risk were identified with each of the surveys. Rich discussion was held by each of the representative groups that reviewed the surveys.</p> <p>Critical Issues identified:</p> <ul style="list-style-type: none"> • Social Emotional Health • Student Engagement • Student Behavior • Response to Intervention • Communication • Safe environment • Technology for communication and instruction <p>Key question: How can we communicate with families not having technology?</p>
<p>5. Closure</p> <ul style="list-style-type: none"> • Action Items/Next • Process Check 	Corliss Kaiser 3:15-3:30	<p>Next Meeting – Thursday, December 7 5:00-8:00 pm</p>