## Benjamin Franklin Elementary School Engagement Plan (SEP)

Achievement: Literacy	p
Achievement: Numeracy	р
School Participation: Attendance	p
School Culture: PBIS	р

Student E	ngagen	nent Category Achievement		Subcategory	Lite	racy		
Baseline	53% of	Students were On-Level on 9/30/15		Goal Progress Check				
Goal		t 61% of all Ken/Ton Elementary Stud	ents (K-4)	December 1, 20	16¹	March 15, 20	17	June 25, 2017
Goal	will be	On-Level (Color) by May 31, 2017		40.7%		52.8%		
Person Respons	• •	Action Steps	Intende	ed Action Outcomes		Timeline		Resources
Classroom ar	-	100% of students will be conferenced with (1:1 and/or small group) in a two		have improved knowle	edge	Year 1 Teachers: By January 1		ted conference schedule ach room
Teachers (i.e		week period	of student needs resulting in differentiated instruction		Year 2 Teachers: By October 1		uch room	
Classroom ar Intervention Teachers (i.e ESL)		100% of teachers of reading will have a written and accessible conferencing schedule  To ensure that there is a strategic approach for teachers to meet with students			Year 1 Teachers: Training from coache By January 1 Year 2 Teachers: By October 1		ning from coaches	
Classroom ar Intervention Teachers (i.e ESL)		100% of teachers of reading will utilize SchoolPace to enter their student assessment data and student steps	in communica progress Teachers will progress with	All faculty working with students will be in communication regarding student progress  Teachers will be able to share student progress with students, parents,		By October 1	Trai	ning from coaches
Classroom ar Intervention Teachers (i.e ESL)		100% of students in attendance will earn 2 steps per day during the school day reading engaging books at their reading level	Student stam	eachers, and administration student stamina and reading proficiency will increase		By October 1	The	Balanced Literacy Block
Principals		Principals will ensure coaches provide support in each building at each grade level	balanced liter	chers will become familiar with the anced literacy block which will lead mproved literacy instruction		August-May	-The coaching schedule -Gail Farrell	
Principals		100% of Elementary Principals will conduct scans using the common Balanced Literacy Scan Tool		•		By October 1		nool Pace anced Literacy Scan Tool

<sup>&</sup>lt;sup>1</sup> The dates listed are the deadlines for reporting the progress. The dates for data collection for literacy are November 30, February 28, and May 31.

Student E	ngagen	nent Category	Achievement		Subcategory	Lite	racy			
Baseline	49% of	Students were On-		Goal Progress Check						
Goal			on Elementary Stude	ents (K-4)	December 1, 20	16 <sup>2</sup>	March 15, 20	17	June 25, 2017	
Goal	will be	On-Pace by May 3	1, 2017		35.7%		39.9%			
Person( Responsi	٠,	Action	n Steps	Intende	ed Action Outcomes		Timeline		Resources	
Classroom ar	nd	100% of students w	vill be conferenced	Teachers will	have improved		Year 1 Teachers:	Post	ed conference schedule	
Intervention		with (1:1 and/or sr	nall group) in a two	_	student needs resulti	ng	By January 1	in ea	ach room	
Teachers (i.e	., AIS,	week period		in differentiat	ed instruction		Year 2 Teachers:			
ESL)							By October 1			
Classroom ar	-		f reading will have a		t there is a strategic		Year 1 Teachers:	Trair	ning from coaches	
Intervention		written and accessible conferencing		approach for teachers to meet with		By January 1				
Teachers (i.e	., AIS,	schedule		students		Year 2 Teachers:				
ESL)							By October 1			
Classroom ar		100% of teachers o	J	All faculty working with students will		By October 1	Trair	ning from coaches		
Intervention		SchoolPace to enter their student		be in communication regarding student						
Teachers (i.e	., AIS,	assessment data and student steps		progress						
ESL)										
					be able to share stude	ent				
					students, parents,					
Classia	l	1000/ of other to the			administration		Die Oatalaan 4	Tl	Dalamand Litaman, Diagl.	
Classroom ar		100% of students in			ina and reading		By October 1	ine	Balanced Literacy Block	
		earn 2 steps per day during the school day reading engaging books at their		proficiency will increase						
Teachers (i.e ESL)	., AIS,	reading level	ig books at their							
- ,			ro coachas provida	Toochors will	Foodbare will be some foreilier with the		August Maxis Ti		coaching schedule	
Principals		Principals will ensure coaches provide support in each building at each grade		Teachers will become familiar with the balanced literacy block which will lead		August-May		l Farrell		
		level	iding at each grade		oved literacy block which will lead			-Gall	וומווכוו	
Principals		100% of Elementar	y Princinals will	•	•		October-June	-Sch	ool Pace	
Tillcipais			e data in School Pace	To monitor how the students are responding to the Balanced Literacy		October-Julie		de Level Meetings		
		with teachers mont		approach	the balancea Literacy	y		Jia	ac Level Micellings	
		with teachers mon	,1111 y	арргоасп			<u> </u>			

<sup>&</sup>lt;sup>2</sup> The dates listed are the deadlines for reporting the progress. The dates for data collection for literacy are November 30, February 28, and May 31.

Student Engagement Category Achievement					Subcategory	Nur	meracy		
Baseline	K-2 Students on a not and End-of Module		Goal Progress Check						
			on K-2 Elementary S	tudents will	December 1, 20	016	March 15, 201	17	June 25, 2017
Goal	•	ficient (Level 3 or 4 -Module Assessme	•		50%		54%		
Person(s Responsil	s)		n Steps	Intende	ed Action Outcomes		Timeline		Resources
Classroom Te	achers	100% of teachers or adhere to the distri (2-3 day variance po	ct pacing guide		I cover all grade level the end of the school year		September-June		rict pacing guides h Coaches
Classroom Te	achers	100% of teachers of administer district of module assessment	created mid and end		have improved student needs resulting ed instruction		September-June	_	sed mid and end of Iule assessments
Classroom Te	achers	100% of teachers or utilize eDoctrina to of module assessme	enter mid and end	All faculty working with students will be in communication regarding student progress  Teachers will be able to share student progress with students, parents, teachers, and administration			September-June		ctrina ning from the District
Classroom Teachers		100% of teachers wend of module assedata within 1 week the assessment	ssment proficiency	To monitor how the students are responding to the implementation the Eureka Math Program					ctrina h Coaches as needed
·	Classroom Teachers   meet with coaches to review formative   know		Teachers will have improved knowledge of student needs resulting in differentiated instruction		September-June Exit Tickets Math Coaches Meeting Minut		h Coaches		
Principals		Principals will ensur support in each bui level	•	Eureka Math I instructional p	become familiar with Program and its relate bedagogy which will le nathematics instruction	ed ead	September-June	Mat	h Coaches

Student Engagement Category Achievement					Subcategory	Nur	neracy		
Baseline		verage were Profici Assessments in 15/		Goal Progress Check					
		_	on 3-4 Elementary S	tudents will	December 1, 2	016	March 15, 201	June 25, 2017	7
Goal	_	ficient (Level 3 or a -Module Assessmann	•		39%		42%		
Person(s Responsi	•	Actio	n Steps	Intende	d Action Outcomes		Timeline	Resources	
Classroom Te	achers				Il cover all grade level Se y the end of the school year		September-June	District pacing guides Math Coaches	
Classroom Te	achers	100% of teachers of administer district of module assessm	created mid and end	Teachers will have improved knowledge of student needs resulting in differentiated instruction		September-June	Revised mid and end of module assessments		
Classroom Te	achers	100% of teachers o utilize eDoctrina to of module assessm	enter mid and end	be in commun progress Teachers will b progress with	king with students wication regarding stube able to share stud students, parents, administration	ıdent	September-June	eDoctrina Training from the District	
Classroom Teachers		100% of teachers wend of module assedata within 1 week the assessment	essment proficiency	To monitor ho responding to	itor how the students are ling to the implementation of eka Math Program		September-June	eDoctrina Math Coaches as needed	
Principals and Classroom Te	·		student needs resulting		September-June	Exit Tickets Math Coaches Meeting Minutes			
Principals P		Principals will ensu support in each bui level	•	Eureka Math F instructional p	pecome familiar with Program and its relate edagogy which will le nathematics instructi	ed ead	September-June	Math Coaches	

Student Engagement Category   School Participation					Subcategory	Atte	endance		
Baseline 94 students were chronically absent from Ben Franklin Elementary School during the 15/16 school year					Goal Progress Check				
	No mo	re than 80 student	s will be chronically	absent	December 1, 2	016	March 15, 201	7 Ju	ne 25, 2017
Goal			tary School in 16/1	•					
Goal			rom school as missi	ng at least	53		44		
		enrolled school da	ys)						
Person Respons		Actio	n Steps	Intende	d Action Outcomes		Timeline	R	esources
Teacher		Call home		Child attends school			Absent 3 days		
Teacher		Letter sent home		Child attends	school		Absent 6 days		
Counselor		Call home		Child attends	school		Absent 9 days		
Principal		Call home	Child attend		nds school		Absent 11 days		
Principal		Notice 1 C		Child attends school			Absent 14 days		
Principal		Notice 2		Child attends	nds school		Absent 16 days		
Principal		Notice 3		Child attends	s school		Absent 20 days		
Counselor		Referral to element counselor	tary attendance	Child attends	school		Absent 22 days		
Principal		Referral to director to TIP	of student services	Child attends	school		Absent 25 days		
Principal Call CPS		Call CPS		Child attends	school		Absent 27 days		
Staff		Reward with Lightn	ing Loot	Child is motive	ated to attend school	I	Sept - June	Loot	
PBIS Tier II T	eam	Consideration for N	Mentor Program	Increased atte	endance		Oct - June		

Student Engagement Category School Culture					Subcategory	PBIS	S		
Baseline	-	place at Benjamin F g the 15/16 school y		Goal Progress Check					
		•	Incidents at Benjam		December 1, 20	16	March 15, 201	l7 June 25, 201	L <b>7</b>
Goal	Elemer school	-	ake place during the	16/17	48		106		
Person(s Responsi	-	Action	n Steps	Intende	Intended Action Outcomes		Timeline	Resources	
All staff		All staff will particip	oate in PBIS	Building consis	stency		September-June	Tickets - classroom post	ters
Administrato	•	PBIS parent letter v	vill be sent home	Awareness of and PBIS prog	behavioral expectation ram	ons	September		
PBIS Tier 1 Te	am	All teachers will be training	given a refresher	Teachers are k PBIS program	knowledgeable about	the	August/September	PBIS materials/lesson pla	ans
Classroom tea	acher	All teachers will tea	ach the explicit	Students learn positive behaviors for all areas in the building		September	PBIS matrix		
PBIS Tier 1 Te	am	All students will att assembly	end a welcome back	Clear guidelines and expectations and building excitement		September			
Students		Lightning Leader Pl	edge	Reminder of positive behaviors			September-June	Pledge posters	
All staff		Students will be rewarded with the Lightning Loot		Students will increase positive behaviors		September-June	Tickets		
PBIS Tier 1 Te	am	Attend monthly ass with the character	_	Reinforce the	building expectations	;	September-June		
School Monit	or	Students will be rewarded with the prize cart and raffles		Increase motivation to earn tickets		September-June	Tickets/prize cart items		
All staff		Flood tickets		Prevent/decrease negative behaviors			As needed	Tickets	
PBIS Tier 1 Te	am	End of the year bas	ket raffle	Celebration ar behaviors	nd motivation for posi	itive	June	Donations	
All staff		Teachers will utilize	e minor/major forms	Track behavio	rs and data collection		September-June	Forms	
Teachers Administrator			Parents will reinforce positive behaviors at home - open communication		September-June				
Administrato	-	Principal will visit c refresher talk	lassroom for rule	Reinforce the	Reinforce the building expectations		September/October January/February		
Counselor		Monthly counselor positive behaviors	contact to reinforce	Reinforce the	he building expectations		September-June	Lesson plans	
	·		nd motivation for posi	itive	October-June	Teacher input/ student pictures			

Classroom teacher	Reteaching of the lessons throughout the year	Reinforce the building expectations	September-June	Lesson plans
PBIS Tier 1 Team	Data will be reviewed at team meetings	Target problem areas and make adjustments	October-June	SWIS data
Classroom Teachers	Students with 3 of the same "minor"incident referral will be given a "major"	Moves to administrator involvement and parent contact	October-June	SWIS data
PBIS Tier 2 Team	Students with 3 majors will be considered for the mentor program	Target problem areas and make adjustments - develop a relationship with student and mentor	October-June	SWIS data
PBIS Tier 2 Team	Parent notification letter is generated	Parents will reinforce positive behaviors at home - open communication	October-June	Notification letter
Mentors	Mentors will meet with students at least once a day for a check in/out	Develop a relationship with student and mentor	October-June	Student behavior sheet
PBIS Tier 2 Team member & classroom teacher	Teacher and the mentor team will determine the student goals/plan	Student awareness	October-June	Student behavior data
Mentors	Mentors reviews student behavior plan at the end of the day	Review and reflect on the day and reinforce expectations	October-June	Behavioral plan
Student/classroom teacher	Students carry their behavior sheet throughout the school day	Students awareness of daily goals and continue school expectations	October-June	Behavioral plan